

**COOLBAUGH TOWNSHIP BOARD OF  
SUPERVISORS**

**WORK SESSION / REGULAR MEETING  
INFORMATION**

**TUESDAY, MARCH 18, 2014**

- WORK SESSION: 6:00PM
- PUBLIC HEARING: 6:30PM
- REGULAR MEETING: 7:00PM

**Coolbaugh Township Board of Supervisors  
Work Session Agenda  
March 18, 2014 - 6:00 p.m.**

The Public will be given an opportunity to speak on each agenda matter. Public Input is considered at the end of the meeting for other issues.

This meeting is being recorded to aid in the preparation of the minutes.

**Note: There will be a break for Public Hearing at 6:30 pm.**

1. Monroe County Cable Consortium
2. Other Business
3. Public Input

**Coolbaugh Township Board of Supervisors**  
**March 18, 2014 - 6:30 pm.**  
**Public Hearing**

- An Ordinance Amending Chapter 22 of the Coolbaugh Township Code of Ordinances, The Coolbaugh Township Subdivision and Land Development Ordinance, to delete the prohibition of wall-mounted luminaries for parking lots and correct a spelling error.
  
- An Ordinance Amending Chapter 27 of the Coolbaugh Township Code of Ordinances, The Coolbaugh Township Zoning Ordinance to provide for guard sheds, to delete prohibition of wall-mounted luminaries for parking lots and correct a spelling error, to update electronic message sign standards, update non-conforming sign standards and update sign removal standards.

**Coolbaugh Township Board of Supervisors  
March 18, 2014 - 7:00 p.m.  
Regular Meeting Agenda**

**Roll Call**

**BOARD OF SUPERVISORS:**

Kelly, \_\_\_\_\_ Adams, \_\_\_\_\_ Pope, \_\_\_\_\_ Weimer \_\_\_\_\_, Zito \_\_\_\_\_

The Public will be given an opportunity to speak on each agenda matter.  
Public Input is considered at the end of the meeting for other issues.

This meeting is being recorded to aid in the preparation of the minutes.

1. Approval of Minutes / Notes
  - March 4, 2014 Regular Meeting Minutes
  - March 4, 2014 Work Session Notes
2. 2014 Monthly Reports
  - Coolbaugh Township Volunteer Fire Company
  - Pocono Mountain Regional Emergency Medical Services
  - Pocono Mountain Regional Police
3. PMREMS Designation
4. Adoption of an Amendment to Chapter 22 of the Coolbaugh Township Code of Ordinances, The Coolbaugh Township Subdivision and Land Development Ordinance, to delete the prohibition of wall-mounted luminaries for parking lots and correct a spelling error.
5. Adoption of an Amendment to Chapter 27 of the Coolbaugh Township Code of Ordinances, The Coolbaugh Township Zoning Ordinance to provide for guard sheds, to delete prohibition of wall-mounted luminaries for parking lots and correct a spelling error, to update electronic message sign standards, update non-conforming sign standards and update sign removal standards.

6. Minor Subdivision joining lots 4 & 5, Block 1712, Section 17, Arrowhead North  
- Property Owners - William & Susan McConaghy
7. Minor Subdivision joining lots 11 & 12, Block 1802, Section 18, Arrowhead  
North - Property Owners - James and Sheri Ritz
8. Minor Subdivision joining lots 5524, 5549 & 5550, Section S, Pocono Farms -  
Property Owners - Robert & Linda Penett
9. Minor Subdivision joining lots 253- A & B, 254 A & B, Section D, A Pocono  
Country Place - Property Owners - Alexandre and Sonia Silva
10. Request for Permanent Right-of-Way - UGI Utilities, Inc.
11. Lease Agreement between Township and Pocono Services for Families  
and Children - Monroe County Head Start
12. Business Manager / Controller's Financial Report
13. Current Obligations

General Fund	\$113,576.47
Sewer Fund	\$16,321.74
Total Disbursements	<hr/> \$129,898.21

15. Other Business
16. Public Input
17. Board of Supervisors Executive Sessions

Held Prior: Tuesday, March 4, 2014 at 8:41 pm – Legal and Personnel

Subsequent: None Scheduled

18. Adjournment

**COOLBAUGH TOWNSHIP BOARD OF  
SUPERVISORS**

**REGULAR MEETING**

**TUESDAY, MARCH 18, 2014**

**TAB 1**

**COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS  
REGULAR MEETING  
TUESDAY, MARCH 4, 2014  
MINUTES**

The meeting was called to order by Chairman Lynn Kelly at 7:01pm in the meeting room of the Coolbaugh Township Municipal Center, 5520 Municipal Drive, Tobyhanna, PA.

