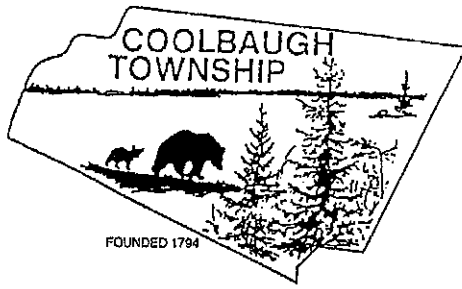


**COOLBAUGH TOWNSHIP
MUNICIPAL CENTER**

5520 Municipal Drive , Tobyhanna, PA 18466
(570) 894-8490 • FAX (570) 894-8413

**COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS
WORK SESSION AGENDA
MAY 5, 2015, 6:00 PM**

1. Wastewater treatment plant update – (30 minutes)
2. Other business – (5 minutes)
3. Public input – (5 minutes)



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**COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING AGENDA
MAY 5, 2015, 7:00 PM**

Roll Call

BOARD OF SUPERVISORS

___ B. Weimer ___ J. Adams ___ L. Kelly ___ F. Pope ___ R. Zito

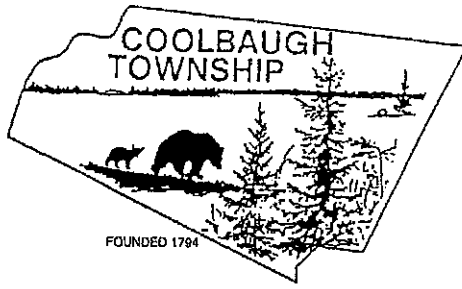
Public input will be considered at the beginning of the meeting for non-agenda items. The public will be given an opportunity to speak on each agenda item. This meeting is being recorded to aid in the preparation of the minutes.

1. Public input

2. Approval of minutes / notes
 - April 7, 2015 Regular Meeting minutes
 - April 7, 2015 Work Session notes
 - April 28, 2015 Special Meeting minutes

3. Monthly reports
 - Pocono Mountain Regional Police Department
 - Pocono Mountain Regional EMS
 - Coolbaugh Township VFD
 - Gouldsboro VFD
 - Pocono Summit VFD
 - Thornhurst VFD
 - Tobyhanna Township VFD

4. Pocono Summit VFC Parade



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12. Pocono Mountain Learning & Recreation Center request for fee waiver to use Tobyhanna House pavilion on July 18, 2015

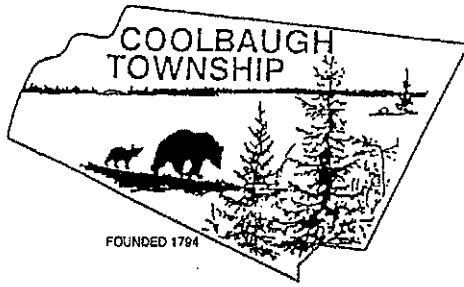
13. Request from Pocono Summit Lake Property Owners Association to sweep pavilion parking lot for May 19 election

14. Authorization to place ad for and place 1998 GMC Sierra pick-up truck on municibid.com

15. Business Manager / Controller's report

16. Current obligations
 - General Fund \$263,609.75
 - Goulds. Fire Tx. Fund \$ 5,200.00
 - Sewer Fund \$ 31,947.61
 - Capital Projects Fund \$ 0.00
 - Emergency Services Fund \$ 0.00
 - Liquid Fuels Fund \$ 0.00
 - Escrow Fund \$ 12,498.75

 - **Total Disbursements \$313,256.11**



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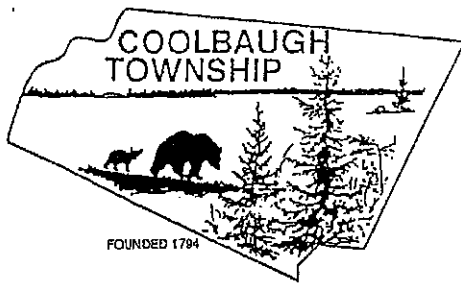
17. Other business

18. Board of Supervisors Executive Sessions

- Held Prior – Tuesday, April 7, 2015 at 7:44 pm RE: Legal
- Subsequent – Tuesday May 5, 2015 after work session RE: Legal
- Subsequent – Tuesday May 5, 2015 after regular meeting RE: Personnel

19. Adjournment

2



COOLBAUGH TOWNSHIP MUNICIPAL CENTER

5520 Municipal Drive , Tobyhanna, PA 18466
(570) 894-8490 • FAX (570) 894-8413

COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS REGULAR MEETING MINUTES APRIL 7, 2015

The meeting was called to order by Chairman William Weimer at 7:00 pm in the meeting room of the Coolbaugh Township Municipal Office, 5520 Municipal Drive, Tobyhanna, PA.

Board Members present:

William Weimer, Juan Adams, Lynn Kelly, Fred Pope and Robert M. Zito

Board Members absent:

None

Staff present:

Jerry Hanna, Solicitor

Staff absent:

Doug Hein, Business Manager / Controller

Announcements:

Mr. Weimer announced the following:

- Public Input will be considered at the beginning of the meeting for non-agenda items. The public will be given an opportunity to speak on each agenda matter.
- The meeting is being recorded to aid in the preparation of the minutes.

1. Public input

1. D. Pope thanked the Board for getting potholes filled.
2. P. Volpe asked if Minqua Trail would be paved; Mr. Weimer said it was on the list.
3. B. Sanford asked if Rob Roy would be paved; Mr. Weimer said it would be looked at.
4. At this point, Mr. Weimer also discussed the installation of fire hydrants in conjunction with road paving.
5. V. Massaro asked for an update on the SR 196 turning lane project; Mr. Hanna said it is in review with PennDOT.
6. C. Colgan said there was a lot of truck traffic on Prospect Street between SR 611 & SR 423.

2. Approval of minutes / notes

Ms. Kelly made a motion, seconded by Mr. Adams to approve the minutes of the March 17, 2015 meeting as presented.

- **Discussion:** None.
- **Vote:** All in favor, motion passed.
- **Note:** Work session notes from March 17, 2015 will be posted to the web site along with the minutes.

