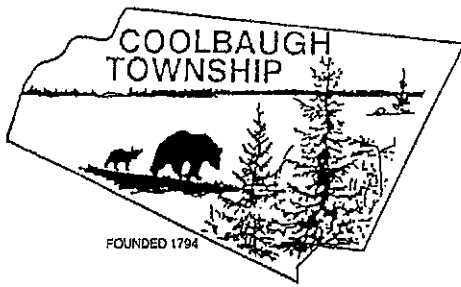


**COOLBAUGH TOWNSHIP
MUNICIPAL CENTER**

5520 Municipal Drive , Tobyhanna, PA 18466
(570) 894-8490 • FAX (570) 894-8413

**COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS
WORK SESSION AGENDA
FEBRUARY 17, 2015, 6:00 PM**

1. New intermunicipal recycling agreements – (30 minutes)
2. Other business – (15 minutes)
3. Public input – (5 minutes)



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**COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING AGENDA
FEBRUARY 17, 2015, 7:00 PM**

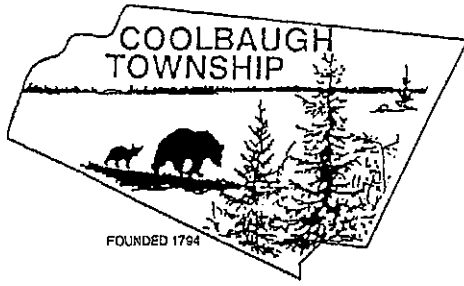
Roll Call

BOARD OF SUPERVISORS

___ B. Weimer ___ J. Adams ___ L. Kelly ___ F. Pope ___ R. Zito

Public input will be considered at the beginning of the meeting for non-agenda items. The public will be given an opportunity to speak on each agenda item. This meeting is being recorded to aid in the preparation of the minutes.

1. Public input
2. Approval of minutes / notes
 - February 3, 2015 Regular Meeting minutes
 - February 3, 2015 Work Session notes
3. Monthly reports
 - Pocono Mountain Regional Police Department
 - Pocono Mountain Regional EMS
 - Coolbaugh Township VFD
 - Gouldsboro VFD
 - Pocono Summit VFD
 - Thornhurst VFD
 - Tobyhanna Township VFD
4. Resolution #05-2015 authorizing reduction in interest rate on PMRPD headquarters mortgage
5. Purchase of Gator for Parks Department
6. Manpower employment agreement



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7. Revision to time clock policy

8. Business Manager / Controller's report

9. Current obligations

• General Fund	\$393,200.72
• Coolbaugh Twp. Fire Tx.	\$ 9.46
• Sewer Fund	\$ 10,032.65
• Capital Projects Fund	\$ 0.00
• Emergency Services Fund	\$ 0.00
• Escrow Fund	<u>\$ 0.00</u>
• Total Disbursements	\$403,242.83

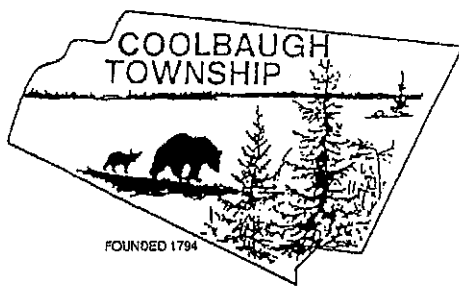
10. Other business

- PMREMS Letter

11. Board of Supervisors Executive Sessions

- Held Prior – Tuesday, February 3, 2015 at 7:40 pm RE: Personnel & Legal
- Subsequent – Tuesday, February 17, 2015 after Regular Meeting RE: Personnel & Legal

12. Adjournment



COOLBAUGH TOWNSHIP MUNICIPAL CENTER

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COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS WORK SESSION NOTES FEBRUARY 3, 2015

The work session was called to order by Chairman Bill Weimer at 6:00 pm in the meeting room of the Coolbaugh Township Municipal Office, 5520 Municipal Drive, Tobyhanna, PA.