Ms. Kelly led those present in the Pledge of Allegiance.

**Board Members present:**

Lynn Kelly, Juan A. Adams, Fred Pope, Robert M. Zito, and Bill Weimer.

**Staff present:**

Doug Hein, Business Manager / Controller and Jerry Hanna, Solicitor.

**Announcements:**

Ms. Kelly announced the following:

- The public would be given an opportunity to speak on each agenda matter and that public input would be considered at the end of the meeting for other issues.
- The meeting is being recorded to aid in the preparation of the minutes.

1. **Recognition of Coolbaugh Township Volunteer Firefighters Christopher Ambrogio and Steven Ambrogio for their heroic life saving efforts on December 25<sup>th</sup>, 2013**

Mr. Weimer read an account of the rescue of three persons who tipped over while kayaking in Lake Carobeth in sub-zero temperatures on the evening of December 25, 2013.

Christopher and Steven Ambrogio were then recognized by Rep. Mario Scavello, who presented Certificates of Recognition from the PA House of Representatives.

Ms. Kelly then presented both young men with a Certificate of Valor on behalf of the Coolbaugh Township Board of Supervisors.

**At this point, Ms. Kelly called for a short recess.**

**The meeting was resumed at 7:12pm.**

2. **Approval of the February 18, 2014 Minutes**

The minutes of February 18, 2014 were reviewed and considered for approval.

Mr. Adams made a motion, seconded by Mr. F. Pope to approve the minutes of February 18, 2014 as presented.

- **Discussion: None.**
- **Vote: All in Favor. Motion Passed.**

### Work Session Notes

The notes for the work sessions held on February 18, 2014 were presented for review. It was agreed by consensus that these minutes would be published for public viewing on the Township website.

### 3. Appointments to the Coolbaugh Township Police Research Committee

Ms. Kelly reviewed the 15 letters of interest received by the Supervisors, reading the names of those persons interested in alphabetical order. She then stated that Mr. Hein would serve the committee as administrative assistant and Mr. Weimer would serve as Supervisor liaison.

**Mr. Zito made a motion, seconded by Mr. Weimer appoint Darius Robinson, Harry Smith, Dave Pope, Peter Volpe and Joseph "Spike" Rogan to the Coolbaugh Township Police Research Committee.**

- **Discussion: None.**
- **Vote: All in Favor. Motion Passed.**

**Mr. Adams made a motion, seconded by Mr. Weimer appoint Matthew P. Denico, Charles Santiago, Anthony LaMantia, Tony Zanin and Danielle Travagline to the Coolbaugh Township Police Research Committee.**

- **Discussion:** Mr. Zito recognized the fact that the Committee would have residents from A Pocono Country Place, Pocono Farms, Pocono Farms East, Timber Trails and the town of Tobyhanna. Ms. Kelly expressed regret that there were no letters of interest submitted from residents of Arrowhead Lakes. Ms. Cathy LaBosco asked the Supervisors if the Committee was initially motioned for nine or ten members. Ms. Kelly said after checking the initial motion, no number was specified. Ms. Peggy Cooney asked why there were no women chosen and why APCP had only one member selected. She was told that APCP had two representatives and that one women was chosen (three of the 15 submissions were by women). The future work of the committee was discussed at length by several persons. Mr. Robinson also stated his opinion that APCP should have more than two representatives. Additional comments were heard from Mr. Steve Planchock and Ms. Carol Lee Kidd and Mr. Vincent Massaro.
- **Vote: All in Favor. Motion Passed.**



#### 4. Pocono Mountain Regional Emergency Medical Services Designation

Mr. F. Pope explained a request from Denise Doremus, Operations Coordinator, Pocono Mountain Regional EMS, through Heidi A. Picard, Chair Pocono Mountain Regional EMS to update the Township's EMS designation, last done in 2007.

