

**COOLBAUGH TOWNSHIP  
MUNICIPAL CENTER**  
5520 Municipal Drive , Tobyhanna, PA 18466  
(570) 894-8490 • FAX (570) 894-8413

**COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS  
WORK SESSION NOTES  
JANUARY 20, 2015**

The work session was called to order by Chairman Bill Weimer at 6:02 pm in the meeting room of the Coolbaugh Township Municipal Office, 5520 Municipal Drive, Tobyhanna, PA.

**Board Members present:**

Bill Weimer, Juan Adams, Lynn Kelly and Robert M. Zito

**Board Members absent:**

Fred Pope

**Staff present:**

Jerry Hanna, Solicitor & Doug Hein, Business Manager / Controller

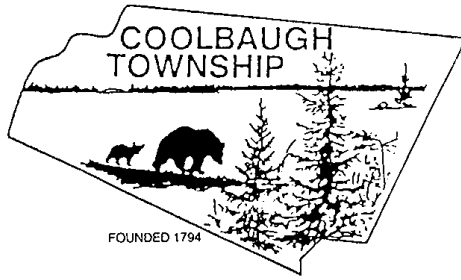
Mr. Weimer announced that this work session is being recorded to aid in the preparation of the notes.

**1. Bulk drop –off / recycling center dates and fees**

Discussion was held to set dates and times for the drop-off and recycling center. It was determined that initially it will be open on the following Saturdays from 7:30 am – 3:00 pm: April 11, June 6, August 1 and October 3, 2015. Mr. Hein is to place an ad in the Pocono Record. Fee schedule to stay the same. Mr. Hein is also to order recycling cards for 2015. Discussion was held regarding contractors and POA's to determine fees, etc. as well as having drop off open five days per week. Nothing finalized; put on next work session. Possibility of having admin person available on drop off days to handle cards was discussed. To Regular Meeting Other Business to set dates.

**2. Other business**

- Mr. Zito asked if UGI could be contacted about the work on Industrial Drive being used as a cut through to Wal-Mart. Mr. Hein stated they have been contacted and Steve Weber has looked at it as well.
- Mr. Zito stated that he was asked about why Google Maps, etc. have not been updated with addresses from the 911 readdressing. He was told that was a County issue. Mr. Hein said he would have Mr. Keane call him to look into it since he is handling readdressing signs for the Township.



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- Mr. Zito asked Solicitor Hanna if the Board needs to formally designate someone to receive plans, etc. for the Planning Commission. Mr. Hanna said it was a good idea to do so. Mr. Zito said he would designate Mr. Hein during Other Business in the Regular Meeting.
- Mr. Zito also asked if the PC meeting dates should be advertised, and was told yes. He will also bring this up under Other Business in the Regular Meeting.

### **3. Public input**

None

The Work Session ended at 6:50 pm and the Board and staff went into Executive Session.