

**COOLBAUGH TOWNSHIP
MUNICIPAL CENTER**
5520 Municipal Drive , Tobyhanna, PA 18466
(570) 894-8490 • FAX (570) 894-8413

**COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS
WORK SESSION AGENDA
July 7, 2015**

1. Recycling – Mid Week Schedule
2. Inter-Municipal Agreement for Recycling Contract
3. Public input – (5 minutes)

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**Coolbaugh Township
Drop Off and Recycling Site
2015 Program Guidelines**



The Board of Supervisors' goals for this program are to divert recyclables from being deposited with general trash, ensuring the re-use of valuable resources, and reducing illegal dumping on roadsides and forested areas.

Location

The Drop Off and Recycling Site location is in the rear of the Department of Public Works Facility at 549 Laurel Drive, Tobyhanna, adjacent to the Blue Bins Recycling Units and the leaf and yard waste processing Compost Facility. The area is secured by a chain link fence and gates that will be locked when the site is not manned. The area is also equipped with security cameras.

Rules & Regulations

Residents must sign up at the Coolbaugh Township Municipal Center at 5520 Municipal Drive, Tobyhanna, PA for a Recycling Pass Card, one per household, good for 4 free drop-offs and 4 free pick-up of mulch or 4 "½" yard buckets of composted topsoil or a combination of both per calendar year. PROOF OF RESIDENCY (driver's license, tax bill, utility bill, etc.) is required to get the Recycling Pass Card. Any additional drop offs after the 4 free ones will be subject to the attached fee schedule. A Recycling Pass Card must be presented at the Drop Off and Recycling Site or the fee schedule applies
NOTE: RESIDENTS CANNOT SIGN FOR A RECYCLING PASS CARD AT THE DROP OFF AND RECYCLING SITE

DEP regulations **prohibit** the Township from accepting items such as, but not limited to, hazardous waste, regular household garbage, **Nothing in bags is allowed**, Styrofoam, construction or demolition debris, raw wood, insulation, sheet rock or paint cans with paint. Disposal of these items can be accomplished by obtaining a dumpster from a private hauler **or** contracting with the private hauler to remove the trash from your property **or** haul the trash to a legal landfill with your own vehicle.

Schedule

The Drop Off Site (mattresses, residential appliances, etc.) will be open on **April 11, June 6, July 31, August 1, October 2 and October 3, 2015 from 7:30 am – 3:00 pm.** **The Recycling Site** (leaf and yard waste processing Compost Facility) is open Monday through Friday and the Saturdays listed above.

Items such as, but not limited to, mattresses, residential appliances, TVs, electronic equipment, furniture, water heaters, bicycles, swing sets, lawn mowers (drained of gas and oil), tires off the rim, etc. may be disposed of at the site.

Materials delivered by residents will be visually inspected by Township personnel, prior to and during off-loading, to ensure quality control. **The Township reserves the right to refuse ANY unacceptable items.**

Coolbaugh Township will collect electronic equipment (TV's, monitors, computers, video game players, etc.) The electronic equipment that is collected will be transferred to the Monroe County Municipal Waste Management Authority for proper recycling disposal.

Other Services at this Site

The REACH Blue Bins Recycling Units provide free drop-off recycling for the collection of Aluminum and Steel Cans, Glass Bottles (Clear, Brown or Green), Plastic bottles & Jugs, Newspaper, Office Paper, Magazines & Catalogues, Junk Mail, and Corrugated Cardboard (cardboard with ridges or layers).

Salvation Army provides bins for the collection of used clothes and or shoes.

Waste Oil Recycling - the Township provides a container for residents to drop-off waste oil (only).

Tree branches, brush and un-bagged leaves may be deposited for free inside the fence behind the Blue Bins in designated areas of the Compost Facility. **Tree stumps will not be accepted.**

Mulch, topsoil, composted mulch (when available) is \$10.00 per half yard. Doubled shredded mulch is \$5.00 per half yard.

**Coolbaugh Township
Drop Off and Recycling Site
FEE SCHEDULE**

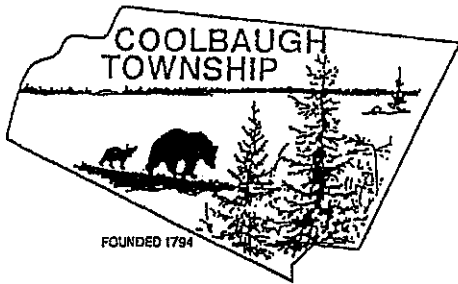
DROP-OFF CENTER FEES - per load, based on vehicle size	FEES
Single item	\$1.00 - \$5.00 depending on size
Automobile	\$10.00
SUV/Minivan	\$30.00
Pick-up Truck	\$30.00
Utility Van	\$50.00
Dump Truck (one ton) - One punch on card	\$40.00
Dump Truck (single axle) - Two punches on card	\$55.00
Trailer (8 feet & smaller) - One punch on card	\$30.00
Trailer (longer than 8 feet) - Two punches on card	\$50.00
Box Vans/U Haul vehicles (6 - 8 feet) Two punches on card	\$50.00
Any enclosed trailer/vehicle (8 - 10 feet) - 3 punches on card	\$80.00
Any enclosed trailer/vehicle (over 10 feet) - Four punches on card	\$150.00
NO TRACTOR TRAILERS, TRI AXLES OR TANDEM'S WILL BE ACCEPTED	
Tires (off rims)	\$5.00 for truck tires or car tires
ENVIRONMENTAL REQUIREMENT: Any refrigerator or freezer or anything containing Freon will be drained and disposed of by a certified technician at our facility at a cost of \$30.00 per unit. If the owner had the unit drained, the Township requires a Certificate of Disposal.	
COMPOSTING SITE FEES	
Mulch, topsoil, composted mulch (when available)	\$10.00 per half yard
Double shredded mulch	\$5.00 per half yard

Acceptable Electronic Equipment	FREE
TV'S up to 27" and over 27"	
MONITORS	
COMPUTERS	
LAPTOPS	
FLAT PANEL DISPLAYS	
VIDEO GAME PLAYERS	
<u>ESSENTIALLY ANYTHING WITH A PLUG THAT IS NON -HAZARDOUS</u> Personal Digital Assistants Hand Held electronics Printers Stereos VCR's DVD Players Video equipment Scanners Radios Copy Machines Fax Machines Phones Answering Machines Tape Recorders Reel to reel tape players Medical Electronics Surveillance Equipment Toasters Microwaves	
Cell Phones -	Donated to Women's Resources Center

Each resident can make a difference in helping to keep Coolbaugh Township

LITTER FREE!

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**2015
Compost Facility Permit Application
COMMERCIAL**

Business Name: _____

Street Address: _____ Phone: _____

Authorized Person

Last Name: _____ First Name: _____ MI: _____

Permit Fee \$500.00 and vehicle registration:

Make: _____ Model: _____ Year: _____ Lic. #: _____

Vehicle- #1 \$100.00 Fee

Make: _____ Model: _____ Year: _____ Lic. #: _____

Vehicle- #2 \$100.00 Fee

Make: _____ Model: _____ Year: _____ Lic. #: _____

Vehicle- #3 \$100.00 Fee

Make: _____ Model: _____ Year: _____ Lic. #: _____

Vehicle- #4 \$100.00 Fee

With my signature below, I hereby certify that I agree to follow the Compost Facility rules and regulations.

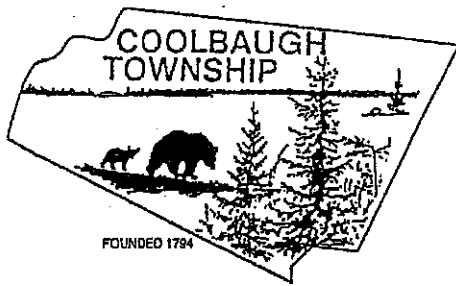
Signature: _____ Date: _____

Do not write below this line.