3. Gouldsboro VFD purchase of thermal imaging camera – disbursement of tax fund monies in the amount of \$5,200.00

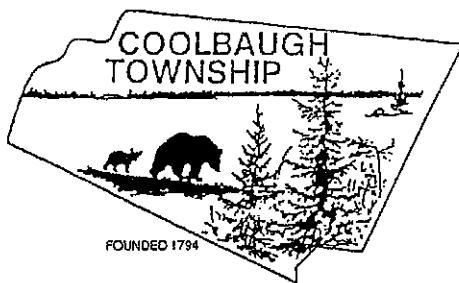
Ms. Kelly made a motion, seconded by Mr. Pope to approve the disbursement of \$5,200 to Gouldsboro Fire Department to reimburse them for the cost of a thermal imaging camera.

- **Discussion:** None.
- **Vote:** All in favor, motion passed.

4. Minor subdivision to join lots 476 & 477, Section D, Pocono Farms, property owner Michael Frankenberg

Mr. Adams made a motion, seconded by Mr. Pope to approve the minor subdivision.

- **Discussion:** Mr. Zito requested that Mr. Hein include a copy of the map in the Board packet.
- **Vote:** All in favor, motion passed.



COOLBAUGH TOWNSHIP MUNICIPAL CENTER

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April 7, 2015 Board Meeting Minutes

Page 2 of 3

5. Minor subdivision to join lots 286 & 287, Section H, A Pocono Country Place, property owner Denise Meskill

Mr. Adams made a motion, seconded by Mr. Pope to approve the minor subdivision.

- **Discussion:** Mr. Zito requested that Mr. Hein include a copy of the map in the Board packet.
- **Vote:** All in favor, motion passed.

6. Business Manager / Controller's report

Ms. Kelly gave Mr. Hein's report in his absence.

7. Current obligations

• General Fund	\$102,646.20
• Sewer Fund	\$ 15,605.67
• Capital Projects Fund	\$ 0.00
• Emergency Services Fund	\$ 0.00
• Liquid Fuels Fund	\$ 0.00
• Escrow Fund	\$ <u>8,206.75</u>

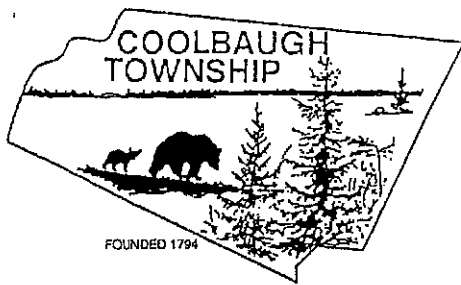
- **Total Disbursements** \$126,458.62

Ms. Kelly made a motion, seconded by Mr. Adams to approve the current obligations.

- **Discussion:** None
- **Vote:** All in favor, motion passed.

8. Other business

- Ms. Kelly made a motion, seconded by Mr. Pope to approve advertising the spring leaf collection schedule.
 - **Discussion:** None
 - **Vote:** All in favor, motion passed.
- Mr. Pope made a motion, seconded by Mr. Weimer to reduce the Pocono Office Commons bond to \$150,458.15 per Russ Kresge's April 1, 2015 letter.
 - **Discussion:** None
 - **Vote:** All in favor, motion passed.
- Ms. Kelly made a motion, seconded by Mr. Adams to approve the two field use requests per the Parks & Recreation March 24, 2015 letter.
 - **Discussion:** Mr. Pope asked that the Coolbaugh Soccer Association put together a schedule.
 - **Vote:** All in favor, motion passed.
- FYI – Rep. David Parker's open house at his office in Coolbaugh Township Building 2 will be Thursday April 16, 2015 from 4:00 – 8:00 pm. Mr. Hein was directed to place this on the Township's web site.
- Mr. Pope made a motion, seconded by Mr. Adams to adopt a fee schedule identical to the schedule used by Stroud Township for brush being brought in to the Township compost site.
 - **Discussion:** Mr. Zito asked that the fee for cars/vans be reduced to zero. The motion and second were amended to include this as well as to include a \$500 annual commercial fee plus \$100/vehicle annual commercial pass for all contractors. The fees for taking mulch will not change.
 - **Vote:** All in favor, motion passed.
- M. Fairservice asked if the Supervisors knew that Voter Registration was moving the VFW poll to the Pocono Mountain Library. Discussion followed.



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MUNICIPAL CENTER**

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**April 7, 2015 Board Meeting Minutes
Page 3 of 3**

9. Board of Supervisors Executive Sessions

- Held Prior – Tuesday, March 17, 2015 at 6:44 pm RE: Personnel
- Subsequent – Tuesday, April 7, 2015 at 7:44 pm RE: Legal; the meeting was left open and the Board returned at 8:12 pm.

10. Adjournment

There being no further business, a motion was made by Ms. Kelly, seconded by Mr. Adams to adjourn the meeting. All in favor, motion passed. Meeting adjourned at 8:13 pm.

NEXT REGULAR BOARD MEETING: Tuesday, May 5, 2015 at the Coolbaugh Township Municipal Office meeting room. The April 21, 2015 meeting will not be held due to the Board attending the annual PSATS conference in Hershey.

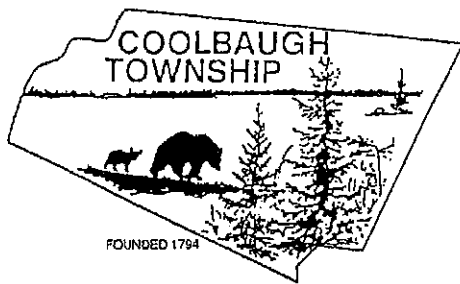
- Work Session – 6:00 pm
- Business Meeting – 7:00 pm

Submitted by: _____
Douglas A. Hein, Business Manager / Controller

Reviewed by: _____
Lynn Kelly, Township Secretary

Witnessed by: _____
Bill Weimer, Chairman

Date: _____



**COOLBAUGH TOWNSHIP
MUNICIPAL CENTER**

5520 Municipal Drive, Tobyhanna, PA 18466
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**COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS
WORK SESSION NOTES
APRIL 7, 2015**

The work session was called to order by Vice-Chairman Juan Adams at 6:00 pm in the meeting room of the Coolbaugh Township Municipal Office, 5520 Municipal Drive, Tobyhanna, PA.

