COOLBAUGH TOWNSHIP
MUNICIPAL CENTER
5520 Municipal Drive , Tobyhanna, PA 18466
(570) 894-8490 • FAX (570) 894-8413

COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS
WORK SESSION NOTES
APRIL 7, 2015

The work session was called to order by Vice-Chairman Juan Adams at 6:00 pm in the meeting room of the Coolbaugh Township Municipal Office, 5520 Municipal Drive, Tobyhanna, PA.

Board Members present:
Bill Weimer, Juan Adams, Lynn Kelly, Fred Pope and Robert M. Zito
Board Members absent:
None
Staff present:
Jerry Hanna, Solicitor
Staff absent:
Doug Hein, Business Manager / Controller
Mr. Adams announced that this work session is being recorded to aid in the preparation of the notes.

1. **Compost Facility – (Pat Calpin present to discuss)**
   Discussion was held regarding the compost site set up, what to do with contractors coming in, how to charge for brush coming in and mulch going out. Intermunicipal agreements need to be updated as well. Price schedule for Stroud Township was reviewed. Separate fee for residents and annual license/fee schedule for contractors. Vehicles pay based on capacity not on load. Log books need to be filled out for each load coming in so as to accurately determine cost of processing. Permit copy needs to be kept on site. Large piles need to be spread out and be careful to separate dry and wet material to eliminate possibility of spontaneous combustion. Must be careful on size of material coming in to the site. Need specific list of what is accepted and what is not. If other municipalities don't want to renegotiate the Intermunicipal agreement, they can be charged as contractors; they should set up their own drop off and haul in to us from their yards. Commercial is charged annual permit, annual truck fee and per drop fee based on size of truck; they will also be charged per load taken out. Discussion was also had on liquidating unused equipment. Monitoring of through put must be done by the people working in the yard. Grant monies are drying up and can be applied for every other year. It was also suggested by Mr. Calpin to research how bulk items recycling is handled. Mr. Weimer asked Mr. Calpin on recommendations for vendors to recycle electronics; he will provide names. No requirements to accept electronics. Yard not big enough to do five day a week bulk drop off, setting up concrete bins. Meeting was set up for Monday April 13th at 8:00 am for Bill, Steve & Pat to meet at the yard.

2. **Other Business**
   None

3. **Public Input**
   None
   The Work Session ended at 6:47 pm.