Board Members present:

Bill Weimer, Juan Adams, Lynn Kelly, Fred Pope and Robert M. Zito

Board Members absent:

None

Staff present:

Jerry Hanna, Solicitor & Doug Hein, Business Manager / Controller

Mr. Weimer announced that this work session is being recorded to aid in the preparation of the notes.

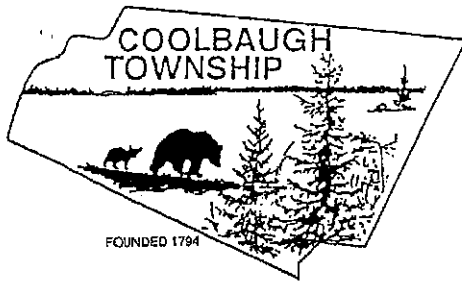
1. Recycling Center

- Contractors & POA Passes
- Fees
- Admin Staffing for passes

Discussion was held regarding window stickers and punch cards for contractors. Contractors would pay a fee depending on the size of their truck (\$250-\$750 was discussed). Passes would allow them twelve (12) free times to bring in brush and take out mulch). POA's would be charged at a lower rate than contractors. Mr. Weimer stated he would look at other municipal centers to find out what they charge. It was agreed that the four administrative employees would staff the four recycling days to hand out / sell passes and that they would be at the recycling yard instead of the Municipal Office.

2. New Intermunicipal agreements

Discussion was held about how to handle the other municipalities in terms of cost sharing for the Beast. It needs a \$30,000 belt this season. Possibly designate an area in the yard for each municipality to drop their branches. Their residents can take brush to each municipality to be brought here. The municipalities could drop brush and wait to be loaded back up with mulch. Set an hourly rate until finalize the new agreements. Mr. Hein was directed to obtain an hourly rate on the use of a rubber tire loader (equipment and operator). Mr. Hanna stated he would send a reply letter to Tobyhanna Township's attorney.



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February 3, 2015 Work Session Notes

Page 2 of 2

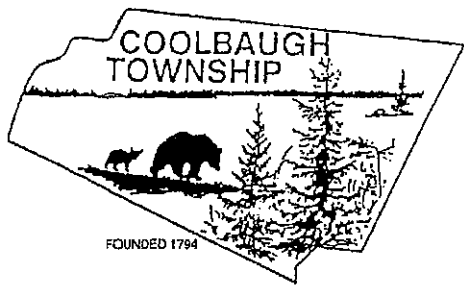
3. Other Business

Sarah Hunt from Rep. Parker's office addressed the Board regarding leasing space in the Community Services Center. She provided a letter of interest along with a sample lease for the Board and Mr. Hanna to review. Ms. Kelly will meet with Ms. Hunt and Steve Weber the next day to look at what is needed to wall in the space they wish to lease.

4. Public Input

None

The Work Session ended at 6:53 pm.



COOLBAUGH TOWNSHIP MUNICIPAL CENTER

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COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS REGULAR MEETING MINUTES FEBRUARY 3, 2015

The meeting was called to order by Chairman William Weimer at 7:00 pm in the meeting room of the Coolbaugh Township Municipal Office, 5520 Municipal Drive, Tobyhanna, PA.

Board Members present:

William Weimer, Juan Adams, Lynn Kelly, Fred Pope and Robert M. Zito

Board Members absent:

None

Staff present:

Doug Hein, Business Manager / Controller; Jerry Hanna, Solicitor

Announcements:

Mr. Weimer announced the following:

- Public Input will be considered at the beginning of the meeting for non-agenda items. The public will be given an opportunity to speak on each agenda matter.
- The meeting is being recorded to aid in the preparation of the minutes.

1. Public input

- D. Pope thanked the Board for having the brush cut at the corner of Main St. and Laurel Dr.