Board Members present:

Bill Weimer, Juan Adams, Lynn Kelly, Fred Pope and Robert M. Zito

Board Members absent:

None

Staff present:

Jerry Hanna, Solicitor

Staff absent:

Doug Hein, Business Manager / Controller

Mr. Adams announced that this work session is being recorded to aid in the preparation of the notes.

1. Compost Facility – (Pat Calpin present to discuss)

Discussion was held regarding the compost site set up, what to do with contractors coming in, how to charge for brush coming in and mulch going out. Intermunicipal agreements need to be updated as well. Price schedule for Stroud Township was reviewed. Separate fee for residents and annual license/fee schedule for contractors. Vehicles pay based on capacity not on load. Log books need to be filled out for each load coming in so as to accurately determine cost of processing. Permit copy needs to be kept on site. Large piles need to be spread out and be careful to separate dry and wet material to eliminate possibility of spontaneous combustion. Must be careful on size of material coming in to the site. Need specific list of what is accepted and what is not. If other municipalities don't want to renegotiate the Intermunicipal agreement, they can be charged as contractors; they should set up their own drop off and haul in to us from their yards. Commercial is charged annual permit, annual truck fee and per drop fee based on size of truck; they will also be charged per load taken out. Discussion was also had on liquidating unused equipment. Monitoring of through put must be done by the people working in the yard. Grant monies are drying up and can be applied for every other year. It was also suggested by Mr. Calpin to research how bulk items recycling is handled. Mr. Weimer asked Mr. Calpin on recommendations for vendors to recycle electronics; he will provide names. No requirements to accept electronics. Yard not big enough to do five day a week bulk drop off, setting up concrete bins. Meeting was set up for Monday April 13th at 8:00 am for Bill, Steve & Pat to meet at the yard.

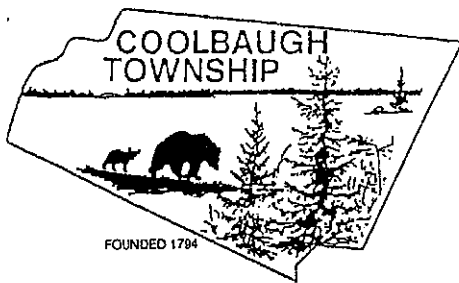
2. Other Business

None

3. Public Input

None

The Work Session ended at 6:47 pm.



**COOLBAUGH TOWNSHIP
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**COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS
SPECIAL MEETING MINUTES
APRIL 28, 2015**

The meeting was called to order by Chairman William Weimer at 7:30 pm in the meeting room of the Coolbaugh Township Municipal Office, 5520 Municipal Drive, Tobyhanna, PA.

Board Members present:

William Weimer, Juan Adams, Lynn Kelly, Fred Pope and Robert M. Zito

Board Members absent:

None

Staff present:

Jerry Hanna, Solicitor

Staff absent:

Doug Hein, Business Manager / Controller

Announcements:

Mr. Weimer announced the following:

- Public Input will be considered at the end of the meeting for non-agenda items. The public will be given an opportunity to speak on each agenda matter.
1. **Resolution #06-2015 to extend maturity date on Pocono Mt. Public Library's construction Loan B to December 31, 2015**
Mr. Zito made a motion, seconded by Mr. Adams to approve Resolution #06-2015.
 - **Discussion:** None.
 - **Vote:** Four in favor, Ms. Kelly abstained because she is employed by the Pocono Mt. Public Library; motion passed.
 2. **Public input**
D. Brockmyer questioned what can be done about dogs running loose. Police respond but can't do anything because there is no place to take them. Why doesn't AWSOME take the dogs? Mr. Zito said to contact them to find out.
 3. **Adjournment**
There being no further business, a motion was made by Mr. Pope, seconded by Mr. Adams to adjourn the meeting. All in favor, motion passed. Meeting adjourned at 7:39 pm.

NEXT REGULAR BOARD MEETING: Tuesday, May 5, 2015 at the Coolbaugh Township Municipal Office meeting room.

- Work Session – 6:00 pm
- Business Meeting – 7:00 pm

Submitted by: _____
Douglas A. Hein, Business Manager / Controller

Reviewed by: _____
Lynn Kelly, Township Secretary

Witnessed by: _____
Bill Weimer, Chairman

Date: _____

3

**POCONO MOUNTAIN REGIONAL POLICE
2015 MONTHLY ACTIVITY BREAKDOWN**

	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	2015 YTD	2014	2013
<u>TOBYHANNA</u>															
Total Calls	249	209	213	0	0	0	0	0	0	0	0	0	671	2,857	3,563
<i>Complaints</i>	216	183	188										587	2,642	3,309
<i>Accidents</i>	33	26	25										84	215	254
Criminal Arrests	19	9	23	0	0	0	0	0	0	0	0	0	51	276	353
Traffic Arrests	101	46	64										211	478	800
Veh Code Warnings	55	45	63										163	457	582
Ordinance Arrests	4	6	3	0	0	0	0	0	0	0	0	0	13	14	28
<u>MT. POCONO</u>															
Total Calls	160	159	159	0	0	0	0	0	0	0	0	0	478	2,092	2,188
<i>Complaints</i>	132	132	140										404	1,849	1,926
<i>Accidents</i>	28	27	19										74	243	262
Criminal Arrests	22	30	31	0	0	0	0	0	0	0	0	0	83	311	348
Traffic Arrests	46	53	24										123	571	632
Veh Code Warnings	28	9	12										49	296	384
Ordinance Arrests	23	25	7	0	0	0	0	0	0	0	0	0	55	65	130
<u>TUNKHANNOCK</u>															
Total Calls	121	144	109	0	0	0	0	0	0	0	0	0	374	1,574	1,749
<i>Complaints</i>	104	136	103										343	1,440	1,605
<i>Accidents</i>	17	8	6										31	134	144
Criminal Arrests	6	7	6	0	0	0	0	0	0	0	0	0	19	141	138
Traffic Arrests	9	13	8										30	131	399
Veh Code Warnings	4	4	6										14	98	224
Ordinance Arrests	0	0	0	0	0	0	0	0	0	0	0	0	-	1	1
<u>COOLBAUGH</u>															
Total Calls	391	332	379	0	0	0	0	0	0	0	0	0	1,102	5,344	5,324
<i>Complaints</i>	363	305	345										1,013	5,024	5,013
<i>Accidents</i>	28	27	34										89	320	311
Criminal Arrests	28	30	35	0	0	0	0	0	0	0	0	0	93	455	397
Traffic Arrests	69	44	56										169	546	740
Veh Code Warnings	42	26	35										103	284	415
Ordinance Arrests	11	9	7	0	0	0	0	0	0	0	0	0	27	49	60