**Mr. F. Pope made a motion, seconded by Mr. Adams to use PMREMS as the primary responder for all of Coolbaugh Township, with the exception of the Gouldsboro area, with the Gouldsboro Volunteer Ambulance Corps being primary in that area.**

- **Discussion:** It was stated that once agreed to, a letter stating such would need to be forwarded to Monroe County.
- **Vote: All in Favor. Motion Passed.**

#### 5. Municipal Center Signage

Mr. Hein gave a summary of proposals received from A+ Signs, Widmer Signs and C&S Brothers, all referring to the same specifications, as per the design agreed to by the Supervisors at a previous work session.

**Mr. Weimer made a motion, seconded by Mr. F. Pope to purchase Township signage from A+ Signs, at a cost of \$5,660.00.**

- **Discussion:** Mr. Hein noted that the Township had \$3,463.00 in escrow money from the Pocono Mountain Public Library to contribute toward this project.

**In light of that fact Mr. Weimer asked to amend his motion. He did amend his motion, with an amended second by Mr. F. Pope to purchase Township signage from A+ Signs, at a cost of \$2,197.00. (Total cost of \$5,660.00 less designated escrow monies of \$3,463.00).**

- **Discussion:** Ms. Michelle Fairservice asked about the cost of the other bids. Ms. Kelly stated that Widmer Signs' quote was \$5,750.00 and C&S Brothers' quote was \$7,475.00.
- **Vote: All in favor. Motion Passed.**

#### 6. Business Manager / Controller Financial Report

Mr. Hein gave a brief summary of his written financial report.

The unofficial, unaudited results YTD are as follows:

- General Fund revenues – \$327,746.00.
- General Fund expenses – \$418,521.00.

- Sewer Fund revenues - \$10,532.00.
- Sewer Fund expenses - \$14,647.00.

He stated that \$800,000.00 has been withdrawn from our "Rainy Day Fund" to supplement revenue until anticipated tax payments come in.

There were no comments or questions from the Supervisors or the public on the report.

#### 7. Current Obligations

Before them, the Supervisors had details of the Township's current obligations totaling \$320,102.54.

**Mr. Adams made a motion, seconded by Mr. F. Pope to pay current obligations in the amount of \$320,102.54.**

- **Discussion: None.**
- **Vote: All in Favor. Motion Passed.**

#### 8. Other Business

Mr. Weimer asked the Board's permission to allow Mr. Hein, Road Foreman Steve Weber and possibly himself to participate in a webinar regarding DOT traffic sign inventory procedures. This will be sponsored by PSATS and held on April 9<sup>th</sup> from Noon – 1:30pm, at a cost of \$30.00 per person.

**Mr. F. Pope made a motion, seconded by Ms. Kelly to allow Mr. Hein, Road Foreman Steve Weber and Mr. Weimer to participate in a webinar regarding DOT traffic sign inventory procedures. The webinar will be sponsored by PSATS and held on April 9<sup>th</sup> from Noon – 1:30pm, at a cost of \$30.00 per person.**

- **Discussion: None.**
- **Vote: All in Favor. Motion Passed.**

Mr. Weimer also mentioned that he would be seeking proposals to provide proper training for staff in the use of a GPS based distance measuring device that could be used by our bucket truck to assist in creating a sign inventory.

Mr. Hein stated that he and Mr. Hanna would be having a phone conference on Wednesday, March 5<sup>th</sup> with Atty. Dan Cohen's law firm regarding our Blue Ridge Cable franchise agreement.

## 9. Public Input

Mr. Darius Robinson asked why the Supervisors seem more interested in enforcing a revenue generating ordinance, such as the E-911 sign ordinance, but seem to be ignoring a revenue deleting ordinance, such as the dangerous structures ordinance, again mentioning the various blighted properties in APCP. Ms. Kelly said we have now begun looking into the Blighted Property Act to see what the Township's options were.

Other comments on building matters were made by Ms. Kidd who expressed concern that the Township's rental inspection ordinance was not being properly enforced. She cited an instance of her son renting a home that had faulty wiring which subsequently had an electrical fire. There were several comments made by the Supervisors clarifying that any rental inspection would deal primarily with the presence of fire extinguishers and smoke detectors, not an internal inspection of wiring, etc.