2. Approval of minutes / notes

Ms. Kelly made a motion, seconded by Mr. Adams to approve the minutes of the January 20, 2015 meeting as presented.

- **Discussion:** None.
- **Vote:** Four in favor, Mr. Pope abstained because he was not at the January 20th meeting; motion passed.
- **Note:** Work session notes from January 20, 2015 will be posted to the web site along with the minutes.

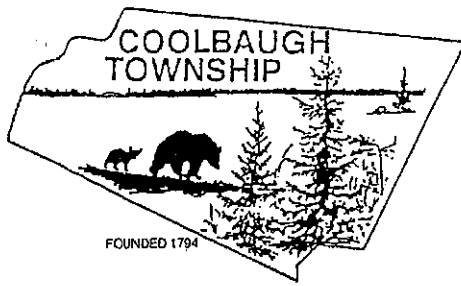
3. Purchase of Parks equipment

- **Field machine:** Ms. Kelly made a motion, seconded by Mr. Weimer to purchase the field machine from ABI in the amount of \$15,107.52.
 - **Discussion:** Mr. Pope questioned if there was a lead time on the equipment and why we need to order it now if we don't need it right away. Ms. Kelly stated that it was needed to groom the fields in advance of April 4 opening day. Mr. Weimer stated it was in the budget and is needed. M. Fairservice asked if it would be received on time to use before opening day. Ms. Kelly also stated that it will be used to groom the softball field.
 - **Vote:** All in favor, motion passed.
- **Gator:** Mr. Zito made a motion, seconded by Ms. Kelly to purchase the John Deere Gator from Lindsey Equipment in the amount of \$7,218.51.
 - **Discussion:** Mr. Pope questioned the rush to purchase and if it was what was needed. He stated there was a wide variance in price among the options and did not believe that they were comparing similar equipment. Mr. Zito agreed and withdrew the motion. No vote was taken. Mr. Hein was directed to have Steve Weber prepare an analysis of the equipment for the next meeting.

4. EAC annual report and recap

Ms. Kelly made a motion, seconded by Mr. Adams to accept the EAC's 2014 annual report and recap.

- **Discussion:** Ms. Kelly stated the EAC is attempting to provide to the Board what is required of them. Mr. Zito asked who the Board liaison to EAC is. He was told there is none, but Ms. Kelly had been attending.



COOLBAUGH TOWNSHIP MUNICIPAL CENTER

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February 3, 2015 Board Meeting Minutes Page 2 of 3

Mr. Zito stated that the board of PFE had discussed a dog park and that maybe the EAC could work with them to develop it.

- **Vote:** All in favor, motion passed.

5. EAC by-laws draft

Ms. Kelly had a question on Article X. Mr. Hanna said the EAC has no authority to hold hearings. He has problems with Article IV (3), Article IV (7) and Article X, as he believed they were trying to overtake Township ordinances. Mr. Weimer asked Ms. Kelly to discuss with the EAC and have them come in for the next work session.

6. Insurance coverage for demolition of dangerous structures

Ms. Kelly stated that Mr. Hein had verified with the insurance company that coverage is already in place to cover the Township demolishing structures on their own. Mr. Weimer stated he would have Steve Weber get the cost of dumpsters versus DPW hauling the material to the landfill. Ms. Kelly asked that he also look into a silt fence, etc. to protect the stream behind the structure on Main St.

7. Wal-Mart fines tolling agreement

Mr. Adams made a motion, seconded by Mr. Zito to ratify the tolling agreement with Wal-Mart regarding fines.

- **Discussion:** Mr. Hanna stated that the agreement stops time and we are able to enforce fines from 2013. He stated that in agreement with special counsel, he authorized Mr. Hein to sign the agreement before the deadline and the Board just needed to ratify it. Mr. Zito asked why Wal-Mart would agree to this if they could just let the statute of limitations run out. Mr. Hanna stated that they were operating in good faith and that it was part of the negotiations for their current permit.
- **Vote:** Four in favor, Mr. Weimer abstained because he is employed by Wal-Mart; motion passed.