Permit approved by: _____ Date: _____

Vehicle Permit #1: _____ #2: _____ #3: _____

#4: _____ #5: _____ Total Fee paid: \$ _____



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**ESTABLISHMENT OF A COMMERCIAL PERMIT AND FEE STRUCTURE
FOR**

COOLBAUGH TOWNSHIP'S LEAF AND YARD WASTE COMPOST FACILITY

As an Act 101 mandated municipality Coolbaugh Township (Township) operates 549 Laurel Drive, Tobyhanna, PA. The Compost facility and drop-off site provide Township residents, residents of surrounding municipalities and commercial landscapers/contractors the ability to deliver leaf and yard waste and acquire valuable products (compost and mulch) resulting from the processing of the leaf and yard waste.

The Pennsylvania Department of Environmental Protection (Department) has recommended that the Township establish a means to ensure the future financial sustainability/viability of its compost facility, including the maintenance and replacement of equipment used at this facility to process leaf and yard waste.

In consideration of the cost associated with the operation of the compost facility, the Department's recommendation, the increasing competitive nature and uncertainty of future ACT 101 Grant funding, the Township Board of Supervisors has established reasonable fees for continued use of the drop-off site and for products generated from the processing of leaf and yard waste at the compost facility. **NOTE: Coolbaugh Township residents will continue to enjoy the ability to drop-off leaf and yard waste and to self-load products (compost and mulch) free of charge. A nominal fee (loading fee) will be charged for quantities of products loaded by Township personnel (as specified in the Fee Schedule) after residents use their four free loads provided with the Township Recycling Pass.**

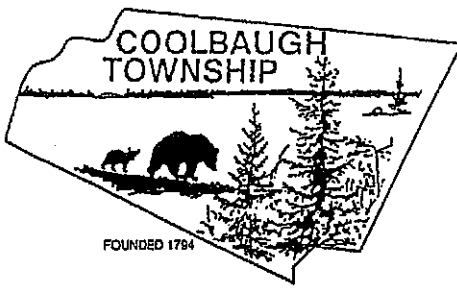
PROOF OF RESIDENCY IS REQUIRED.

Commercial Permit and Fee Structure

Commercial Permit

The Township Board of Supervisors has established an annual permit and vehicle registration (for each transport vehicle) for commercial users for transport to and unlimited disposition of leaf and yard waste at the Township's compost facility.

Commercial permits will be issued at the Municipal Building for an annual fee of \$500.00 plus \$100.00 registration fee per truck. A permit is not required to pick up processed mulch or compost.



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For more information inquire at the Municipal Building, 5520 Municipal Drive, Tobyhanna, PA or call 570.894.8490. Yard waste permit applications are available on the Township's web site www.coolbaughtwp.org, at the compost facility or at the Municipal Building.

Fees

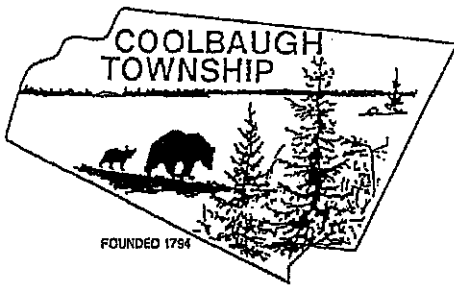
Drop-Off

Coolbaugh Township residential users will continue to be able to use the drop-off site free of charge. **Proof of residency is required.**

Prices are subject to annual review and modification. Leaf and yard waste delivery vehicles not consistent with the following listed vehicle types tipping fee will be determine by the on-site operator, based on comparative vehicle size/capacity. All fees are determined by the load capacity of the vehicle not by the volume of the load at the time of delivery. **Only acceptable materials, (leaves, grass clippings, brush and tree trimmings)** are to be delivered. These materials should be delivered source separated, to the extent possible. No plastic bags, metal, or municipal waste or rubbish of any kind will be accepted!

DROP-OFF FEE SCHEDULE

TYPE OF VEHICLE	PRICE
CAR/VAN	\$ 0.00
PICK-UP TRUCK	\$10.00
ONE TON DUMP TRUCK	\$15.00
SINGLE AXLE DUMP TRUCK	\$25.00
TANDEM-AXLE DUMP TRUCK	\$50.00
SINGLE AXLE UTILITY TRAILER	\$10.00
TANDEM-AXLE UTILITY TRAILER	\$15.00
HEAVY DUTY DUMP TRAILER	\$25.00
FIFTH WHEEL Dump TRAILER	\$75.00
CHIPPER/FORESTRY TRUCK- WOOD CHIPS	\$10.00
CHIPPER/FORESTRY TRUCK- BRUSH & LIMBS	\$25.00



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Products/Materials

Coolbaugh Township residents will continue to be able to self-load limited quantities of compost and mulch free of charge. **Proof of residency is required.**

All products loaded by the Township (**for all residential and commercial users**) will be charged as specified in the Products/Materials Loading Fee Schedule. **Residents receive four free loads provided with the Township Recycling Pass.**

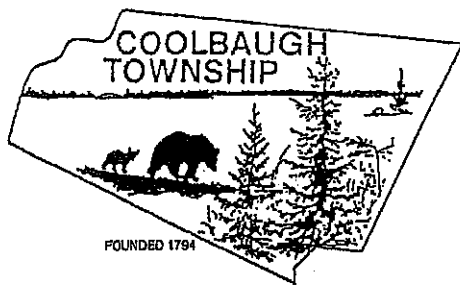
PRODUCTS/MATERIALS LOADING FEE SCHEDULE

PRODUCTS/MATERIALS	PRICE
MULCH	
MINIMUM LOADING FEE (per half yard)	\$ 5.00
EACH ADDITIONAL 3 YARDS	\$30.00
COMPOST	
MINIMUM LOADING FEE (per half yard)	\$10.00
EACH ADDITIONAL 3 YARDS	\$60.00

Yard Waste Site Rules & Regulations

1. Acceptable leaf and yard waste includes **only** leaves, grass clippings brush or tree trimmings to a maximum length of five (5) feet and a maximum diameter of thirty (30) inches and Christmas trees.
2. All leaf and yard waste shall be deposited in the **designated areas**.
3. The following items are **specifically prohibited** from being deposited at the drop-off site:

- ↘ Tree Stumps
- ↘ Construction/demolition waste of any nature, including lumber, stone, brick, asphalt or concrete
- ↘ Metal
- ↘ Plastic bags
- ↘ Paper waste
- ↘ Garden produce such as tomatoes, apples, pumpkins, etc.
- ↘ Garbage, refuse or litter of any variety



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4. Hours of operation:



Monday through Friday – 7:30 a.m. to 3:00 pm

Saturday April 10, June 6, August 1 & October 3 – 7:30 am to 3:00 pm

Coolbaugh Township reserves the right to close access to the compost site at any time for the purpose of operating the equipment upon the site, the inspection and maintenance of the equipment at the site or for any reason it deems necessary.

5. Use of the site by commercial entities shall be by permit only, which permit shall be displayed on each vehicle conveying yard waste to the compost site.

6. The following circumstances shall constitute a violation of these Rules and Regulations.



The disposition of any unacceptable material at the drop-off site.

The disposition of any material at the drop-off site by any commercial entity that does not possess a valid permit issued to that entity.

The disposition of any material at the drop-off site at any time other than the designated hours of operation.

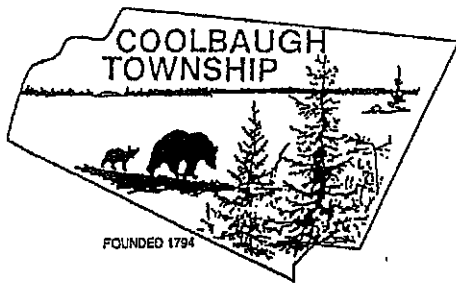
All loads of materials/product must be tarped prior to exiting the compost facility.

Smoking is not allowed at the Compost Facility.