Ms. LaBosco said that with regard to the E-911 ordinance, she spent two years trying to educate the residents of APCP on the proper sign specifications, and that it was now the Township's responsibility to enforce the ordinance as it is presently written.

Mr. Bryan Sandford asked about the timeframe in rectifying the blighted properties in the Township, saying that he attended a meeting in November and brought the issue to the Supervisors and that now, five months later, we are still talking about re-addressing the ordinance. There were various comments made by the Supervisors.

Mr. Planchock firmly stated that he does not feel Township enforces the snow removal ordinance.

Mr. Dan Broxmeier again asked about blighted properties and gave an example of an open septic cover posing a danger, especially to children. He asked if the Township would take action in that instance. He was informed of the legal procedures and limitations the Township must follow. Ms. Kelly said that she would speak with the Township Sewage Enforcement officer regarding procedures and would reiterate those to the public at a future meeting.

Ms. Cooney questioned the Township's accountability in solving issues, suggesting that a target date for action be established. Ms. Kelly said that we have to follow due process and that is what dictates the required time frame.

Ms. Cooney complimented the Supervisors on the information packet that is now being given to the public at Township meetings.

Mr. Massaro commented that Pocono Mountain Regional Police is a well-developed department and felt the Township would take "years" to develop a similar force.

Ms. Eileen Lawrence asked the Supervisors to consider forming more public committees to help the Supervisors do legwork on important issues.

Mr. David Parker spoke of blighted properties, specifically in APCP, and asked if the community and Township could perhaps share the cost of demolition, etc. Mr. Zito said that in his opinion, as taxpayers, their community should not have to bear this burden.

Ms. Phyllis Williams again spoke of blighted properties in the context of cost and personal property rights. Mr. Adams agreed with the preservation of property rights. Mr. Broxmeier said he also agrees on that point, but something needs to be done in light of the time some of these properties have been compromised.

Mr. Harry Lewis suggested that the Township try reaching out to other municipalities who have dealt with blighted properties to see how they have been dealt with. He then asked if Township kept track of ordinance violations – what, how many, etc. Ms. Kelly said she would check with the Zoning Officer on this issue and ask for a compilation.

Mr. Dave Pope asked about trucks being parked on Chernock's property and if the Darlak property was now being used as an auto repair facility. Ms. Kelly said that the Darlak property is zoned commercial and that the vehicle at Chernock's is on private property.

#### **10. Board of Supervisors Executive Sessions**

Ms. Kelly announced that the Board of Supervisors held Executive Sessions:

- February 18, 2014 @ 8:30pm – Personnel & Legal

**She stated that there would be an Executive Session at this time for personnel and legal matters and the meeting would remain open. The time was 8:41pm.**

**The meeting was reconvened at 9:48pm.**

**Ms. Kelly made a motion, seconded by Mr. Weimer to retain Neil Morris, from the law firm of Offit/Kurman, at a rate of \$295.00 per hour, as special counsel for consultation and advice on municipal police issues.**

- **Discussion: None.**
- **Vote: All in Favor. Motion Passed.**

#### **11. Adjournment**

**There being no further business, a motion was made by Mr. Zito, seconded by Mr. Adams, to adjourn the meeting. All in favor. Motion passed. Meeting adjourned at 9:49pm.**

**NEXT REGULAR BOARD MEETING: March 18, 2014**

- **Work Session – 6:00pm**
- **Business Meeting – 7:00pm**

Submitted by: \_\_\_\_\_  
**Robert M. Zito, Township Secretary**

Witnessed by: \_\_\_\_\_  
**Lynn Kelly, Chairman**

Date: \_\_\_\_\_

**COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS**  
**WORK SESSION**  
**TUESDAY, MARCH 4, 2014**  
**NOTES**

The work session was called to order by Chairman Lynn Kelly at 6:00pm in the meeting room of the Coolbaugh Township Municipal Center, 5520 Municipal Drive, Tobyhanna, PA.

**Board Members present:**

Lynn Kelly, Juan A. Adams, Robert M. Zito, Fred Pope and Bill Weimer.

**Staff present:**

Doug Hein, Business Manager / Controller, Jerry Hanna, Solicitor.