POCONO MOUNTAIN REGIONAL POLICE
2015 TOTAL HOURS

	<u>HOURS PAID YTD</u>	<u>HOURS ACTUAL YTD</u>	<u>OVER/UNDER YTD</u>	<u>MISC</u>	<u>OVER/UNDER BALANCE</u>
TOBYHANNA TWSP	5,408.10	5,599.81	191.71	-	(478.38)
MT POCONO BORO	2,174.10	2,101.91	(72.19)	-	487.66
TUNKHANNOCK TWSP	2,057.25	1,895.57	(161.68)	-	47.06
COOLBAUGH TWSP	6,818.55	6,860.71	42.16	-	(56.38)

PERCENTAGE

TOBYHANNA TWSP	32.86%	34.02%	1.16%	N/A
MT POCONO BORO	13.21%	12.77%	-0.44%	N/A
TUNKHANNOCK TWSP	12.50%	11.52%	-0.98%	N/A
COOLBAUGH TWSP	41.43%	41.69%	0.26%	N/A

2015 BUDGET HOURS BREAKDOWN

<u>MUNICIPALITY</u>	WEEKLY		MONTHLY HRS		Total Hrs Available Per Day	183
	HRS	%	28 DAY	31 DAY		
Tobyhanna	420.61	32.86%	1682	1803	1863	
Mount Pocono	169.09	13.21%	676	725	749	
Tunkhannock	160.00	12.50%	640	686	709	
Coolbaugh	530.30	41.43%	2121	2273	2348	
	1280.00	100.00%	5120	5486	5669	

1 Classification of Offenses PART I OFFENSES		2 Offenses Reported or known to police (include unfounded and attempted)	3 Unfounded, i.e. False or Baseless Complaints	4 Number of Actual Offenses(Col. 2 minus Col. 3) Include Attempts	5 Total Offenses Cleared by Arrest or Exceptional means Includes Col. 6	6 Number of Clearances Involving only Persons under 18
01. CRIMINAL HOMICIDE						
A. Murder and Nonnegligent Manslaughter	11					
B. Manslaughter by Negligence	12					
02. FORCIBLE RAPE Total	20					
A. Rape by Force	21					
B. Assault to Rape-Attempts	22					
03. ROBBERY Total	30	2		2	1	1
A. Firearm	31	1		1		
B. Knife or cutting instrument	32					
C. Other Dangerous Weapon	33					
D. Strong Arm(hands, feet, etc.)	34	1		1	1	1
04. ASSAULT Total	40	17		17	16	2
A. Firearm	41	1		1	1	
B. Knife or cutting instrument	42					
C. Other Dangerous Weapon	43	2		2	1	
D. Hands, fist, feet, etc.	44	1		1	1	1
E. Other Assaults-Not aggravated	45	13		13	13	1
05. BURGLARY Total	50	8		8		
A. Forcible Entry	51	6		6		
B. Unlawful Entry-No force	52	2		2		
C. Attempted forcible entry	53					
06. LARCENY - THEFT (except motor vehicle theft)	60	30	1	29	22	2
07. MOTOR VEHICLE THEFT Total	70	3		3	1	
A. Autos	71	2		2	1	
B. Trucks and Buses	72					
C. Other Vehcles	73	1		1		
09. ARSON	90					
TOTAL PART I OFFENSES	77	60	1	59	40	5

MARCH 2015

1 Classification of Offenses PART II OFFENSES	2 Offenses Reported or known to police (include unfounded and attempted)	3 Unfounded, i.e. False or Baseless Complaints	4 Number of Actual Offenses(Col. 2 minus Col. 3) Include Attempts	5 Total Offenses Cleared by Arrest or Exceptional means Includes Col. 6	6 Number of Clearances Involving only Persons under 18
100. Forgery and Counterfeiting	7		7	1	
110. Fraud	17		17	5	
120. Embezzlement					
130. Stolen Prop., Rec., Possess., Buying	1		1	1	1
140. Vandalism	6		6	2	
150. Weapons, Carrying, Possess, etc.	1		1	1	
160. Prostitution and Commercialized Vice					
170. Sex Offenses (except 02 and 160)	5		5	2	1
180. Drug Abuse Violations Total	10		10	9	1
Sale/mfg. 18A. Opium-Cocaine	1		1	1	
18B. Marijuana	1		1	1	
18C. Synthetic					
18D. Other					
Possession 18E. Opium-Cocaine	1		1	1	
18 F. Marijuana	5		5	5	1
18G. Synthetic	1		1	1	
18H. Other	1		1		
190. Gambling Total					
19A. Book Making					
19B. Numbers. Etc.					
19C. Other					
200. Offenses Against Family & Children	3	1	2	1	
210. Driving Under the Influence	7		7	6	
220. Liquor Laws					
230. Drunkenness	2		2	1	
240. Disorderly Conduct	75	4	71	72	14
250. Vagrancy					
260. All Other Offenses (except traffic)	25		25	19	
TOTAL PART II OFFENSES	159	5	154	120	17

Gouldsboro Volunteer Fire Company

P.O. Box 301, Gouldsboro PA 18424
Phone: 570-842-2663 Fax: 570-842-0995
Email: station55fire@yahoo.com

Office of the Chief

Chief's Monthly Report-March 2015

RECEIVED
APR 07 2015
COOLBAUGH TOWNSHIP
MVA - 4

- Inc. # 015-033 – (Coolbaugh) MM11.7 I380 South, One vehicle, Refusal by 14-8
- # 015-043 – (Lehigh) 948 Main Street, One vehicle off the road, No injuries
- # 015-044 – (Lehigh) 1073 Main Street, One vehicle, one patient by 14-8
- # 015-046 – (Clifton) Route 435 & Robin Lane, 2 vehicles, 1 patient by CW

Structure Fire – 1

- # 015-045 – (Clifton) 138 Lake Drive West, Big Bass Lake, Kitchen Fire, Out on arrival
Homeowner used fire extinguisher

