

COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS
WORK SESSION NOTES
July 3, 2018

The work session was called to order by Chairman William Weimer at 6:00 pm in the meeting room of the Coolbaugh Township Municipal Office, 5520 Municipal Drive, Tobyhanna, PA.

Board Members present:

William Weimer, Anthony Lamantia, Lynn Kelly, Alma I. Ruiz-Smith and Clare Colgan

Board Members absent:

None

Staff present:

Patrick Armstrong, Solicitor and Erin Masker, Township Secretary and Meredith Thompson, Assistant Business Manager

Staff absent:

None

Mr. Weimer announced that this work session is being recorded to aid in the preparation of the notes.

1. Tobyhanna Township Memorandum of Understanding for Recycling Center Drop Off

Ed Tutrone, Tobyhanna Township DPW Foreman and Autumn Canfield, Tobyhanna Township Assistant Manager were in attendance to discuss the MOU for the compost facility. Ms. Ruiz-Smith stated that all items that are listed in the agreement as Tobyhanna should be changed to Tobyhanna Township. Discussion ensued regarding some of the areas of the contract and it was determined that a truckload would be described as "up to a tandem axel", the cost per truckload would be a flat rate of \$60.00, loads need to be specific to what is accepted (no mixing of leaves in with tree limbs or other materials, and the hours are Monday through Friday from 7:00am-11:50am and 12:30 pm to 3:00pm. Ms. Kelly stated that Patrick should reach out to Pat Calpin regarding DEP concerns. Solicitor Armstrong confirmed that there is no official name for the location and asked that the board was ok with it being referred to as the compost facility with the Board agreeing that was fine. Mr. Weimer stated that there should be a term outlined in the contract so as not to have issues with the evergreen clause-never ending contract. Solicitor Armstrong stated that it is in the contract that each party would have to submit a letter of interest to renew the contract annually in order for it to continue. It will be on the December agenda for renewal. This item will be on the next meeting agenda for consideration of approval and Ms. Canfield stated that it will also be on their agenda the same date for possible action.

- **Discussion:** D. Pope stated that if the Township had a scale it would make the process easier

2. Recycling

Ms. Ruiz-Smith stated that she had a conversation with Jim Lambert of Monroe County Waste Authority regarding the blue recycling bins stating that they will be removed from all locations except three locations which the Waste Authority will open. Ms. Ruiz-Smith stated that there is a list of contractors in the packet which offer pickup for single stream recycling which the Township could pay for stating that because the bins will be removed by the end of July we need to put up a sign and add the information to our website in order to get the word out to our

residents. Ms. Ruiz-Smith stated that we need to make the decision as to whether we are going to contract the recycling service pick up or if we are going to have trash on our roads.

3. Other Business

Ms. Ruiz-Smith stated that there was mail in the packet which stated that the Monroe County Planning Commission had hired a consulting company and encourages the Municipalities to meet with this company to discuss the best planning for our geographic area such as retail, hotels and distribution centers. Meeting with this company would allow for us to market Coolbaugh Township commercial properties based on what is best for the area and to assist with providing jobs that are family sustainable. Ms. Ruiz-Smith stated that she will definitely be meeting with this company.

- **Discussion:** Ms. Kelly asked Solicitor Armstrong if the Board meets with this consulting company would it have to be a public meeting. Solicitor Armstrong stated that it would have to be a public meeting to meet with the consulting firm if there was a quorum of the Board present also stating that his interpretation of the letter is that they want the Municipalities to meet with the Monroe County Planning Commission not the consultants themselves. Ms. Kelly stated that she would like Ms. Mills to contact the MCPC to discuss how they want the Board to participate and see if the Board can meet with the consultant on our own.

4. Public Input

- Mr. Weimer stated that the Fuel Master went down and that people are currently logging their fuel usage until it is fixed stating that it will cost \$3,100.00.
- Ms. Ruiz-Smith stated that in light of the 13 year old boy drowning in Stillwater Lake, she would like to have discussions on purchasing dive team equipment when budgeting for 2019. She had conversation with a volunteer fireman from Coolbaugh Township which has years of boating experience but stated that the fire company does not have the necessary equipment as there are issues with storing the equipment which Ms. Ruiz-Smith stated we could use space in the garage that is located at the Municipal Complex. Mr. Weimer stated that we need commitment for volunteers to receive the necessary training and certification, stating that there is grant money that will be coming in from the Walmart DC for \$3,500.00, Walmart Store for \$2,500.00 and there is also \$2,500.00 that the fire company has from water rescue funding from last year and that they are looking into purchasing equipment with that money. Mr. Weimer stated that search and rescue teams are no longer in existence in the area as workers comp ran them out of business. Mr. Lamantia stated that he has a boat if it is ever needed.

The Work Session ended at 6:42pm.