**1. Waste Water Treatment Plan Update**

Dave Kavitski and Ken Fulford were present to give their quarterly report on the operation of the Township Waste Water treatment plant. They said we are meeting all NPDES permit requirements, operating at an average of 29,000 gallons per day since the closing of buildings by the Pocono Mountain School District.

Repairs that were recently needed have been completed, but an air control valve is malfunctioning again. Mr. Kavitski recommended that a spare air control valve be purchased, as this valve works every 16 seconds 24/7/365.

The WWTP operator has seen a recent increase in phosphate. This problem needs to be controlled.

The WWTP NPDES permit has been submitted for renewal. Mr. Kavitski and Mr. Fulford will review the permit when it is issued to see if there has been any change in parameters.

Mr. Kavitski went into detail over Walmart's test samplings. The testing still shows an excess of total dissolved solids (TDS). Attorney Nick Haros has recommended that an invoice of violation be sent to Walmart. The location of the sampler is also a point of disagreement between the Township and Walmart.

**Mr. Kavitski will get a cost estimate on a spare air control valve and pass the information on to Mr. Hein. A purchase order will be prepared for the Supervisors' approval. Mr. Kavitski and Mr. Fulford will be giving their next quarterly report in July.**

2. **Tobyhanna Little League request for support – Automated External Defibrillators**

Sal Lombardo of TAA and Rachel Moyer were present to ask for Township support in purchasing AEDs for use by each TAA baseball and softball coach. They stressed the importance of having an AED on site at all times during youth sports activities. TAA is hoping to supply 16 AEDs at an approximate cost of \$1,250.00 each. Mr. Lombardo said that all coaches would be trained in CPR and in the use of AEDs.

**This will be discussed again at a future meeting.**

3. **Request for Permanent Right-of-Way – UGI Utilities, Inc.**

This item was discussed very briefly. Mr. Hein mentioned that he believed that this was part of the Kalahari project located near Pocono Manor.

**In the interest of time, it was agreed that his item would be moved to a future date.**

4. **Coolbaugh Township E-911 Addressing ordinance / Enforcement**

Mr. Zito presented to the Supervisors the pertinent part of the previously passed ordinance, specifically the size of the numbers required on each sign (currently a minimum of 4") and the height of the sign (currently a minimum height of 42"). It was discussed that Lowe's, where many residents subsequently purchased signs, sold kits with 2 ½" numbers.

A lengthy discussion took place. Mr. Weimer felt that consistency was important, expressing a concern with the height of many signs now buried in the snow. He also felt that the larger the number, the easier time emergency personnel would have finding victims in an emergency. Mr. Adams stated that if the intent to comply was there, and the sign were visible, he would not recommend that enforcement action be taken. Mr. Zito agreed with Mr. Adams, saying that to him, intent to comply was the more important component, and he suggested that the public be educated that it was in their best interest in terms of safety to comply with our parameters.

**No consensus was reached. This item will be addressed at the April 1<sup>st</sup> work session.**

5. **Draft Lease Agreement between Township and Pocono Services for Families and Children – Monroe County Head Start**

Mr. Hein stated that he met with Mr. Hanna on this issue. He said that he had also spoken again with Tim Lee from Head Start, and that the framework of a lease that most likely be acceptable to them would be a 25 year lease, with the first 10

years paying utilities only, and years 11-25 paying for both utilities and a fair market square foot rate.

**Mr. Hein will continue to gather information and will present it at the March 18<sup>th</sup> work session.**

6. **Other Business**

None.

7. **Public Input**

None

**Work session was ended at 7:00pm.**

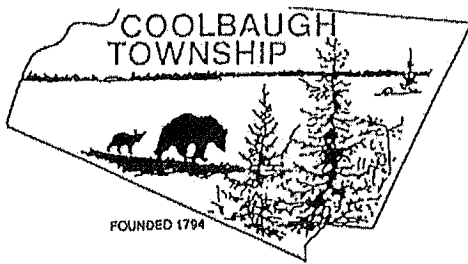


**COOLBAUGH TOWNSHIP BOARD OF  
SUPERVISORS**

**REGULAR MEETING**

**TUESDAY, MARCH 18, 2014**

**TAB 12**



**COOLBAUGH TOWNSHIP  
MUNICIPAL CENTER**

5550 Memorial Blvd., Tobyhanna, PA 18466  
(570) 894-8490 • FAX (570) 894-8413

**FINANCIAL REPORT – BOARD OF SUPERVISORS**  
**MARCH 18, 2014 BOARD MEETING**

**Revenues**

- As of March 12, 2014, total General Fund revenues received were \$610,786. This is broken down as follows (2014 budget is \$6,963,787):