Chimney Fire – 1

- # 015-039 – (Lehigh) 1543 Coolbaugh Road, Fire out on arrival

Fire Alarm – 2

- # 015-040 – (Lehigh) 178 Main Street, False trip due to malfunction
- # 015-042 – (Lehigh) 40 Third Street, Alarm sounded due to cooking

Hazard – 1

- # 015-041 – (Clifton) 271 Phillips Road, Wires Down, PPL notified

Public Service – 3

- # 015-036 – (Lehigh) 415 Main Street, Tree down, Removed by FD
- # 015-037 – (Lehigh) 17 Main Street, Possible tractor trailer fire, No fire, Mechanical Issues
- # 015-038 – (Clifton) Phillips Road, Tree down, Removed by FD

Relocate/Stand By – 2

- # 015-035 – (Lehigh) Stand by for Station 14 while they operated on a structure fire in Madisonville
- # 015-035 – (Dreher) Tanker to relocate to Greene-Dreher while they operated on a structure fire

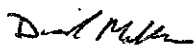
Mutual Aid – 1

- # 015-032 – (Dreher) 549 S. Sterling Road, Assist to Company 23, Structure fire,

For the Period – Total Calls – 15

For the Year – Total Calls – 46

Respectfully,



David Miller
Fire Chief



Pocono Summit Volunteer Fire Company

P.O. Box 400, Pocono Summit, PA 18346

(570) 839-7241



Pride ~ Prevention ~ Protection

FIRE REPORT FOR THE PERIOD MARCH 1 – 31, 2015

COOLBAUGH TOWNSHIP

DATE	LOCATION	REMARKS
03/15/15	1253 Pocono Heights Road	Structure Fire
03/28/15	2178 Shoreline Drive Pocono Summit Lakes	Structure Fire

TOTAL CALLS FOR COOLBAUGH TOWNSHIP: 2

TOBYHANNA TOWNSHIP

DATE	LOCATION	REMARKS
03/07/15	196 Crockets Crest Timber Trails	Structure Fire
03/10/15	106 Island Drive Emerald Lake	Structure Fire
03/11/15	135 Miller Drive Lake Naomi	Automatic Alarm
03/11/15	Gross Drive Lake Naomi	Pole Fire
03/14/15	1140 Colt Stillwater Lakes	CO Alarm
03/16/15	2205 Hillcrest Drive Lake Naomi	Odor Investigation
03/18/15	Route 940 Panther Lane	M.V.A.
03/26/16	3253 Willow Drive Stillwater	Pole Fire
03/27/15	571 Clearveiw Drive Emerald Lakes	Lift Assistance
03/31/15	2968 Long Pond Road	Automatic Alarm

TOTAL CALLS FOR TOBYHANNA TOWNSHIP: 10

OTHER DISTRICTS

DATE	LOCATION	REMARKS
03/03/15	Pine Hill Road Mt. Pocono	M.V.A
03/04/15	251 Buck Fever Trail CCI Campground	Brush Fire
03/19/15	Route 314 Manor Drive Pocono Twps.	M.V.A.
03/23/15	I 80 West mile Marker 293	Vehicle Fire

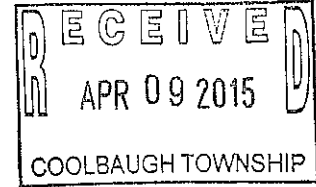
TOTAL CALLS IN OTHER DISTRICTS: 4

TOTAL CALLS FOR THE MONTH; 16

Respectfully submitted,

George Tallmadge, Fire Chief, Station 33

RECEIVED
APR 22 2015
COOLBAUGH TOWNSHIP



Coolbaugh Township
Thornhurst Volunteer Fire & Rescue Company
Monthly Call-out Report

THORNHURST VOL FIRE + RESCUE
FIRE COMPANY

Dates covered in report: From 3/1/15 to 3/31/15

Number of calls responded to in Coolbaugh Township: 1

Name of Person completing report: SUSAN BERKEY

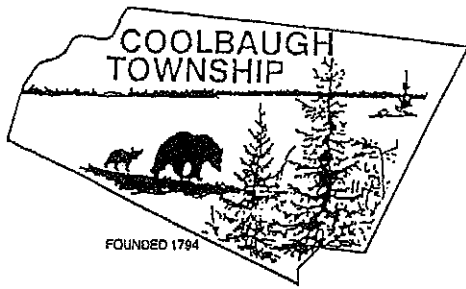
Comments: AMBULANCE WILL REPORT AS
 PER AGREEMENT

Tobyhanna Township Volunteer Fire Company

Station 41 Call List - March 2015

<u>Date</u>	<u>Type</u>	<u>Location</u>
3/3/2015	F2	248 Route 940 & Aharts Market
3/5/2015	E45A	MM 294, Crescent Lake Hwy/E 180 Hwy
3/6/2015	F1	136 Nakora Drive
3/7/2015	F3	136 Nakora Drive
3/7/2015	F1	196 Crocketts Crescent
3/10/2015	F1	490 Orono Drive
3/10/2015	F1	106 Island Drive
3/11/2015	F2	135 Miller Drive @ Lake Naomi Clubhouse
3/11/2015	F1	907 Route 940 @ Daisy Mart
3/11/2015	F2	Gross Drive/Greenhill Road
3/14/2015	F1	1140 Colt Lane
3/15/2015	E35A	159 Marthas Lane
3/16/2015	F2	2205 Hill Crest Drive
3/19/2015	F2	Route 940/Stoney Hollow Road
3/20/2015	F4R	MM 294 Crescent Lake Hwy/E 180 Hwy
3/20/2015	E45A	E 180 Hwy/MM 293.5 Crescent Lk Hwy
3/20/2015	E45A	Ranger Trl/Mountain View Drive
3/26/2015	F2	3253 Willow Grove Road
3/27/2015	E35A	571 Clearview Drive
3/29/2015	E30A	289 Old Route 940
3/31/2015	F2	2968 Long Pond Road

15



**COOLBAUGH TOWNSHIP
MUNICIPAL CENTER**

5550 Memorial Blvd., Tobyhanna, PA 18466
(570) 894-8490 • FAX (570) 894-8413

FINANCIAL REPORT
FOR BOARD OF SUPERVISORS
MAY 5, 2015 BOARD MEETING

I have presented you with the preliminary Trial Balance and final Budget Trial Balance (P & L Statement) for all funds as of March 31, 2015. The P & L has been revised to show a comparison to last year.