7. Violation of any of the Rules and Regulations, upon conviction thereof in a summary proceeding, is subject to a fine not less than \$300.00 no more than \$1000.00 in addition to applicable costs.

Notice: Persons using the Compost Facility do so at their own risk. Any person using the Compost Facility who causes damage or injury to persons or property shall be liable for said damage or injury.

Compost Disclaimer: Compost is a natural, material that has been stored and processed outside. The composting process has been managed to improve decomposition, reduce weeds, diseases and insects. However, compost may still contain allergens, weeds, insects or foreign matter. Sensitive users should wear proper clothing and protection when handling the compost. Coolbaugh Township makes no guarantee concerning the quality of the compost, and assumes no liability for injury or property damage as a result of the use or delivery of the compost. Residents who use this compost do so at their own risk.

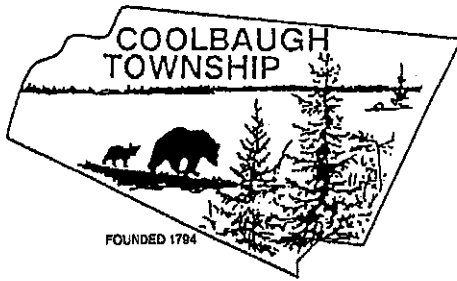


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Compost Application Calculator

Inches to be Applied	Approximate Square Feet to Cover	Approximate Cubic Yards
1/2	650	1
1	300	1
2	150	1
3	100	1
4	100	1.4
5	100	1.7
6	100	2
7	100	2.5
8	100	2.7



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**COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING AGENDA
JULY 7, 2015, 7:00 PM**

Roll Call

BOARD OF SUPERVISORS

___B. Weimer ___J. Adams ___L. Kelly ___F. Pope ___R. Zito

Public input will be considered at the beginning of the meeting for non-agenda items. The public will be given an opportunity to speak on each agenda item. This meeting is being recorded to aid in the preparation of the minutes.

1. Public input

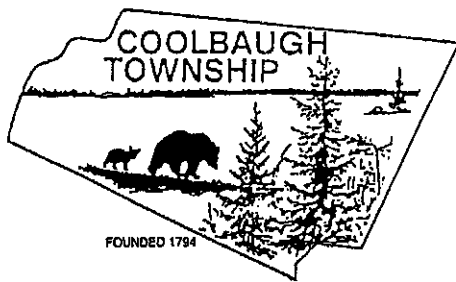
2. Approval of minutes / notes
 - June 16, 2015 Regular Meeting minutes
 - June 16, 2015 Work Session notes

3. Recognition of 25 years of Service

4. Approval request for Wesley Skidmore's Eagle Scout project on the Wiley Preserve Property

5. EAC Request to Advertise 3 Work Sessions

6. Designate a "Right To Know" Officer



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7. Request for Letter of Support- Pocono Mountain Municipal Airport Authority LSA Grant

8. Thornhurst Volunteer Fire Co. request for funding from Fire Tax Funds for Scuba Gear

9. Authorization to Purchase a 2016- 7400 SFA 4x2 International Truck with Body

10. Current obligations

• General Fund	\$ 412,482.94
• Sewer Fund	\$ 13,819.02
• Capital Projects Fund	\$ 0.00
• Emergency Services Fund	\$ 0.00
• Liquid Fuels Fund	\$ 0.00
• Escrow Fund	\$ <u>573.14</u>
• Total Disbursements	\$ 426,875.10

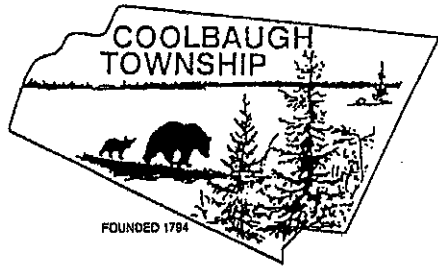
11. Other business

12. Board of Supervisors Executive Sessions

- Held Prior- Monday June 16, 2015 at 7:55pm-9:13pm RE: Personnel.
- Held Subsequent – Tuesday July 7, 2015 RE: Personnel.

13. Adjournment

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**COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS
WORK SESSION NOTES
June 16, 2015**

The work session was called to order by Chairman Bill Weimer at 6:02 pm in the meeting room of the Coolbaugh Township Municipal Office, 5520 Municipal Drive, Tobyhanna, PA.

Board Members present:

Bill Weimer, Juan Adams, Lynn Kelly, Fred Pope and Robert M. Zito

Board Members absent:

None

Staff present:

Jerry Hanna, Solicitor, Erin Masker, Recording Secretary

Staff absent:

None

Mr. Weimer announced that this work session is being recorded to aid in the preparation of the notes.

1. Public Input

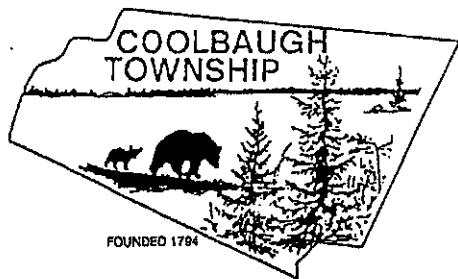
Mr. Broxmeier stated that the intersection of Kensington/Mayfair in Pocono Farms East is deteriorating. Mr. Broxmeier also stated the trees along Rob Roy Road in PFE need to be cut back. Mr. Weimer stated that the last time he knows of that the trees were trimmed was in 2008. Certain projects will need to be completed before DPW can be sent out to take care of this issue.

H. Smith – Requested that the trees on Hemlock be addressed as well. Mr. Smith believes that the Tiger Tractor could handle this job.

R. Zito- Stated the ditches need to be cleaned as well in Pocono Farms East.

J. Adams- McNamara and Tomasula intersection needs to be addressed as well as part of the road is blocked due to branches down.

The Work Session ended at 6:08 pm at which point the Supervisors went into Executive Session.



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COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS REGULAR MEETING MINUTES June 16, 2015

The meeting was called to order by Chairman William Weimer at 7:03 pm in the meeting room of the Coolbaugh Township Municipal Office, 5520 Municipal Drive, Tobyhanna, PA.

Board Members present:

William Weimer, Juan Adams, Lynn Kelly, Fred Pope and Robert M. Zito

Board Members absent:

None

Staff present:

Jerry Hanna, Solicitor, Erin Masker, Recording Secretary

Staff absent:

None

Announcements:

Mr. Weimer announced the following:

- Public input will be considered at the beginning of the meeting for non-agenda items. The public will be given an opportunity to speak on each agenda matter.
- The meeting is being recorded to aid in the preparation of the minutes.

1. Public input

H. Smith- Complimented EAC on the signs. They are very nice. The road crew signs need to be replaced with signs that are similar to the signs that EAC put up. Signs should be as fancy as the signs that were just installed.

Mr. Weimer made a motion, seconded by Mr. Zito to purchase a sign for the road department made by the same vendor as the EAC signs, price not to exceed \$2,000.00. Mr. Zito requested that a smaller sign be purchased for the community services center as well. Motion amended to reflect Mr. Zito's request.

- **Discussion:** None
- **Vote:** All in favor, motion passes.

M. Fairservice- Questioned whether the Township has received any financials from Coolbaugh Township Volunteer Fire Company for 2013 and 2014. Mr. Weimer stated that he would look into it and get back to Ms. Fairservice. Ms. Fairservice stated that she will submit a right to know to receive the information.

Thornhurst Fire Company – Questioned whether their request for funding was received by the Township, and was advised that it was received and will be on the agenda for the July 7, 2015 meeting.

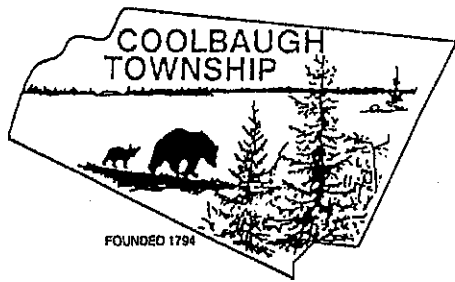
2. Approval of minutes / notes

Mr. Adams made a motion, seconded by Ms. Kelly to approve the minutes of the June 2, 2015 regular meeting.