8. Business Manager / Controller's report

Mr. Hein gave a brief report of the finances as of December 31, 2014.

9. Current obligations

• General Fund	\$288,067.64
• Sewer Fund	\$ 18,431.48
• Capital Projects Fund	\$ 0.00
• Emergency Services Fund	\$ 0.00
• Escrow Fund	\$ 2,117.39
• Total Disbursements	\$308,616.51

Mr. Adams made a motion, seconded by Mr. Pope to approve the current obligations.

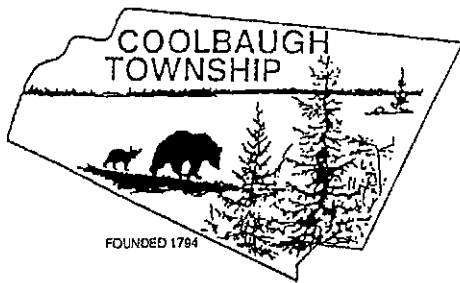
- **Discussion:** Ms. Fairservice asked why Starr Uniform was being paid for badges, that the amount seemed excessive. She was told it was for badges for the Zoning Officer, Codes Officer and SEO to identify themselves when on Township business out in the field.
- **Vote:** All in favor, motion passed.

10. Other business

- None

11. Board of Supervisors Executive Sessions

- Held Prior – Tuesday, January 20, 2015 at 6:50 pm RE: Personnel & Legal
- Held Prior – Tuesday, January 20, 2015 at 7:55 pm RE: Personnel & Legal
- Subsequent – Tuesday, February 3, 2015 after the regular meeting RE: Personnel & Legal; meeting to be kept open.



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February 3, 2015 Board Meeting Minutes

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The Board went into Executive Session at 7:40 pm and returned at 8:52 pm.

Ms. Kelly made a motion, seconded by Mr. Zito to approve the addendum to the Collective Bargaining Agreement changing the hourly rate of the Assistant Foreman to \$25.72/hour, retroactive to January 1st, through April 30, 2015.

- **Discussion:** None.
- **Vote:** Four in favor, Mr. Pope against; motion passed.

Ms. Kelly made a motion, seconded by Mr. Weimer to approve the addendum to the Personnel Policy: Time Clock Policy effective beginning with the start of the next pay period on February 15, 2015.

- **Discussion:** None.
- **Vote:** Four in favor, Mr. Pope against; motion passed.

12. Adjournment

There being no further business, a motion was made by Mr. Pope, seconded by Mr. Adams to adjourn the meeting. All in favor, motion passed. Meeting adjourned at 8:56 pm.

NEXT REGULAR BOARD MEETING: Tuesday, February 17, 2015 at the Coolbaugh Township Municipal Office meeting room.

- **Work Session – 6:00 pm**
- **Business Meeting – 7:00 pm**

Submitted by: _____
Douglas A. Hein, Business Manager / Controller

Reviewed by: _____
Lynn Kelly, Township Secretary

Witnessed by: _____
Bill Weimer, Chairman

Date: _____

**POCONO MOUNTAIN REGIONAL POLICE
2015 MONTHLY ACTIVITY**

	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	2015 YTD	2014	2013
TOTAL CALLS	924	0	0	0	0	0	0	0	0	0	0	0	924	11916	12848
<i>Complaints</i>	818	0	0	0	0	0	0	0	0	0	0	0	818	11,004	11877
<i>Accidents</i>	106	0	0	0	0	0	0	0	0	0	0	0	106	912	971
CRIMINAL ARRESTS	78	0	0	0	0	0	0	0	0	0	0	0	78	1184	1241
TRAFFIC ARRESTS	225	0	0	0	0	0	0	0	0	0	0	0	225	1726	2571
TRAFFIC WARNINGS	129	0	0	0	0	0	0	0	0	0	0	0	129	1135	1605
ORDINANCE ARRESTS	38	0	0	0	0	0	0	0	0	0	0	0	38	129	219