General Fund revenues are at 12% of the total budget. Compared to 2014, the Township has, in 2015, collected approximately \$120,000 more in revenue. Total revenues to date are \$857,139. Instead of issuing a TAN as in prior years to cover expenses for the first few months until tax revenues come in, we have borrowed \$855,500 from our General Fund savings account. General Fund expenses are \$1,566,337 or 22% of the total budget. They are on budget for the year and in line with 2014. Debt service payments for all funds are being made as scheduled.

Sewer revenues are \$88,195 against expenses of \$89,222. Debt service payments were made on a monthly basis as scheduled for all sewer loans.

The remaining capital project, the turn lane at Route 196 and A Pocono Country Place main entrance, is continuing. The permitting process with PennDOT has been going back and forth between them and the engineer, thereby delaying the bidding out of the project. According to our engineer, Russ Kresge, bid documents will be ready shortly and the project should be able to be completed by the end of the 2015 construction season. I have applied to DCED and have been granted an extension of the grant through June 30, 2016.

Should you have any questions about these statements or this report, please let me know. Thank you.

Sincerely,

A handwritten signature in black ink, appearing to read "Douglas A. Hein". The signature is stylized and cursive.

Douglas A. Hein
Business Manager / Controller

16

COOLBAUGH TOWNSHIP
CASH DISBURSEMENTS AND BALANCES REPORT
 May 05, 2015

DATE	CK #	ITEM	AMOUNT
4/25/2015		Payroll	\$ 28,000.00
4/20/2015		General Fund (paid since)	28,900.17
5/5/2015		General Fund (current)	206,709.58
		Total General Fund	263,609.75
4/20/2015	1001	Gouldsboro Fire Tax Fund	5,200.00
4/28/2015		Escrow Fund (paid since)	12,236.75
5/5/2015		Escrow Fund (current)	262.00
		Total Escrow Fund	12,498.75
4/20/2015		Sewer Fund (paid since)	19,554.08
5/5/2015		Sewer Fund (current)	12,393.53
		Total Sewer Fund	31,947.61
		Total Disbursements	\$ 313,256.11

TRIAL BALANCE AS OF MAY 05, 2015

General Fund Checking	218,987.27	Emerg. Services Fund Money Market	144,498.27
Fire Tax/Coolbaugh Twp VFD	202,659.07	Emerg. Services Fund Checking	21,014.33
Fire Tax/Gouldsboro VFD	35,095.26	Total Emergency Services Fund	165,512.60
Fire Tax/Pocono Summit VFD	40,295.26	Liquid Fuels Fund Checking	486,514.92
Fire Tax/Thornhurst VFD	20,125.74	Escrow Fund Checking	94,038.47
Payroll Checking	1,951.14	Escrow Fund Clarius Checking	425,360.27
Rainy Day Fund Savings	60,976.95	Total Escrow Fund	536,366.97
Total General Fund	580,090.69	Total All Funds	1,788,260.69
Sewer Fund Checking	5,781.32		
Sewer PennVest Checking	26.26		
Total Sewer Fund	5,807.58		
Capital Projects Fund Checking	13,967.93		

Report Printed 2015-04-28 11:32:57

COOLBAUGH TOWNSHIP

Check Register - (01101000) GENERAL FUND CHECKING

DATE	CHECK #	PAID TO	AMOUNT	VOID AMOUNT	VOID DATE	REASON
4/10/2015	5277	234 BUSINESS CARD	495.48			
4/10/2015	5278	891 LOWE'S	1,083.40			
4/20/2015	5279	806 GILMORE & ASSOCIATES	7,221.44			
4/20/2015	5280	54 H.A. BERKHEIMER, INC.	80.51			
4/20/2015	5281	1140 HOURIGAN KLUGER & QUINN	844.50			
4/20/2015	5282	775 MAILFINANCE	285.00			
4/20/2015	5283	81 P P & L	1,007.72			
4/20/2015	5284	81 P P & L	1,415.21			
4/20/2015	5285	95 POCONO RECORD	486.60			
4/20/2015	5286	756 UGI Utilities	4,609.63			
4/20/2015	5287	381 UNIFIRST CORPORATION	583.65			
4/20/2015	5288	929 UNITED CONCORDIA LIFE & HEALTH	1,537.05			
4/20/2015	5289	119 VERIZON	1,571.80			
4/20/2015	5290	892 VERIZON WIRELESS	696.51			
4/20/2015	5291	122 WEST END PRINTING	175.20			
4/20/2015	5292	930 WILKES-BARRE MATERIALS	1,117.76			
4/20/2015	5293	181 PSATS UC GROUP TRUST FUND	5,688.71			