- **Discussion:** None.
- **Vote:** All in favor, motion passed.

3. Monthly reports

- Pocono Mountain Regional Police Department-Presented by Mr. Adams
- Pocono Mountain Regional EMS-Mr. Pope stated that the reports were not available yet, but that a grant was received in the amount of 123,500.00 to purchase a new ambulance. Mr. Weimer complimented all EMS, Fire and Emergency responders on a great job dealing with the mass casualty accident on Route 380. Also stating the 911 dispatcher Angie Henning did a phenomenal job.
- Coolbaugh Township VFD-Presented by Mr. Weimer
- Gouldsboro VFD-Presented by Mr. Weimer
- Pocono Summit VFD- Presented by Mr. Rich
- Thornhurst VFD- Presented by Mr. Weimer

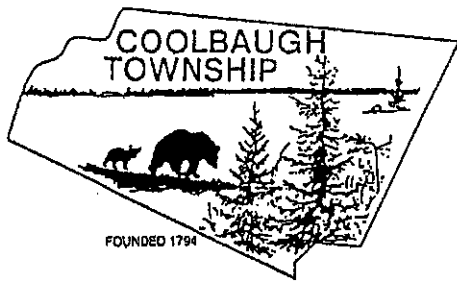


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June 16, 2015 Board Meeting Page 2 of 6

- Tobyhanna Township VFD- Presented by Mr. Counterman, also reviewed the submitted request for funds to purchase a 2015 Rescue Pumper.
Mr. Adams made a motion, seconded by Mr. Weimer to approve the request for the Tobyhanna Township Volunteer Fire Company to release 20,000.00 tax funds and a donation in the amount of 23,000.00 to enable payment for the 2015 Pierce Rescue Pumper pending verification of budget.
 - **Discussion:** None
 - **Vote:** All in favor, motion passes.
4. **Acceptance of 2014 audit**
Mr. Zito made a motion, seconded by Ms. Kelly to approve the 2014 audit with the note being added to page 10 by Mr. Bushta.
- **Discussion:** C. Labosco asked when audit would be available to the public and was advised by Ms. Kelly that it is available on the Township website.
 - **Vote:** All in favor, motion passes.
5. **Awarding of Bid for Paving Project**
Mr. Weimer reviewed the 2015 Road Paving Bids; two bids were received with the low bidder being Hanson Aggregates stating that the Base Bid is \$575,168.00 and an Additional Bid of \$23,509.00, totaling \$598,677.00.
Mr. Zito made a motion, seconded by Mr. Pope to award Hanson Aggregates as the bid winner.
- **Discussion:** H. Smith questioned that the paving would be on the same section as discussed before and was advised by Mr. Weimer that yes it is and that the project is going to start in September. B. Stanford asked who the second bidder was and was told Locust Ridge. M. Fairservice asked if when they are paving if there are any millings that Mr. Weimer goes after them for the park. Mr. Zito stated that he was at the park and has never seen the park look better, compliments to Parks and Rec and DPW for their hard work.
 - **Vote:** All in favor, motion passes.
6. **Resolution #2015-09 authorizing Patricia Eden-Rosendale to receive tax reports from Berkheimer**
Ms. Kelly made a motion seconded by Mr. Adams to approve the resolution authorizing Patricia Eden-Rosendale to receive tax reports from Berkheimer.
- **Discussion:** None
 - **Vote:** All in favor, motion passes.
7. **A Pocono Country Place request for neighborhood crime watch funds**
Motion made by Mr. Zito, seconded by Mr. Adams to approve the \$250.00 request for A Pocono Country Place for the neighborhood crime watch fund.
- **Discussion:** None
 - **Vote:** All in favor, motion passes.
8. **Child Abuse Clearances**
Mr. Weimer stated that Mr. Hanna provided his advice and no further action needs to be taken on the part of the Township.
9. **Awarding of bid for 1998 GMC Sierra pick-up**
Claire Frisk was the high bidder for the GMC pickup.
Mr. Pope made a motion seconded by Mr. Adams to award the bid in the amount of \$1,670.00 to Clare Frisk, with the stipulation that payment be in the form of a certified check or money order and pick up takes place within 30 days.
- **Discussion:** None.
 - **Vote:** All in favor, motion passes.



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10. Dangerous Structures

Ms. Kelly gave a report of current dangerous structures. C. LaBosco from APCP expressed her concerns and provided information pertaining to some of the dangerous structures in APCP that are on the report. Mr. Weimer reviewed the hours as well as some of the costs associated with the demolition of the Main Street property. Mr. Weimer will give a report on the cost of demolition when all invoices are received.

11. Business Manager/Controller's report

Mr. Weimer gave a brief report of the finances as of June 10, 2015.

12. Current Obligations

• General Fund	\$ 252,582.95
• Sewer Fund	\$ 5,186.81
• Capital Projects Fund	\$ 32.27
• Emergency Services Fund	\$ 0.00
• Liquid Fuels Fund	\$ 0.00
• Escrow Fund	\$ 23.50
• Total Disbursements	\$ 257,825.53

Ms. Kelly made a motion, seconded by Mr. Adams to pay the current obligations of \$257,825.53.

- Discussion: None.
- Vote: All in favor, motion passed.

13. Manpower Temp. Position – Increasing current work hours (28 hours per week) and allocating hours to Township Secretary

We are in the phase for a buyout option with Manpower for days 61-90, so there would be a fee for buying out if we choose that option. We are also able to increase the hours for our administrative position through Manpower. Ms. Kelly stated that she would like to see this happen as we are down a Business Manager/Controller we have a lot of work we need to allocate to this person.

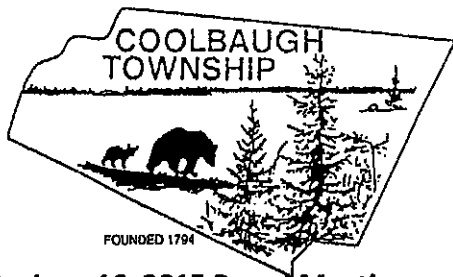
Ms. Kelly made a motion seconded by Mr. Weimer to increase the temporary manpower administrative position from 28 hours up to 40 hours per week.

- Discussion: None.
- Vote: All in favor, motion passes.

Ms. Kelly stated that she has spoken to the Board that she will come in before work or on her day off to get the pieces of work reallocated and to make sure that all reports are taken care of. She is not interested in any length of time or work, but would appreciate compensation for the level of work, during this transition period.

Mr. Weimer made a motion seconded by Mr. Zito to pay at the auditors approved rate for up to 15 hours per week for the Township Secretary, Ms. Kelly, while we are in the midst of being in between a Township Business Manager/Controller.

- Discussion: Mr. Zito suggested the possibility of not capping the hours at 15 but leaving it open to 40, stating he knows that Ms. Kelly probably won't ever go near that many hours, but for the sake of not being sloppy, in case there is a time when preparing for a meeting she would need more hours, they would be available and it wouldn't become an issue. Ms. Kelly stated it is not physically possible to put in more hours. Mr. Adams said that he would be comfortable with 20 hours per week as her job would be more of a delegating position as opposed to doing actual work now that we have increased the Manpower Temp position. Ms. Kelly stated that short of taking vacation from her regular job she cannot work more than 15 hours.
- Vote: (4-0-1) Mr. Weimer, Mr. Adams, Mr. Pope and Mr. Zito in favor, Ms. Kelly abstained, motion passed.