CALLS OUTSIDE OF OUR JURISDICTION	3													49	24
ARRESTS OUTSIDE OF OUR JURISDICTION	3												3	1	5

Ambulance Assists	14	14	206	234
Fire Assists	5	5	58	57
Assist to other Agencies	12	12	122	167
PSP	3			
Wilkes-Barre PD	1			
SARP	1			
Essex Cty DA	1			
Pocono Twsp	1			
Hudson Cty DA	1			
Tewksbury PD	1			
Westmoreland PD	1			
Morris Cty Sheriff	1			
Kidder Twsp PD	1			

**POCONO MOUNTAIN REGIONAL POLICE
2015 MONTHLY ACTIVITY BREAKDOWN**

	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	2015 YTD	2014	2013
<u>TOBYHANNA</u>															
Total Calls	249	0	0	0	0	0	0	0	0	0	0	0	249	2,857	3,563
Complaints	216												216	2,642	3,309
Accidents	33												33	215	254
Criminal Arrests	19	0	0	0	0	0	0	0	0	0	0	0	19	276	353
Traffic Arrests	101												101	478	800
Veh Code Warnings	55												55	457	582
Ordinance Arrests	4	0	0	0	0	0	0	0	0	0	0	0	4	14	28
<u>MT. POCONO</u>															
Total Calls	160	0	0	0	0	0	0	0	0	0	0	0	160	2,092	2,188
Complaints	132												132	1,849	1,926
Accidents	28												28	243	262
Criminal Arrests	22	0	0	0	0	0	0	0	0	0	0	0	22	311	348
Traffic Arrests	46												46	571	632
Veh Code Warnings	28												28	296	384
Ordinance Arrests	23	0	0	0	0	0	0	0	0	0	0	0	23	65	130
<u>TUNKHANNOCK</u>															
Total Calls	121	0	0	0	0	0	0	0	0	0	0	0	121	1,574	1,749
Complaints	104												104	1,440	1,605
Accidents	17												17	134	144
Criminal Arrests	6	0	0	0	0	0	0	0	0	0	0	0	6	141	138
Traffic Arrests	9												9	131	399
Veh Code Warnings	4												4	98	224
Ordinance Arrests	0	0	0	0	0	0	0	0	0	0	0	0	-	1	1
<u>COOLBAUGH</u>															
Total Calls	391	0	0	0	0	0	0	0	0	0	0	0	391	5,344	5,324
Complaints	363												363	5,024	5,013
Accidents	28												28	320	311
Criminal Arrests	28	0	0	0	0	0	0	0	0	0	0	0	28	455	397
Traffic Arrests	69												69	546	740
Veh Code Warnings	42												42	284	415
Ordinance Arrests	11	0	0	0	0	0	0	0	0	0	0	0	11	49	60

POCONO MOUNTAIN REGIONAL POLICE
2015 TOTAL HOURS

	HOURS PAID YTD	HOURS ACTUAL YTD	OVER/UNDER YTD	MISC	OVER/UNDER BALANCE
TOBYHANNA TWSP	1,862.83	1,977.05	114.22	-	(555.87)
MT POCONO BORO	748.87	756.30	7.43	-	567.28
TUNKHANNOCK TWSP	708.63	579.75	(128.88)	-	79.87
COOLBAUGH TWSP	2,348.67	2,355.91	7.24	-	(91.30)

PERCENTAGE

TOBYHANNA TWSP	32.86%	34.87%	2.01%	N/A
MT POCONO BORO	13.21%	13.34%	0.13%	N/A
TUNKHANNOCK TWSP	12.50%	10.23%	-2.27%	N/A
COOLBAUGH TWSP	41.43%	41.56%	0.13%	N/A