			28,900.17			
			=====			
			28,900.17			

List of Bills - (01101000) GENERAL FUND CHECKING GENERAL FUND

Check#	Vendor	Description	Payment	Check Total
5342	1105 - ABLE AUTO SERVICE, INC.	PO 9484 INSPECTION	45.00	45.00
5343	44 - AIRGAS USA, LLC	PO 9443 acetylene	80.64	80.64
5344	900 - ALTEC CAPITAL SERVICES, LLC	PO 9490 may	1,857.50	1,857.50
5345	1039 - AMERICAN UNITED LIFE INS. CO.	PO 9499 life insurance	706.94	706.94
5346	914 - AMERIHEALTH CASUALTY SERVICES	PO 9480 WC	5,255.64	5,255.64
5347	157 - B.CAVANAUGH MECH. COMPANY	PO 9486 repair	650.00	650.00
5348	1148 - BARTON SUPPLY INC	PO 9504 PARTS	351.60	351.60
5349	5 - CARGILL, INCORPORATED	PO 9281 ICE CONTROL	1,301.26	
		PO 9323 ICE CONTROL	4,096.33	
		PO 9324 ICE CONTROL	4,058.87	
		PO 9364 SALT	2,692.54	
		PO 9376 ice control	8,186.75	
		PO 9396 ice control	2,827.93	
		PO 9412 SALT	8,287.31	31,450.99
5350	530 - CAT ACCESS ACCOUNT	PO 9341 repair	461.65	
		PO 9482 MAY	414.54	876.19
5351	134 - CBI	PO 9322 MISC	949.65	949.65
5352	177 - CCI WASTE & RECYCLING SERVICE, INC.	PO 9513 RECYCLE	544.00	
		PO 9517 RECYCLE	1,632.00	2,176.00
5353	711 - CINTAS FIRE PROTECTION	PO 9427 MAINT	1,302.77	1,302.77
5354	1120 - COUNTY WASTE	PO 9414 TRASH REMOVAL	239.00	239.00
5355	1 - CRAMERS HOME BUILDING CENTERS	PO 9448 part	24.88	24.88
5356	8 - D.G. NICHOLAS CO.	PO 9348 PART	21.27	
		PO 9352 part	54.82	
		PO 9363 PARTS	290.60	
		PO 9371 parts	103.71	
		PO 9405 PARTS	846.62	
		PO 9433 SUPPLIES	121.56	
		PO 9459 MARKER	3.69	1,442.27
5357	8 - D.G. NICHOLAS CO.	PO 9467 misc	261.60	
		PO 9485 SWITCH	16.51	278.11
5358	1085 - DE LAGE LANDEN	PO 9479 MAY	208.80	208.80
5359	13 - DEVELOPMENTAL EDUCATION SERVICES	PO 9500 recycle	14.00	14.00
5360	757 - DIRECT ENERGY	PO 9418 ELECTRIC	5,485.18	5,485.18
5361	689 - DOUGLAS A. HEIN	PO 9494 mileage	134.78	134.78
5362	151 - E.M. KUTZ, INC.	PO 9356 PARTS/MISC	385.98	385.98
5363	1147 - ERIN MASKER	PO 9470 MILEAGE	18.40	18.40
5364	19 - F & S SUPPLY COMPANY, INC.	PO 9450 parts	387.89	387.89
5365	918 - FIRST PRIORITY LIFE	PO 9489 may	19,602.41	19,602.41
5366	255 - FIVE STAR EQUIPMENT, INC.	PO 9347 PART	136.06	
		PO 9503 parts	323.52	459.58
5367	169 - FLORENCE GERRITY	PO 9474 may pension	406.98	406.98
5368	812 - FOSTER & CO., INC.	PO 9331 nu-brake	144.08	
		PO 9441 part	158.16	302.24
5369	30 - GOTTA GO POTTIES	PO 9416 RENTAL	590.00	590.00
5370	744 - GREATER POCONO CHAMBER OF COMMERCE	PO 9471 dues	147.00	147.00
5371	48 - H. CLARK CONNOR	PO 9465 pc/zoning	550.00	550.00
5372	535 - HANOVER ENGINEERING ASSOC., INC.	PO 9476 seo	1,467.85	1,467.85
5373	50 - HANSON AGGREGATES PA INC.	PO 9381 wash	2,703.08	
		PO 9394 ANTI SKID	3,060.69	
		PO 9409 ICE WASH	2,045.65	
		PO 9410 ICE WASH	668.83	
		PO 9425 ICE WASH	1,360.64	9,838.89
5374	1146 - IRA WEINER ,ESQ	PO 9457 TAX REFUND NUMEROUS PARCELS	11,504.26	11,504.26
5375	179 - JERRY F. HANNA	PO 9478 MISC	2,366.00	2,366.00
5376	1145 - JOHN DEERE COMPANY	PO 9452 GATOR	6,563.48	6,563.48
5377	297 - JOURNAL NEWSPAPER, INC	PO 9495 leaf pick-up	117.00	117.00
5378	1144 - LEO ZDANOSKI	PO 9424 TAX REFUND	269.77	269.77
5379	734 - LINDSEY EQUIPMENT	PO 9492 PARTS	90.12	90.12
5380	277 - LONG LIFE SPRINGS, INC.	PO 9370 parts/repair	2,026.75	
		PO 9436 PARTS/REPAIR	769.72	2,796.47
5381	634 - MACROSMITH INC	PO 9419 MAY	1,837.00	1,837.00

List of Bills - (01101000) GENERAL FUND CHECKING GENERAL FUND

Check#	Vendor	Description	Payment	Check Total
5382	232 - MECHANICAL SERVICE COMPANY	PO 9318 REPAIR	334.45	
		PO 9451 contract bldg #2	3,035.00	3,369.45
5383	73 - MOUNTAIN SERVICES	PO 9369 repair/parts	2,189.60	
		PO 9374 INSPECTION	104.00	
		PO 9469 repair	5,808.35	8,101.95
5384	823 - Monroe County Waste Authority	PO 9520 TIRE DISPOSAL	114.00	114.00
5385	74 - NAPA AUTO PARTS OF DALEVILLE	PO 9328 part	4.95	
		PO 9522 OIL FILTER	16.14	21.09
5386	183 - NORTHEAST SIGNAL & ELECTRIC CO., INC	PO 9493 repair corp center dr.	200.00	200.00
5387	452 - OFFICE MAX CONTRACT	PO 9333 clock	12.50	
		PO 9514 SUPPLIES	70.17	
		PO 9518 SUPPLIES	21.35	104.02
5388	1061 - OFFIT KURMAN	PO 9430 March 2015	7,043.37	7,043.37
5389	81 - P P & L	PO 9463 electric	147.42	
		PO 9473 electric	33.85	
		PO 9477 ELECTRIC	16.81	
		PO 9501 electric	16.75	
		PO 9515 ELECTRIC	190.67	405.50
5390	81 - P P & L	PO 9521 ELECTRIC	376.30	376.30
5391	1021 - PAPCO	PO 9317 fuel	4,953.84	
		PO 9377 diesel	3,325.50	
		PO 9413 FUEL	4,318.80	12,598.14
5392	86 - PENNSYLVANIA AMERICAN WATER CO	PO 9336 WATER	114.19	
		PO 9420 WATER	1,264.29	
		PO 9464 water	137.08	1,515.56
5393	87 - PENNSYLVANIA ONE CALL SYSTEM, INC.	PO 9407 CBT	39.40	39.40
5394	739 - PENTELEDATA	PO 9335 mailbox	5.85	5.85
5395	1014 - PETROCHOICE	PO 9311 fuel	2,533.13	
		PO 9442 fuel	898.78	3,431.91
5396	89 - PETTY CASH	PO 9523 petty cash	196.36	196.36
5397	1142 - PLASTERER EQUIPMENT CO. INC	PO 9353 BROOM	14,267.70	14,267.70
5398	430 - POCONO ACE HARDWARE	PO 9431 SUPPLIES	5.70	
		PO 9432 MISC	2.24	
		PO 9434 SUPPLIES	63.56	
		PO 9437 SUPPLIES	89.96	
		PO 9449 supplies	9.00	
		PO 9472 supplies	34.49	
		PO 9502 supplies	48.57	253.52
5399	94 - POCONO MOUNTAIN REGIONAL EMS	PO 9310 DONATION	8,333.33	
		PO 9475 may	8,333.33	16,666.66
5400	93 - POCONO MOUNTAIN REGIONAL POLICE DEP	PO 9496 mortgage invoice Modification	893.36	
		PO 9497 MORTGAGE/MAY	3,177.95	4,071.31
5401	172 - POCONO MT. LIBRARY	PO 9508 deliq Tax	16,398.28	
		PO 9509 deliq tax	2.64	16,400.92
5402	603 - R.J. GRONER	PO 9315 REPAIR	85.00	
		PO 9372 repair	85.00	170.00
5403	104 - S & H SUPPLY CO., INC.	PO 9408 PART	18.00	
		PO 9438 PART	72.00	
		PO 9447 part	36.00	
		PO 9458 MISC	451.43	
		PO 9468 misc	122.16	
		PO 9483 MISC	17.98	717.57
5404	105 - S & S TOOLS & SUPPLIES	PO 9505 SUPPLIES	389.00	389.00
5405	300 - STADIUM INTERNATIONAL TRUCKS	PO 9307 REPAIR	299.20	299.20
5406	120 - SUNDANCE NETWORKS INC.	PO 9406 REPAIR	720.50	720.50
5407	738 - TEAMSTERS LOCAL 773	PO 9507 JUNE	405.00	405.00
5408	31 - THYSSENKRUPP ELEVATOR CORP.	PO 9390 SERVICE	260.00	260.00
5409	1055 - TULPEHOCKEN SPRING WATER INC	PO 9319 BOTTLE WATER	79.95	79.95
5410	1055 - TULPEHOCKEN SPRING WATER INC	PO 9491 WATER	61.50	61.50
5411	381 - UNIFIRST CORPORATION	PO 9506 UNIFORMS	78.09	78.09
5412	892 - VERIZON WIRELESS	PO 9516 PHONES	698.34	698.34
5413	930 - WILKES-BARRE MATERIALS	PO 9466 cold patch	387.26	387.26
5414	123 - WILKES-BARRE TRUCK CENTER	PO 9349 PARTS	28.91	28.91