COOLBAUGH TOWNSHIP MUNICIPAL CENTER

5520 Municipal Drive , Tobyhanna, PA 18466
(570) 894-8490 • FAX (570) 894-8413

June 16, 2015 Board Meeting

Page 4 of 6

14. Addendum to Personnel Manual to match the Union's Collective Bargaining Agreement

Mr. Zito discussed two major changes in the Union's Collective Bargaining Agreement that we would like to incorporate as an addendum to our Employee Manual that would make our policies equal for newly hired employees whether they are Union or not.

Previously employees were able to bank up to 90 days of sick time, going forth any employee hired after the date of ratification 6/1/2015, it would only be a maximum of 30 sick days. Prior to this agreement employees had their Medical Insurance along with their family's medical insurance paid for by the township, any dependent coverage after June 1, 2015 the employee will have his medical paid in full but any dependent coverage will be the employees responsibility at 15% of the monthly premium. So we want to incorporate that into our personnel manual to put the union and non-union personnel on the same plain.

Mr. Zito made a motion, seconded by Mr. Adams for an addendum to the Personnel manual to match the union collective bargaining agreement as outlined above.

- **Discussion:** M. Fairservice, on the health insurance is it existing employees or just new hires, was advised only pertains to new hires.
- **Vote:** All in favor, motion passes.

15. Sync Appendix A on the CBA-Assistant Foreman

Appendix A – Addendum on the Assistant Foreman was not updated to reflect the new Union Contract. The date should have been adjusted to April 30, 2019 to match the new Collective Bargaining Agreement.

Mr. Zito made a motion, seconded by Ms. Kelly to sync up Appendix A on the CBA to notate April 30, 2019.

- **Discussion:** None
- **Vote:** All in favor, motion passes.

16. Other Business

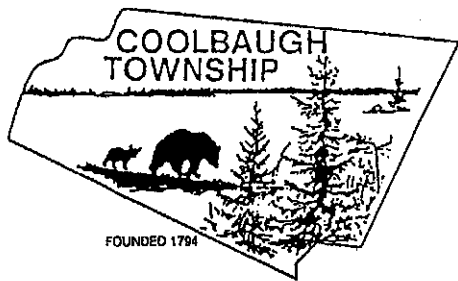
Updates from Mr. Weimer:

- Mr. Weimer stated that line painting will be occurring in a couple weeks.
- Mr. Weimer appreciates DPW for the enormous amount of work they got done in five days. The EAC signs went up and they look great. Appreciate the compliment on the park they put a lot of focus on that as well.
- There are a few things that we have started that we will speak to Parks about including potential of putting in new dugouts on the Volunteer Field, along with I spoke to Russ the Engineer about how we can squeeze in a 50/70 (Mound- 50/Bases-70) field somewhere without violating any wetlands, pipe dream not sure it will happen but starting on possible project.
- There is a need for a 20ft pipe for a driveway on Hemlock, a drive was asked to do in for the open space but you need a 4x4 to get in there. Salamanca and Seven Nations pipe is going to be replace hopefully this week or next. As soon as the pipe comes in the hump at Seven Nations and Salamanca will be done.
- Mr. Weimer stated that we forgot to add Fridays in for the recycling schedule.

Mr. Weimer made a motion seconded by Mr. Zito to add two Fridays back into the cleanup schedule to include July 31, 2015 and October 2, 2015.

- **Discussion:** Mr. Broxmeier PFE brought his recycling over to the last drop off and it was crazy and very few workers. People were just getting upset and I don't think that one weekend every other month is the answer to this big Township. Police were even called to direct the traffic, some thought should go into it again. Mr. Weimer spoke to Mr. Calpin and asked if we were to put this five days a week, he said no because that would make it a transfer station. As a recycling center people are to bring in recycling not household junk. The thought is the possibility that we set a schedule. For example open up every Wednesday for metal drop off, every Thursday for Tire drop off schedule. We do not want to apply for a permit for a transfer station.
- **Vote:** All in favor, motion passes.

C. LaBosco asked for an update on the 196 turning lane- was advised that the extension is until June 30, 2016 and that the Board will work to get an update.



COOLBAUGH TOWNSHIP MUNICIPAL CENTER

5520 Municipal Drive , Tobyhanna, PA 18466
(570) 894-8490 • FAX (570) 894-8413

June 16, 2015 Board Meeting Page 5 of 6

Break for Executive Session at 7:55pm.
Called meeting back to order at 9:13pm

17. Authorization for the Hiring of Part Time Park Positions

Motion made by Mr. Weimer and seconded by Mr. Zito to put in the two part time positions for the park for the two people that applied pending their acceptance of hours, days and clearance.

- **Discussion:** Ms. Kelly asked for the names of the applicants and was told Alfred Masker Jr. and Justin Grimley. Ms. Kelly asked about the schedules and was advised one position was for Tuesday-Thursday (24 hours) at \$11.00 per hour and the other position was Friday- Sunday (24 hours) at \$12.00 per hour.
- **Vote:** All in favor, motion passes.

18. Steve Weber Stepping Down as DPW Foreman

Steve Weber would like to step down from his foreman position and return back into the bargaining unit.

Motion made by Mr. Weimer and seconded by Mr. Pope to accept that Mr. Weber is stepping down as foreman under the conditions outlined in the email from the Teamsters Local 773 Union Representative dated Wednesday June 10, 2015 which includes the following items:

- *Steve Weber will return to the Bargaining Unit as a regular full time employee effective June 9, 2015.*
- *Mr. Weber will be placed at the bottom of the Union seniority list and shall not have seniority over any other Union employee for competitive purposes (bidding, vacation picks, etc.)*
- *Mr. Weber will retain his overall length of seniority for benefit purposes (vacation, etc.)*
- *Mr. Weber's rate will be set at \$22.08 per hour and he will not be eligible for any wage increases for 2015. He will be eligible for wage increases starting May 1, 2016 as per the CBA.*
 - **Discussion:** None.
 - **Vote:** All in favor, Motion passed.

19. Board of Supervisors Executive Sessions

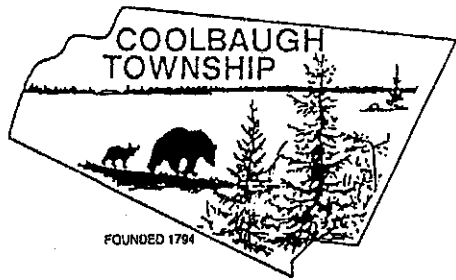
- Held Prior – Tuesday, June 16, 2015 at 6:10 pm-7:02pm RE: Personnel & Legal.
- Held Subsequent- Tuesday June 16, 2015 at 7:55pm-9:13pm RE: Personnel.

20. Adjournment

There being no further business, a motion was made by Mr. Pope, seconded by Mr. Adams to adjourn the meeting. All in favor, motion passed. Meeting adjourned at 9:21pm.

NEXT REGULAR BOARD MEETING: Tuesday, July 7, 2015 at the Coolbaugh Township Municipal Office meeting room.