2015 BUDGET HOURS BREAKDOWN

MUNICIPALITY	WEEKLY		MONTHLY HRS		Total Hrs Available Per Day	183
	HRS	%	28 DAY	30 DAY		
Tobyhanna	420.61	32.86%	1682	1803	1863	
Mount Pocono	169.09	13.21%	676	725	749	
Tunkhannock	160.00	12.50%	640	686	709	
Coolbaugh	530.30	41.43%	2121	2273	2348	
	1280.00	100.00%	5120	5486	5669	

1 Classification of Offenses PART I OFFENSES		2 Offenses Reported or known to police (include unfounded and attempted)	3 Unfounded, i.e. False or Baseless Complaints	4 Number of Actual Offenses(Col. 2 minus Col. 3) Include Attempts	5 Total Offenses Cleared by Arrest or Exceptional means Includes Col. 6	6 Number of Clearances Involving only Persons under 18
01. CRIMINAL HOMICIDE						
A. Murder and Nonnegligent Manslaughter	11					
B. Manslaughter by Negligence	12					
02. FORCIBLE RAPE Total	20	1		1	1	
A. Rape by Force	21	1		1	1	
B. Assault to Rape-Attempts	22					
03. ROBBERY Total	30					
A. Firearm	31					
B. Knife or cutting instrument	32					
C. Other Dangerous Weapon	33					
D. Strong Arm(hands, feet, etc.)	34					
04. ASSAULT Total	40	12		12	9	
A. Firearm	41					
B. Knife or cutting instrument	42					
C. Other Dangerous Weapon	43					
D. Hands, fist, feet, etc.	44					
E. Other Assaults-Not aggravated	45	12		12	9	
05. BURGLARY Total	50	11		11		
A. Forcible Entry	51	4		4		
B. Unlawful Entry-No force	52	6		6		
C. Attempted forcible entry	53	1		1		
06. LARCENY - THEFT (except motor vehicle theft)	60	35		35	15	1
07. MOTOR VEHICLE THEFT Total	70	2		2	1	
A. Autos	71	2		2	1	
B. Trucks and Buses	72					
C. Other Vehcles	73					
09. ARSON	90	1		1		
TOTAL PART I OFFENSES	77	62		62	26	1

JANUARY 2015

1 Classification of Offenses PART II OFFENSES	2 Offenses Reported or known to police (include unfounded and attempted)	3 Unfounded, i.e. False or Baseless Complaints	4 Number of Actual Offenses(Col. 2 minus Col. 3) Include Attempts	5 Total Offenses Cleared by Arrest or Exceptional means Includes Col. 6	6 Number of Clearances Involving only Persons under 18
100. Forgery and Counterfeiting	2		2		
110. Fraud	11	2	9	2	
120. Embezzlement					
130. Stolen Prop., Rec., Possess., Buying	2		2	2	
140. Vandalism	7		7	3	
150. Weapons, Carrying, Possess, etc.					
160. Prostitution and Commercialized Vice					
170. Sex Offenses (except 02 and 160)	9		9	5	2
180. Drug Abuse Violations Total	16		16	16	1
Sale/mfg. 18A. Opium-Cocaine	7		7	6	
18B. Marijuana					
18C. Synthetic					
18D. Other					
Possession 18E. Opium-Cocaine	3		3	3	
18 F. Marijuana	6		6	7	1
18G. Synthetic					
18H. Other					
190. Gambling Total					
19A. Book Making					
19B. Numbers. Etc.					
19C. Other					
200. Offenses Against Family & Children	4	2	2		
210. Driving Under the Influence	9		9	6	
220. Liquor Laws	1		1	1	
230. Drunkenness	1		1		
240. Disorderly Conduct	59	2	57	41	8
250. Vagrancy					
260. All Other Offenses (except traffic)	27	1	26	16	
TOTAL PART II OFFENSES	148	7	141	92	11