List of Bills - (01101000) GENERAL FUND CHECKING GENERAL FUND

Check#	Vendor	Description	Payment	Check Total
	TOTAL			----- 206,709.59
Total to be paid from Fund 01 GENERAL FUND			206,709.59	

			206,709.59	

Report Printed 2015-04-28 11:34:57

COOLBAUGH TOWNSHIP

Check Register - (01102003) FIRE TAX/GOULDSBORO VFD

DATE	CHECK #	PAID TO	AMOUNT	VOID AMOUNT	VOID DATE	REASON
------	---------	---------	--------	-------------	-----------	--------

4/20/2015	1001	250 GOULDSBORO VOLUNTEER FIRE CO.	5,200.00			
			<u>5,200.00</u>			
			5,200.00			

Report Printed 2015-04-28 11:34:27

COOLBAUGH TOWNSHIP

Check Register - (08101000) CHECKING

DATE	CHECK #	PAID TO	AMOUNT	VOID AMOUNT	VOID DATE	REASON
4/20/2015	1533	856 AQUA WASTEWATER	1,104.16			
4/20/2015	1534	228 CARDNO. ATC	7,772.50			
4/20/2015	1535	936 NORTH END ELECTRIC	8,284.03			
4/20/2015	1536	81 P P & L	647.57			
4/20/2015	1537	318 PA RURAL WATER	239.00			
4/20/2015	1538	119 VERIZON	474.82			
4/20/2015	1539	439 YOUNG & HAROS, LLC	1,032.00			

			19,554.08			
			=====			
			19,554.08			

List of Bills - (08101000) CHECKING SEWER FUND

Check#	Vendor	Description	Payment	Check Total
1540	856 - AQUA WASTEWATER	PO 9519 DISPOSAL	552.08	552.08
1541	711 - CINTAS FIRE PROTECTION	PO 9427 MAINT	175.35	175.35
1542	1120 - COUNTY WASTE	PO 9414 TRASH REMOVAL	119.50	119.50
1543	757 - DIRECT ENERGY	PO 9418 ELECTRIC	6,687.08	6,687.08
1544	699 - MAIN POOL & CHEMICAL CO	PO 9455 SULFATE SOLUTION	526.00	526.00
1545	876 - Microbac Laboratories, Inc.	PO 9358 TESTING	124.00	
		PO 9373 TESTING	496.00	
		PO 9386 TESTING	248.00	868.00
1546	160 - NORTHEAST CHEMICAL& SUPPLY CO., INC.	PO 9378 soda ash	849.80	
		PO 9498 soda ash	849.80	1,699.60
1547	81 - P P & L	PO 9463 electric	557.98	557.98
1548	318 - PA RURAL WATER	PO 9481 DUES	239.00	239.00
1549	706 - PENN WORKS PUBLIC	PO 9488 may	965.35	965.35
1550	430 - POCONO ACE HARDWARE	PO 9329 supplies	3.59	3.59
TOTAL				12,393.53

Total to be paid from Fund 08 SEWER FUND

12,393.53

12,393.53

Report Printed 2015-04-28 11:35:28

COOLBAUGH TOWNSHIP

Check Register - (85101000) ESCROW FUND CHECKING

DATE CHECK # PAID TO AMOUNT VOID AMOUNT VOID DATE REASON

4/20/2015	1058	806 GILMORE & ASSOCIATES	1,236.75			
4/28/2015	1059	1121 GRACE & MARIO PENNETTI	11,000.00			

			12,236.75			
			=====			
			12,236.75			

**List of Bills - (85101000) ESCROW FUND CHECKING
ESCROW**

Check#	Vendor	Description	Payment	Check Total
1060	535 - HANOVER ENGINEERING ASSOC., INC.	PO 9487 seo/smoke ridge	262.00	262.00
	TOTAL			262.00
Total to be paid from Fund 85 ESCROW			262.00	
			<u>262.00</u>	
			262.00	