

COOLBAUGH TOWNSHIP MUNICIPAL CENTER

5520 Municipal Drive , Tobyhanna, PA 18466
(570) 894-8490 • FAX (570) 894-8413

COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS WORK SESSION NOTES February 16, 2016

The work session was called to order by Vice Chairman Juan Adams at 6:05 pm in the meeting room of the Coolbaugh Township Municipal Office, 5520 Municipal Drive, Tobyhanna, PA.

Board Members present:

Juan Adams, Lynn Kelly, Anthony Lamantia and Alma I. Ruiz-Smith

Board Members absent:

William Weimer

Staff present:

Jerry Hanna, Solicitor, Erin Masker, Recording Secretary

Staff absent:

None

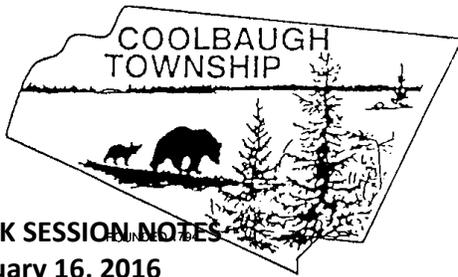
Mr. Adams announced that this work session is being recorded to aid in the preparation of the notes.

1. Coolbaugh Township Historical Society- Summerfest

Ms. P. Williams was in attendance representing the Coolbaugh Township Historical Society. Ms. Williams gave an overview of the planned event stating that there would be museum tours, as well as a hotdog fundraiser. Ms. Williams stated that the attendance has not been that spectacular in the past and would like to invite non-profit organizations to setup tables and distribute information or use it as a fundraiser to help boost the attendance. They would like to request the assistance of DPW to setup tents and would like the support of the Township on this event and to get the word out. Ms. Ruiz-Smith loves the idea of getting more organizations involved as it brings back the Coolbaugh Celebrates theme. Ms. Williams stated that it will be held in August. Mr. Adams asked if it is just open to non-profits or if other area businesses would be able to participate, also stating to maybe get the library involved. Ms. Kelly stated that depending on the scope of the event that the Township may require certificates of insurance for the organizations participating. Mr. Lamantia stated that he can help circulate the information in ACP if he receives a flyer.

2. Analyze heating cost at Building #1 and Building #2

Ms. Kelly discussed the historical data that was compiled on the heating costs for building #2, stating that we may need to re-evaluate the costs of oil and gas to see which is least expensive as the boiler system allows for alternating between either gas or oil. Mr. Keane was present at the meeting and gave an overview of his building #2 walkthrough with Strunk and Albert, stating that there are a few options available that range from wrapping the pipes with insulation, eliminating thermostats and installing individual thermostats at designated sites or repair and replace faulty thermostats that are currently installed. Mr. Keane stated that DPW will be starting the repair in Tax Collector, Gratz Washenik's office by wrapping the pipes and evaluating the thermostats that are currently installed. Mr. Adams asked if



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this will help with the cost or just the comfort, Mr. Keane replied that it could essentially assist in both manners. Ms. Ruiz-Smith asked if the company that was in to do the evaluation will have any part of the repair or if it was handed over to DPW with Mr. Keane replying the options were presented and DPW will make the repairs that were suggested with the company being available if at any time the Township wishes to call on them. Ms. Kelly stated another option that may help with the cost would be to replace the windows that are in the building that have yet to be replaced. Mr. Adams asked if it would be an option to pre-buy gas or oil with Ms. Ruiz-Smith stating that yes that should be an option. M. Fairservice stated that the building is old and should the Township continue to pour money in it. Asking why the Township wouldn't tear down the building and rebuild as they have a beautiful piece of property and if you add up the cost of maintenance, as well as employee cost that is being used for the repairs in the building it may be a better option.

3. Other Business

Nothing was heard

4. Public Input

Nothing was heard

The Work Session ended at 6:33 pm. The Board of Supervisors went into executive session from 6:35pm-6:58pm.