**Pocono Mountain Regional Police UCR Crime Stats
January 2015**

	DEPARTMENT TOTAL	TOBY	TUNK	BORO	COOL	OUT
Homicide	0	0	0	0	0	0
Rape	1	0	0	0	1	0
Robbery	0	0	0	0	0	0
Assaults	12	4	2	4	2	0
Burglary	11	3	3	2	3	0
Larceny - Thefts	33	6	0	21	6	0
Stolen Vehicles	2	1	1	0	0	0
Arson	1	1	0	0	0	0
Forgery	2	1	0	0	1	0
Fraud	11	6	0	1	4	0
Embezzlement	0	0	0	0	0	0
Stolen Property	2	1	0	1	0	0
Vandalism	7	1	1	1	4	0
Weapons	0	0	0	0	0	0
Prostitution	0	0	0	0	0	0
Sex Offenses	5	0	1	0	4	0
Drug Violations	14	3	0	4	7	0
Gambling	0	0	0	0	0	0
Offenses Family & Children	4	2	0	0	2	0
DUI	9	5	0	0	4	0
Liquor Laws	1	1	0	0	0	0
Drunkenness	1	0	0	0	1	0
Disorderly Conducts	36	8	3	8	17	0
All Others	25	11	5	2	7	0
UCR TOTALS	177	54	16	44	63	0

Domestics	58	14	10	4	30	
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Gouldsboro Volunteer Fire Company

P.O. Box 301, Gouldsboro PA 18424
Phone: 570-842-2663 Fax: 570-842-0995
Email: station55fire@yahoo.com

Office of the Chief

Chief's Monthly Report-January 2015

MVA - 4

- Inc. # 015-005 - (Clifton) MM15 I380 North, 1 vehicle, No injuries, Rescue canceled by PSP
- # 015-010 - (Lehigh) 1110 Spring Lane, Pocono Springs, one vehicle, 1 patient by 14-8
- # 015-013 - (Lehigh) 40 Main Street, one vehicle, no injuries, Refusal by 55-8
- # 015-014 - (Clifton) 106 Big Bass Drive, Big Bass Lake, one vehicle, one patient by 55-8

Chimney Fire - 1

- # 015-006 - (Clifton) 101 S. Lehigh River Drive, Big Bass Lake, Fire out on arrival

CO Alarm - 1

- # 015-008 - (Lehigh) 47 Shawnee Path, Pocono Ranchettes, No readings obtained, no Problems found, Faulty detector

Fire Alarm - 2

- # 015-002 - (Clifton) 189 Cardinal Drive, Big Bass Lake, alarm due to pellet stove
- # 015-004 - (Clifton) 243 Route 435, S&H Plaza, alarm due to malfunction

Hazard - 1

- # 015-003 - (Lehigh) 10 Ute Path Pocono Ranchettes, Wires down, PPL Notified

Public Service - 1

- # 015-011 - (Clifton) Clifton Beach Road & Wildlife Path, Traffic control for PSP

Relocate - 1

- # 015-001 - (Coolbaugh) One engine to relocate to Tobyhanna Army Depot while they Operated on a structure fire, Canceled before going en route

Mutual Aid- 4

- # 015-007 - (Thornhurst) 27 Floral Drive, TCCE, Assist Station 54 on a chimney fire, Resident was burning paper causing embers to come out of the chimney
- # 015-009 - (Coolbaugh) 7191 Winnebago Drive, Arrowhead Lake, Assist Station 54 on a Structure fire, Canceled en route
- # 015-012 - (Coolbaugh) Assist Tobyhanna Army Depot on a structure fire
- # 015-015 - (Dreher) Route 196 & Huckleberry Road, Assist Company 23 with traffic While they operated on another incident

