

COOLBAUGH TOWNSHIP MUNICIPAL CENTER

5520 Municipal Drive , Tobyhanna, PA 18466
(570) 894-8490 • FAX (570) 894-8413

COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS WORK SESSION NOTES February 2, 2016

The work session was called to order by Vice Chairman Juan Adams at 6:00 pm in the meeting room of the Coolbaugh Township Municipal Office, 5520 Municipal Drive, Tobyhanna, PA.

Board Members present:

Lynn Kelly, Anthony Lamantia, Juan Adams and Alma I. Ruiz-Smith

Board Members absent:

William Weimer

Staff present:

Jerry Hanna, Solicitor, Erin Masker, Recording Secretary

Staff absent:

None

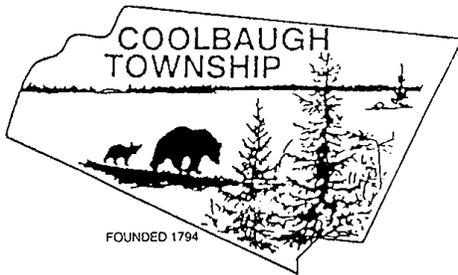
Mr. Adams announced that this work session is being recorded to aid in the preparation of the notes.

1. Smoke Ridge Moto Cross

Nothing was heard as there were no representatives in attendance in the audience.

2. PSATS Convention- Discussion of policy to reimburse Supervisors for lost wages (15 Minutes)

Ms. Kelly discussed her conversation with PSATS re: Coolbaugh Township not having a policy in place regarding the reimbursement of Supervisors for lost wages while attending the PSATS convention. Ms. Kelly was advised that it is allowed and that the Board of Supervisors would have to create a policy for non-employee Supervisors stating that they could be reimbursed for lost wages with a policy in place of requiring a written request for reimbursement as well as provide documentation of the lost wages. Ms. Kelly stated that she would be willing to put together a proposed policy should the Board choose to want to move forward with the possibility. Mr. Lamantia stated that he feels that the rooms and fees for the seminar are paid for and that the stipend that each Supervisor received should offset the cost of lost wages and he does not agree with requesting for a reimbursement. Ms. Ruiz-Smith stated that the convention is optional and therefore the stipend is to attend mandatory monthly meetings and executive sessions and not for the lost wages at the convention, stating that there are seminars available online to provide the training as well. Mr. Adams asked if the Board would like to move forward stating that he does not plan on submitting a request for lost wages. P. Williams stated that if there is training available online there is no need to attend if you need to be reimbursed for lost wages. Ms. Ruiz-Smith stated that you cannot attend the convention online but that there is other training available online. D. Pope stated that if there is training available online, do it online, stating that if you can't go, then don't go. Ms. Kelly stated that no matter what you may be prepared for when running for the position of Supervisor, you never fully know what is available until the opportunities present themselves. D. Pope asked if Clare will get paid to attend and was advised by Ms. Kelly she would not be getting paid as this is just something that is offered for Supervisors. Ms. Ruiz-Smith read an excerpt of the PSATS magazine which pertains to this issue. M. Fairservice stated that she thought that the Board of Auditors would set the approved rate of pay and was told that this is something different, the



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Auditors set the working Supervisor rate not the reimbursement amount. M. Fairservice also asked about the added benefits like health insurance that some of the Supervisors receive and was advised that Juan and Alma are on the Township insurance and that Ms. Kelly is only on the dental plan. Mr. Adams stated that he is not sure that we will institute a policy, but that Ms. Kelly can go ahead and look into it.

3. Other Business

Ms. Ruiz-Smith asked about the status of the Railroad Crossing Gates that were discussed last month, with Ms. Kelly replying correspondence was received and is on next months agenda.

4. Public Input

D. Pope stated that he does a job for the Township Police Commission and he does not expect to be compensated from it. He is doing a service for his community.

The Work Session ended at 6:24 pm.