

COOLBAUGH TOWNSHIP MUNICIPAL CENTER

5520 Municipal Drive , Tobyhanna, PA 18466
(570) 894-8490 • FAX (570) 894-8413

COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS WORK SESSION NOTES FEBRUARY 3, 2015

The work session was called to order by Chairman Bill Weimer at 6:00 pm in the meeting room of the Coolbaugh Township Municipal Office, 5520 Municipal Drive, Tobyhanna, PA.

Board Members present:

Bill Weimer, Juan Adams, Lynn Kelly, Fred Pope and Robert M. Zito

Board Members absent:

None

Staff present:

Jerry Hanna, Solicitor & Doug Hein, Business Manager / Controller

Mr. Weimer announced that this work session is being recorded to aid in the preparation of the notes.

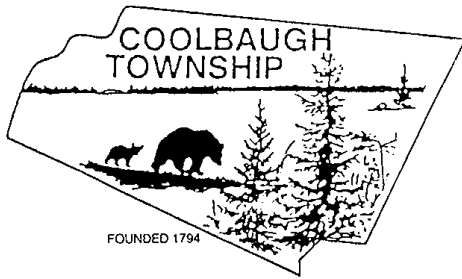
1. Recycling Center

- **Contractors & POA Passes**
- **Fees**
- **Admin Staffing for passes**

Discussion was held regarding window stickers and punch cards for contractors. Contractors would pay a fee depending on the size of their truck (\$250-\$750 was discussed). Passes would allow them twelve (12) free times to bring in brush and take out mulch). POA's would be charged at a lower rate than contractors. Mr. Weimer stated he would look at other municipal centers to find out what they charge. It was agreed that the four administrative employees would staff the four recycling days to hand out / sell passes and that they would be at the recycling yard instead of the Municipal Office.

2. New Intermunicipal agreements

Discussion was held about how to handle the other municipalities in terms of cost sharing for the Beast. It needs a \$30,000 belt this season. Possibly designate an area in the yard for each municipality to drop their branches. Their residents can take brush to each municipality to be brought here. The municipalities could drop brush and wait to be loaded back up with mulch. Set an hourly rate until finalize the new agreements. Mr. Hein was directed to obtain an hourly rate on the use of a rubber tire loader (equipment and operator). Mr. Hanna stated he would send a reply letter to Tobyhanna Township's attorney.



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3. Other Business

Sarah Hunt from Rep. Parker's office addressed the Board regarding leasing space in the Community Services Center. She provided a letter of interest along with a sample lease for the Board and Mr. Hanna to review. Ms. Kelly will meet with Ms. Hunt and Steve Weber the next day to look at what is needed to wall in the space they wish to lease.

4. Public Input

None

The Work Session ended at 6:53 pm.