- **Work Session – 6:00 pm**
- **Business Meeting – 7:00 pm**



**COOLBAUGH TOWNSHIP
MUNICIPAL CENTER**

5520 Municipal Drive , Tobyhanna, PA 18466
(570) 894-8490 • FAX (570) 894-8413

**June 16, 2015 Board Meeting
Page 6 of 6**

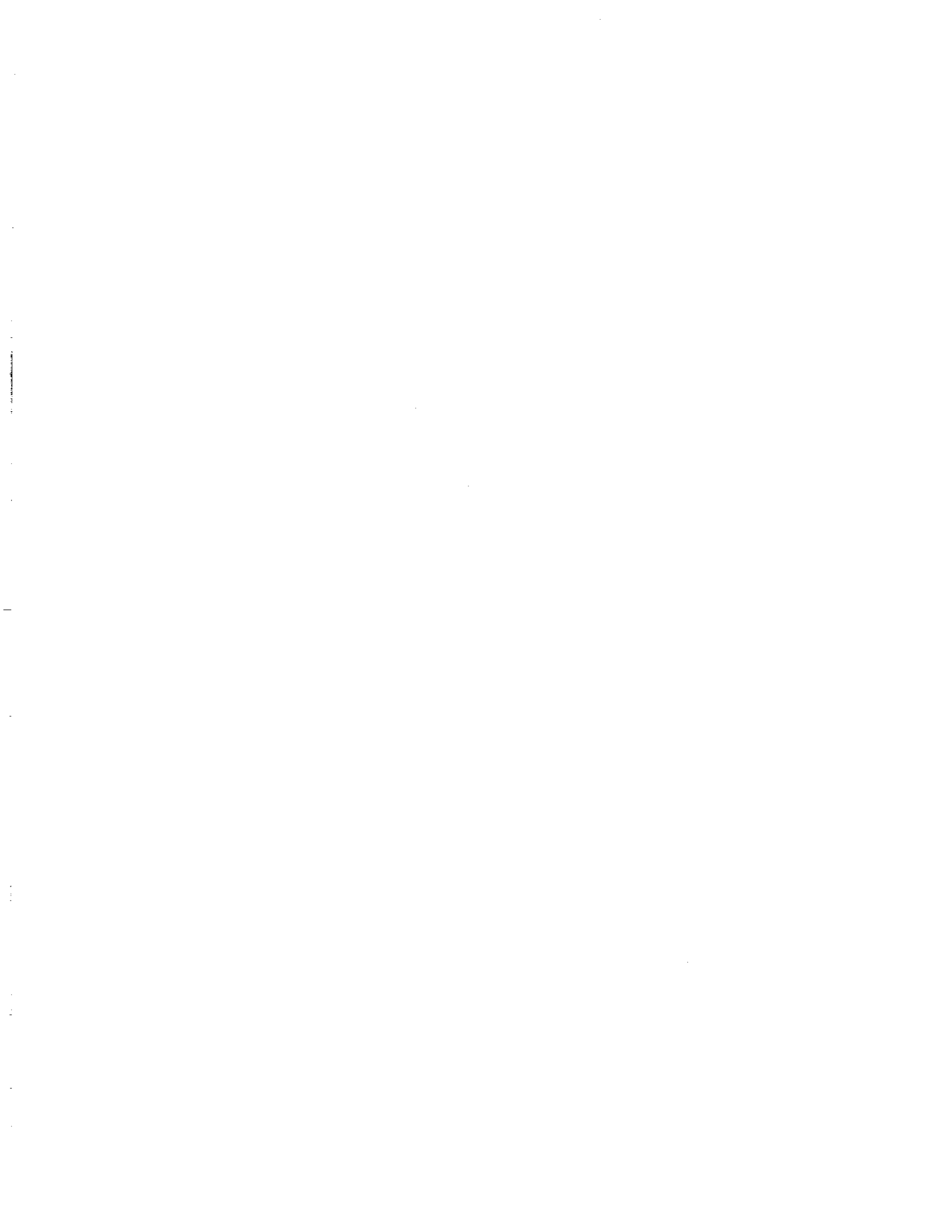
Submitted by: Erin Masker, Recording Secretary

**Reviewed by: _____
Lynn Kelly, Township Secretary**

**Witnessed by: _____
Bill Weimer, Chairman**

Date: _____

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Memo

Date: July 1, 2015
To: Coolbaugh Township Supervisors
From: EAC
RE: Wesley Skidmore, Eagle Scout candidate Boy Scout Troop 94

Dear Supervisors,

At the June 23, 2015 regular monthly meeting of the EAC, Eagle Scout candidate Wesley Skidmore came before the EAC requesting permission to use the Wiley Preserve for his Eagle Scout project.

It's hard to believe, but it's been two years since Leo Taddeo and Joseph LaPointe worked on these trails. In that time, the trails and property have acquired a lot of debris that has blown in from the Monroe County Waste Authority recycling containers and/or that which trail users have carelessly left behind. In addition, trees and large branches have fallen over the trails making navigation difficult and the trails themselves have become quite overgrown. Wesley will be directing a crew who will be:

- cleaning up all of the debris on the trails and property
- clearing the downed trees and branches from the trails
- clearing the overgrowth from the trails
- re-painting the trail markers
- building two new picnic tables
- staining the two new picnic tables, and the picnic table that is there now
- if time permits, the orange trail will also be addressed

The EAC requested that only adults will use power tools, such as chainsaws; we were informed that the Boy Scout rule is that no one under the age of 18 will use those types of tools.

In Wesley's fundraising proposal, the EAC approved a bake sale, but not the sale of hot dogs or hamburgers or any item that requires proper food handling skills, instruction and certification, refrigeration, and/or cooking methods.

The EAC unanimously approved that we are in support of Wesley Skidmore's Eagle Scout project proposal.

Thanking you for your consideration,

Karen Green, EAC Chair
Clare Colgan, EAC Vice-Chair

William Hawkins, EAC Member
Susan Stroker, EAC Member
Leo Taddeo, EAC Member



June 29, 2015

Dear Board of Supervisors,

My name is Wesley Skidmore of Boy Scout Troop 94 in Pocono Pines. I am currently an Eagle Scout candidate and I am working on my Eagle Scout Project. I have chosen the Wiley Preserve as my project and need certain approvals to continue on with the project. I will be cleaning up the trail at the preserve, putting in two picnic tables and putting some stain on them. There are two tables there already that I will be staining as well. I will also be clearing an area that Leo Taddeo has worked on due to overgrowth, the trail markers will also be repainted and some garbage will be cleaned up that has blown into the trail. The message board at the head of the trail will also have a map of the trails, if possible. I was at a meeting on June 25th, 2015 and they have also asked me to try and clean up the orange trail because my project focuses primarily on the green trail.

Unfortunately I will not be at the meeting on July 7th, 2015 due to the fact that I will be at Resica Falls Boy Scout Camp for the week for summer camp. I have asked Leo Taddeo to represent me at the meeting. I am asking that you look over my project and I am open to changes that you would like to add or subtract from it.

Thank you for your time,

Wesley Skidmore

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Memo

Date: July 1, 2015
To: Coolbaugh Township Supervisors
From: EAC
RE: Upcoming EAC Work Session Dates

Dear Supervisors,

As approved at the June 23, 2015 regular monthly meeting of the EAC, we have set three work session dates to discuss:

- an open space development plan
- a brochure for the EAC or possible a joint EAC/Parks and Rec brochure for the Monroe County Earth Day 2016 celebration
- information about the EAC that we would like to see posted on the Coolbaugh Township website
- the 2016 budget

If required, please advertise these work sessions. The dates are:

Thursday, July 30, 2015

Thursday, August 13, 2015

Thursday, September 10, 2015

All three work sessions will begin at 6:30 p.m. If the meeting room downstairs is unavailable, perhaps we could use the meeting room upstairs.

Thanking you in advance,

Karen Green

EAC Chair



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July 8, 2015

ATTN: Scott Dunkelberger, Executive Director
Department of Community & Economic Development
Commonwealth Keystone Building
400 North Street, 4th Floor
Harrisburg, PA 17120-0225

Dear Mr. Dunkelberger,

On behalf of the Coolbaugh Township Board of Supervisors, I would like to express our strong support of Monroe County Industrial Development Authority in assisting the Pocono Mountain Municipal Airport Authority in their application for grant funding from the DCED Local Shares Monroe program for the construction of two new buildings.

The first building is a Hangar to replace an existing building that is over 60 years old and is in very poor condition. The second building is a Snow Removal Equipment building that will house various pieces of equipment used by the airport for snow removal. The equipment is now forced to be stored outdoors which makes snow removal very difficult in the winter as the equipment should be kept warm. Five of the bays would be minimally heated and one would be heated to allow maintenance work to be done on equipment during winter conditions.