<u>ITEM</u>	<u>AMOUNT</u>	<u>% BUDGET LINE</u>
o Earned income tax	\$ 269,188	21%
o Real estate taxes (current & dlq.)	\$ 133,917	3%
o LST	\$ 74,511	19%
o R/E transfer tax	\$ 41,807	17%
o Licenses & permits	\$ 40,606	24%
o Rents	\$ 19,666	25%
o Snow removal	\$ 7,377	109%
o Miscellaneous	\$ 4,537	30%
o Fines & forfeits	\$ 3,917	9%
o All other sources	\$ 15,260	.2%

**Expenses**

- As March 12, 2014, total General Fund expenses were \$1,489,152, with the largest categories being (2014 budget is \$6,963,787):

<u>ITEM</u>	<u>AMOUNT</u>	<u>% BUDGET LINE</u>
o PMRPD	\$ 507,773	24%
o Bond P&I	\$ 300,272	97%
o Salaries	\$ 154,152	21%
o Employee benefits	\$ 100,658	18%
o Salt & cinders	\$ 39,478	25%
o Maint. & repairs – buildings	\$ 39,076	217%*
o Fuel	\$ 30,781	26%
o PMREMS	\$ 25,000	25%
o Repairs of equipment	\$ 21,529	39%
o Utilities	\$ 20,148	18%
o R/E tax distribution to Library	\$ 18,216	3%
o Engineering	\$ 15,426	26%
o Lease Purchase	\$ 15,116	14%
o Control center	\$ 14,991	51%
o Coolbaugh Twp. VFD fire apparatus	\$ 12,230	6%
o All other sources	\$ 133,511	2%

\*Due to \$31,184 being spent to date to repair electrical lines into Municipal Office Building.

**Cash balances & Reports**

- \$800,000 has been withdrawn to date from the “Rainy Day Fund” to supplement the General Fund cash account until tax revenue begins to flow in. This money will be paid back before the end of the year and is in place of a tax anticipation note (TAN).
- The cash balances listed on the current obligations sheet in the Board Books represent the balances after tonight’s obligations are paid. Enclosed are prelim financial reports as of February 28, 2014 and the cash flow for February 2014.

**COOLBAUGH TOWNSHIP BOARD OF  
SUPERVISORS**

**REGULAR MEETING**

**TUESDAY, MARCH 18, 2014**

**TAB 13**

<b>COOLBAUGH TOWNSHIP</b>			
<b>March 18, 2014</b>			
03/04/14		<b>PAYROLL</b>	<b>32,000.00</b>
03/18/14		<b>GENERAL FUND</b>	<b>81,576.47</b>
	****	<b>TOTAL GENERAL FUND</b>	<b>\$113,576.47</b>
03/18/14		<b>SEWER FUND</b>	<b>\$16,321.74</b>
	****	<b>TOTAL DISBURSEMENTS</b>	<b>\$129,898.21</b>

**Balances after 03/18/14 Disbursements**

<b>General Fund</b>	<b>\$87,212.09</b>	<b>Capital Projects</b>	<b>\$ 16,437.40</b>
<b>Payroll Fund</b>	<b>2,500.41</b>	<b>Emerg.Ser. Money Mkt</b>	<b>143,483.12</b>
<b>General Fund Fire Tax Coolbaugh</b>	<b>90,194.15</b>	<b>Escrow Clarius</b>	<b>422,371.92</b>
<b>Fire Tax Gouldsboro</b>	<b>20,036.72</b>	<b>Escrow</b>	<b>86,242.35</b>
<b>Fire Tax Pocono Summit</b>	<b>20,036.72</b>	<b>Emerg. Serv</b>	<b>41,436.40</b>
<b>Fire Tax Thornhurst</b>	<b>8.91</b>	<b>Liquid Fuels</b>	<b>639,191,.29</b>
<b>General Rainy Day Fund</b>	<b>115,843.97</b>	<b>Sewer Fund -Penn Security</b>	<b>6,254.96</b>
		<b>Sewer Pennvest Cking</b>	<b>26.26</b>