Keeping the airport operational is critical to enable some of the area's larger employers such as the Weiler Corporation, the Wal-Mart Distribution Center, Pocono Raceway, Kalahari Resorts, Sanofi Pasteur, Johnson & Johnson and the Tobyhanna Army Depot to be able to come and go as required. These employers are routine users of the airport and pay millions of dollars in payroll and taxes that has a very positive impact on Monroe County and its citizens.

We appreciate your assistance in the approval process for these funds. Thank you for your consideration

Sincerely,

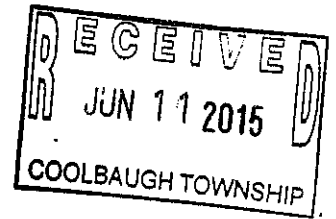
COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS

Lynn Kelly
Township Secretary

8



THORNHURST VOLUNTEER FIRE & RESCUE COMPANY
351 OLD RIVER ROAD
THORNHURST, PA 18424



Coolbaugh Township Board of Supervisors
5520 Municipal Drive
Tobyhanna, Pa 18466

June 5th 2015

Dear Supervisors,

The officers of Thornhurst Volunteer Fire & Rescue Company respectfully request that you release a portion of the 1 mil fire tax funds allocated to the fire company for the purchase of scuba full face masks with communication system for the sum of \$17,174.00. This equipment is required for our dive team in order to be compliant with NFPA 1670 and 1006.

Attached is a quote from the vender who offers the best price for the equipment our dive team needs. If you have any questions or concerns about this request, please contact our Dive Captain Daniel Kasulaitis at 570-702-7057.

Sincerely,

A handwritten signature in cursive script that reads "Susan Berkery".

Susan Berkery-Fire Company Secretary
Thornhurst Volunteer Fire & Rescue Company



Like 'da Fish, LLC

172 Poor Farm Road
Greenfield Twp., PA 18407
570-281-3845

Quote

Customer		Date	5/25/2015
Name	Thornhurst Volunteer Fire Company, Dive Team		

Qty	Description	Unit Price	TOTAL
	Ocean Reef Equipment		
6	Neptune, Space, Predator, (33369)	\$1,380.00	\$8,280.00
6	Extraflex Quick connect hose (OR024998)	\$105.00	\$630.00
6	Male Quick Connect Adapter (33019)	\$29.00	\$174.00
6	GSM G-Power Communications system with a range of 1500 feet (OR033124)	\$995.00	\$5,970.00
6	Communications Damper (OR023006)	\$27.00	\$162.00
1	M 105 Single channel Transceiver (OR033126)	\$1,480.00	\$1,480.00
1	M 105 head set (8589)	\$82.00	\$82.00
6	Hose Swivel	\$66.00	\$396.00
		Sub-total	\$17,174.00

Quotation is subject to change, based on vendor pricing.

Total Due \$17,174.00

www.like-da-fish.com

like-da-fish@echoes.net

9

TO: Coolbaugh Township Board of Supervisors
FROM: Erin Masker, Administrative Assistant
DATE: July 7, 2015
SUBJECT: **2016 7400 SFA 4x2 International Truck with Body**

Co-Stars Pricing from Five Star International, LLC. to include:

- Base Chassis Model 7400 SFA 4x2with 160.00 Wheelbase, 85.00 CA and 63.00 Axle to Frame.
- Navistar N9 Engine, 860lb-ft torque
- Allison 3500_RDS_P Transmission, 80,000-lb GVW & GCW Max
- Conventional Cab
- Bumper, Frame, Wheelbase, and Axles.
- Suspension including Spring Pins Rubber Bushings
- Brake Systems-Air Dual System for straight Truck Applications.
- Data Link Connector for Vehicle Programming and Diagnostics in the cab.
- Fuel/ Water Separator including standard equipment water in fuel sensor.

Truck Chassis priced in accordance with Co-Stars Contract #025-005

Price for Chassis: \$81,998.00

Co-Stars Pricing from E.M. Kutz, Inc. to include:

- Furnish and Installation of :
 1. Body and Hoist
 2. Hydraulics
 3. Plow Hitch and Plow
 4. Spreader
 5. Lights
 6. Miscellaneous items including: Red & White tape on body sides and gate, Aero 575 aluminum tarp unit, bare aluminum finish body exterior (hand cleaned), and on-spot tire chains.

Allow 45/85 days to complete after chassis and body arrival. Pricing is per Co-Stars Contract #025-053

Price for Body: \$55,556.00

Total Cost: 137,554.00

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COOLBAUGH TOWNSHIP
CASH DISBURSEMENTS AND BALANCES REPORT
July 07, 2015

DATE	CK #	ITEM	AMOUNT	
6/24/2015		Payroll		\$ 43,000.00
6/16/2015	3588-3590	General Fund 06//16/2015 (see attached)	10,953.88	
7/7/2015		General Fund		358,529.06
		Total General Fund		412,482.94
7/7/2015		Escow Fund		573.14
7/7/2015		Sewer Fund		13,819.02
		Total Disbursements		\$ 426,875.10

TRIAL BALANCE AS OF JULY 07 2015

General Fund Checking	818,771.97	Emerg. Services Fund Money Market	144,655.29
Fire Tax/Coolbaugh Twp VFD	311,564.08	Emerg. Services Fund Checking	21,037.16
Fire Tax/Gouldsboro VFD	55,116.13	Total Emergency Services Fund	165,692.45
Fire Tax/Pocono Summit VFD	60,316.78		
Fire Tax/Thornhurst VFD	40,136.49	Liquid Fuels Fund Checking	486,526.51
Fire Tax Tobyhanna TWP VFD	-		
Payroll Checking	5,218.01	Escrow Fund Checking	117,028.14
Rainy Day Fund Savings	761,323.73	Escrow Fund Clarius Checking	425,822.47
Total General Fund	2,052,447.19	Total Escrow Fund	542,850.61
Sewer Fund Checking	13,657.87		
Sewer PennVest Checking	26.26		
Total Sewer Fund	13,684.13		
Capital Projects Fund Checking	13,935.66		

Report Printed 2015-07-01 09:28:45

COOLBAUGH TOWNSHIP

Check Register - (01101000) GENERAL FUND CHECKING

DATE	CHECK #	PAID TO	AMOUNT	VOID AMOUNT	VOID DATE	REASON
6/16/2015	3588	806 GILMORE & ASSOCIATES	8,385.25			
6/16/2015	3589	689 DOUGLAS A. HEIN	202.63			
6/17/2015	3590	179 JERRY F. HANNA	2,366.00 (Manual)			