## List of Bills - (01101000) GENERAL FUND CHECKING GENERAL FUND

Meeting Date: 03/18/2014 For bills from 03/05/2014 to 03/12/2014

Check#	Vendor	Description	Payment	Check Total
2444	226 - A POCONO COUNTRY PLACE	PO 7502 GATE ACCESS	1,000.00	1,000.00
2445	735 - AIR BRAKE & EQUIPMENT CO.,INC	PO 7503 REPAIR	279.34	279.34
2446	920 - AMERICAN ROCK SALT CO	PO 7544 ice control	4,198.94	4,198.94
2447	234 - BUSINESS CARD	PO 7566 credit card	901.96	901.96
2448	1050 - CAROL HASLAM	PO 7537 AUDITOR	12.80	12.80
2449	849 - COMMUNITY PLANNING & MANAGEMENT LLC	PO 7507 ZONING ADMENDMENTS	360.00	360.00
2450	190 - COOLBAUGH SEWER FUND	PO 7499 sewer	374.82	374.82
2451	8 - D.G. NICHOLAS CO.	PO 7512 CREEPER	133.28	
		PO 7528 bulb	31.80	
		PO 7540 misc	57.54	
		PO 7546 fitting	4.99	
		PO 7563 air filters	124.30	351.91
2452	288 - DANIEL FERGUSON	PO 7536 auditor	16.72	16.72
2453	862 - DEBRA ROGAN	PO 7535 auditor	13.69	13.69
2454	757 - DIRECT ENERGY	PO 7562 light	5,859.06	5,859.06
2455	24 - DOLORES A. BRACY	PO 7505 FEB	48.00	48.00
2456	504 - DONALD DEROO	PO 7510 INS DED ELIZABETH	350.00	350.00
2457	151 - E.M. KUTZ, INC.	PO 7548 supplies	773.71	773.71
2458	461 - FASTENAL	PO 7516 MISC	29.61	
		PO 7550 supplies	113.72	143.33
2459	919 - FIDELITY SECURITY LIFE INSURANCE/EY	PO 7520 MARCH	233.31	233.31
2460	1019 - FORD MOTOR CREDIT CO.LLC	PO 7559 F350	1,028.77	1,028.77
2461	812 - FOSTER & CO., INC.	PO 7522 SAFETY VESTS	48.64	48.64
2462	134 - FRANK BUCK MOTORS INC	PO 7564 repair	1,332.50	1,332.50
2463	822 - GEORGE MCCAMMON	PO 7509 ins ded	350.00	350.00
2464	810 - GIBBONS FORD	PO 7565 reapir	4,307.52	4,307.52
2465	806 - GILMORE & ASSOCIATES	PO 7572 misc	16,255.18	16,255.18
2466	30 - GOTTA GO POTTIES	PO 7542 rentals	530.00	530.00
2467	522 - GRATZ WASHENIK TAX COLLECTOR	PO 7525 taxes/lowes	248.67	248.67
2468	54 - H.A. BERKHEIMER, INC.	PO 7532 commission lst	419.09	419.09
2469	878 - HAMPTON INN HERSHEY PA	PO 7571 MEETING	1,433.62	1,433.62
2470	50 - HANSON AGGREGATES PA INC.	PO 7560 ANTI SKID	3,459.95	3,459.95
2471	179 - JERRY F. HANNA	PO 7569 MISC	2,366.00	2,366.00
2472	829 - KREITZER SANITATION	PO 7526 DUMPSTER	239.00	239.00
2473	277 - LONG LIFE SPRINGS, INC.	PO 7508 repair	2,123.27	2,123.27
2474	1051 - LORNA NATION	PO 7554 TAX REFUND	35.75	35.75
2475	891 - LOWE'S	PO 7561 supplies	177.43	177.43
2476	70 - MESKO GLASS COMPANY INC.	PO 7538 windshield	259.00	259.00
2477	917 - MILLENNIUM ADMINISTRATORS	PO 7517 FEBRUARY	500.00	500.00
2478	241 - MONROE COUNTY CONTROL CENTER	PO 7531 fire/ems calls	7,495.58	7,495.58
2479	858 - MUNICIPAL CAPITAL CORP.	PO 7515 2012 DUMP TRUCK	1,614.26	1,614.26
2480	418 - MURRY'S TOWING SERVICE CENTER, INC	PO 7543 towing	350.00	350.00
2481	74 - NAPA AUTO PARTS OF DALEVILLE	PO 7511 part	15.14	
		PO 7539 part	15.45	30.59
2482	1049 - NORTHEAST HYDRAULICS CO	PO 7523 PARTS	34.17	34.17
2483	183 - NORTHEAST SIGNAL & ELECTRIC CO., INC	PO 7514 SR423	408.35	408.35
2484	452 - OFFICE MAX CONTRACT	PO 7518 SUPPLIES	213.31	213.31
2485	81 - P P & L	PO 7501 ELECTRIC	404.31	
		PO 7504 ELECTRIC	16.26	
		PO 7545 electric	24.60	
		PO 7549 street lights	831.72	1,276.89
2486	1021 - PAPCO	PO 7557 FUEL	9,153.25	9,153.25
2487	86 - PENNSYLVANIA AMERICAN WATER CO	PO 7534 FIRE HYDRANTS	1,210.10	1,210.10
2488	87 - PENNSYLVANIA ONE CALL SYSTEM, INC.	PO 7556 CBT	13.00	13.00
2489	88 - PENNSYLVANIA PAPER & SUPPLY CO.	PO 7567 supplies	408.25	408.25
2490	1014 - PETROCHOICE	PO 7568 oil	312.36	312.36
2491	430 - POCONO ACE HARDWARE	PO 7513 BATTERY	16.19	
		PO 7547 alarm	26.99	43.18
2492	1028 - PUROSKY & TUCKERMAN INC	PO 7521 RADIO CHECKS	1,260.00	1,260.00
2493	104 - S & H SUPPLY CO., INC.	PO 7541 misc parts	13.64	13.64
2494	300 - STADIUM INTERNATIONAL TRUCKS	PO 7529 harness	288.74	288.74