			8,587.88			
			2,366.00 Manual			
			=====			
			10,953.88			

List of Bills - (01101000) GENERAL FUND CHECKING GENERAL FUND

Check#	Vendor	Description	Payment	Check Total
3591	226 - A POCONO COUNTRY PLACE	PO 9824 crime watch	250.00	250.00
3592	1105 - ABLE AUTO SERVICE, INC.	PO 9823 repair	40.00	40.00
3593	1039 - AMERICAN UNITED LIFE INS. CO.	PO 9780 life ins	527.80	527.80
3594	914 - AMERIHEALTH CASUALTY SERVICES	PO 9767 WC	5,255.64	5,255.64
3595	1148 - BARTON SUPPLY INC	PO 9781 supplies	11.79	11.79
3596	52 - BILL'S ACE HARDWARE	PO 9794 net	21.96	21.96
3597	202 - BRADCO SUPPLY CO.	PO 9778 SUPPLIES	1,418.19	1,418.19
3598	99 - C & S BROTHERS, INC.	PO 9819 stamps	110.00	110.00
3599	530 - CAT ACCESS ACCOUNT	PO 9759 REPAIR	285.80	285.80
3600	177 - CCI WASTE & RECYCLING SERVICE, INC.	PO 9787 recycle	958.00	
		PO 9808 DUMPSTER	479.00	1,437.00
3601	190 - COOLBAUGH SEWER FUND	PO 9821 SEWER	374.82	374.82
3602	8 - D.G. NICHOLAS CO.	PO 9792 tubes	19.28	
		PO 9800 PARTS	175.83	195.11
3603	1085 - DE LAGE LANDEN	PO 9784 copier	208.80	208.80
3604	135 - EUREKA STONE QUARRY	PO 9782 stone	192.06	
		PO 9791 stock pile	297.72	489.78
3605	19 - F & S SUPPLY COMPANY, INC.	PO 9774 TIRE	58.92	58.92
3606	918 - FIRST PRIORITY LIFE	PO 9757 health ins	16,601.34	16,601.34
3607	255 - FIVE STAR EQUIPMENT, INC.	PO 9762 REPAIR	1,248.56	
		PO 9814 CASTER	496.25	1,744.81
3608	169 - FLORENCE GERRITY	PO 9740 JULY	406.98	406.98
3609	25 - FRIEDMAN ELECTRIC SUPPLY CO. INC	PO 9816 LAMP	198.09	198.09
3610	535 - HANOVER ENGINEERING ASSOC., INC.	PO 9812 seo	2,636.55	2,636.55
3611	50 - HANSON AGGREGATES PA INC.	PO 9750 INCH WASH	2,995.27	
		PO 9758 INCH WASH	4,283.16	
		PO 9785 inch wash	2,826.97	
		PO 9789 inch wash	5,422.27	15,527.67
3612	1140 - HOURIGAN KLUGER & QUINN	PO 9748 MISC	968.10	968.10
3613	345 - J.P. MASCARO & SONS	PO 9753 trash	233.97	
		PO 9797 dones	16,394.50	16,628.47
3614	179 - JERRY F. HANNA	PO 9732 MISC	2,366.00	2,366.00
3615	1149 - MANPOWER	PO 9766 06/07/2015	582.68	
		PO 9798 06/21/2015	738.76	
		PO 9799 we/6/14 ERIN MASKER	582.68	1,904.12
3616	917 - MILLENNIUM ADMINISTRATORS	PO 9805 FEE JULY	500.00	500.00
3617	73 - MOUNTAIN SERVICES	PO 9755 leaf hook	52.00	52.00
3618	1160 - NEVERSINK MEDIA	PO 9818 RADIO STATION	499.68	499.68
3619	183 - NORTHEAST SIGNAL & ELECTRIC CO., INC	PO 9744 VETERANS DR/CORP CENTER	2,450.32	2,450.32
3620	452 - OFFICE MAX CONTRACT	PO 9783 supplies	19.96	19.96
3621	1061 - OFFIT KURMAN	PO 9820 LEGAL	7,441.06	7,441.06
3622	81 - P P & L	PO 9737 ELECTRIC	171.08	
		PO 9738 ELECTRIC	255.31	
		PO 9756 electric	16.84	
		PO 9775 ELECTRIC	16.76	
		PO 9790 `ballfield	846.83	
		PO 9804 ELECTRIC	38.94	1,345.76
3623	81 - P P & L	PO 9807 ELECTRIC	65.64	
		PO 9811 electric	197.61	263.25
3624	86 - PENNSYLVANIA AMERICAN WATER CO	PO 9739 WATER	121.10	121.10
3625	739 - PENTELEDATA	PO 9734 MAILBOX	7.85	7.85
3626	1113 - PEOPLES SECURITY BANK & TRUST	PO 9746 MISC	311.49	311.49
3627	430 - POCONO ACE HARDWARE	PO 9745 GRASS SEED	31.49	
		PO 9760 PAINT	37.78	
		PO 9795 SUPPLIES	26.98	
		PO 9796 supplies	108.85	
		PO 9801 SEED	31.49	236.59
3628	94 - POCONO MOUNTAIN REGIONAL EMS	PO 9741 JULY	8,333.33	8,333.33
3629	93 - POCONO MOUNTAIN REGIONAL POLICE DEP	PO 9742 JULY	179,446.51	179,446.51
3630	713 - RED DIAMOND GRAPHICS	PO 9809 LETTERS ON SIGN	65.00	65.00
3631	104 - S & H SUPPLY CO., INC.	PO 9770 SUPPLIES/MISC	18.40	
		PO 9772 MISC	22.58	40.98

**List of Bills - (01101000) GENERAL FUND CHECKING
GENERAL FUND**

Check#	Vendor	Description	Payment	Check Total
3632	623 - SERVICE TIRE TRUCK CENTERS	PO 9733 repair	672.20	
		PO 9768 REPAIR	1,619.48	
		PO 9786 spare	400.12	2,691.80
3633	111 - SHERWIN WILLIAMS	PO 9749 FILTER CAP KIT	88.20	88.20
3634	448 - SMORACY LLC	PO 9751 REPAIR	28,726.43	28,726.43
3635	300 - STADIUM INTERNATIONAL TRUCKS	PO 9802 PART	144.56	144.56
3636	161 - STEPHENSON EQUIPMENT INC.	PO 9817 PARTS	844.47	844.47
3637	738 - TEAMSTERS LOCAL 773	PO 9803 union Aug	405.00	405.00
3638	31 - THYSSENKRUPP ELEVATOR CORP.	PO 9815 JULY	260.00	260.00
3639	1159 - TOBYHANNA TWP VFC	PO 9810	43,000.00	43,000.00
3640	1065 - TODD J. BUSHTA CPA	PO 9769 2014 AUDIT	8,500.00	8,500.00
3641	1055 - TULPEHOCKEN SPRING WATER INC	PO 9763 BOTTLE WATER	67.65	67.65
3642	381 - UNIFIRST CORPORATION	PO 9761 UNIFORMS	75.15	
		PO 9779 UNIFORMS	78.09	
		PO 9822 uniforms	78.64	231.88
3643	119 - VERIZON	PO 9743 PHONES	728.09	728.09
3644	892 - VERIZON WIRELESS	PO 9776 phones	692.95	692.95
3645	764 - VINCENT PIACENTE ELECTRICAL CONTR.	PO 9754 REPAIR	300.00	300.00
3646	122 - WEST END PRINTING	PO 9788 labels	355.99	355.99
3647	930 - WILKES-BARRE MATERIALS	PO 9771 COLD PATCH	689.42	689.42
	TOTAL			358,529.06

Total to be paid from Fund 01 GENERAL FUND

358,529.06

358,529.06

List of Bills - (85101000) ESCROW FUND CHECKING ESCROW

Check#	Vendor	Description	Payment	Check Total
1065	535 - HANOVER ENGINEERING ASSOC., INC.	PO 9813 smoke ridge	573.14	573.14
	TOTAL			573.14
Total to be paid from Fund 85 ESCROW			573.14	
			<u>573.14</u>	
			573.14	

**List of Bills - (08101000) CHECKING
SEWER FUND**

Check#	Vendor	Description	Payment	Check Total
1573	856 - AQUA WASTEWATER	PO 9806 DISPOSAL	552.08	552.08
1574	228 - CARDNO ATC	PO 9747 MISC	4,167.50	4,167.50
1575	827 - COMMONWEALTH OF PA	PO 9764 CERTIFICATION FEE WWP	65.00	65.00
1576	345 - J.P. MASCARO & SONS	PO 9753 trash	43.33	43.33
1577	520 - K.L. FULFORD ASSOCIATES, INC	PO 9777 wwt	5,800.00	5,800.00
1578	699 - MAIN POOL & CHEMICAL CO	PO 9793 supplies	567.75	567.75
1579	81 - P P & L	PO 9737 ELECTRIC	469.54	469.54
1580	706 - PENN WORKS PUBLIC	PO 9752 9990048	965.35	965.35
1581	351 - ROTO-ROOTER	PO 9773 LOCATE LATERAL	275.00	275.00
1582	119 - VERIZON	PO 9743 PHONES	289.97	289.97
1583	439 - YOUNG & HAROS, LLC	PO 9735 WALMART	623.50	623.50
	TOTAL			13,819.02
Total to be paid from Fund 08 SEWER FUND			13,819.02	
			<u>13,819.02</u>	
			13,819.02	