**List of Bills - (01101000) GENERAL FUND CHECKING  
GENERAL FUND**

Meeting Date: 03/18/2014 For bills from 03/05/2014 to 03/12/2014

Check#	Vendor	Description	Payment	Check Total
2495	120 - SUNDANCE NETWORKS INC.	PO 7533 repair	243.00	243.00
2496	31 - THYSSENKRUPP ELEVATOR CORP.	PO 7555 ELEVATOR MARCH	251.82	251.82
2497	756 - UGI Utilities	PO 7519 HEATING	4,684.52	4,684.52
2498	381 - UNIFIRST CORPORATION	PO 7506 UNIFORMS	75.19	
		PO 7530 uniforms	75.19	
		PO 7573 uniforms	75.19	225.57
2499	929 - UNITED CONCORDIA LIFE & HEALTH	PO 7553 dental	1,658.51	1,658.51
2500	930 - WILKES-BARRE MATERIALS	PO 7570 COLD PATCH	355.40	355.40
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	TOTAL			81,576.47

Total to be paid from Fund 01 GENERAL FUND

81,576.47

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81,576.47

**List of Bills - (08101000) CHECKING  
SEWER FUND**

Meeting Date: 03/18/2014 For bills from 03/19/2014 to 03/12/2014

Check#	Vendor	Description	Payment	Check Total
1261	856 - AQUA WASTEWATER	PO 7500 SLUDGE REMOVAL	558.78	558.78
1262	757 - DIRECT ENERGY	PO 7562 light	8,937.96	8,937.96
1263	520 - K.L. FULFORD ASSOCIATES, INC	PO 7524 march	5,800.00	5,800.00
1264	829 - KREITZER SANITATION	PO 7526 DUMPSTER	238.00	238.00
1265	876 - Microbac Laboratories, Inc.	PO 7527 testing	372.00	
		PO 7551 TESTING	124.00	
		PO 7552 testing	248.00	744.00
		PO 7558 walmart	43.00	43.00
1266	439 - YOUNG & HAROS, LLC			
	TOTAL			----- 16,321.74

Total to be paid from Fund 08 SEWER FUND

16,321.74

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16,321.74