For the Period - Total Calls - 15

For the Year - Total Calls - 15

Respectfully,



David Miller
Fire Chief



Pocono Summit Volunteer Fire Company

P.O. Box 400, Pocono Summit, PA 18346

(570) 839-7241



Pride ~ Prevention ~ Protection

FIRE REPORT FOR THE PERIOD JANUARY 1 - 31, 2015

COOLBAUGH TOWNSHIP

DATE	LOCATION	REMARKS
01/01/15	Waterfront Drive Pocono Country Place	Structure Fire
01/01/15	331 Scotch Pine Drive Stillwater	MVA
01/01/15	153 Nadine Blvd. Stillwater	Automatic Alarm
TOTAL CALLS FOR COOLBAUGH TOWNSHIP:		3

TOBYHANNA TOWNSHIP

DATE	LOCATION	REMARKS
01/03/15	489 Clearview Drive Emerald Lakes	Automatic Alarm
01/03/15	107 Stillwater Drive Stillwater	Automatic Alarm
01/03/15	I 380 South	MVA Entrapment
01/04/15	5146 White Birch Drive Emerald Lakes	Structure Fire
01/05/15	5146 White Birch Drive Emerald Lakes	Rekindle
01/07/15	Route 940 Harvest Lane	MVA Entrapment
01/09/15	Route 940 West Near Long Pond Road	Vehicle Fire
01/13/15	Sullivan Trail And Panther Lane	MVA
01/14/15	Stillwater Drive & 380	Vehicle Fire
01/17/15	1110 Cedar Knoll Way	CO Alarm
01/18/15	113 Gross Drive Lake Naomi	Automatic Alarm
01/23/15	2657 Route 940 Across From Post Office	Unknown Type Fire
01/30/15	463 Cedar Drive Emerald Lakes	Automatic Alarm
01/31/15	1103 West Emerald Lake Drive Emerald Lakes	Automatic Alarm
TOTAL CALLS FOR TOBYHANNA TOWNSHIP:		14

OTHER DISTRICTS

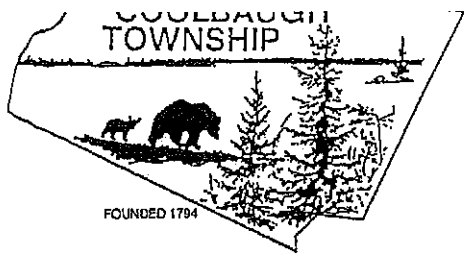
DATE	LOCATION	REMARKS
01/18/15	611 Grange Road Mt. Pocono	MVA Entrapment
01/23/15	Route 940 And Wendy's Mt. Pocono	MVA Entrapment
01/18/15	Route 314 Rear Entrance To Manor Pocono TWPS.	MVA Entrapment
01/30/15	41 Manor Drive Pocono TWPS.	Automatic Alarm
01/10/15	1094 Clover Road Emerald Lakes Tunkhannock	Structure Fire
TOTAL CALLS IN OTHER DISTRICTS:		5

TOTAL CALLS FOR THE MONTH;

Respectfully submitted,

22

George Tallmadge, Fire Chief, Station 33



**COOLBAUGH TOWNSHIP
MUNICIPAL CENTER**

5550 Memorial Blvd., Tobyhanna, PA 18466
(570) 894-8490 • FAX (570) 894-8413

FINANCIAL REPORT – BOARD OF SUPERVISORS
FEBRUARY 17, 2015 BOARD MEETING

Revenues

- As of February 11, 2015, total General Fund revenues received were \$354,082. This is broken down as follows (2015 budget is \$7,231,978):

<u>ITEM</u>	<u>AMOUNT</u>	<u>% BUDGET LINE</u>
○ Real estate taxes (current & delq.)	\$ 130,323	3%
○ Earned income tax	\$ 100,145	8%
○ LST	\$ 56,607	17%
○ R/E transfer tax	\$ 42,129	14%
○ Rents	\$ 13,037	16%
○ All other sources	\$ 11,841	.16%

Expenses

- As of February 11, 2015, total General Fund expenses were \$683,969 with the largest categories being (2015 budget is \$7,231,978):

<u>ITEM</u>	<u>AMOUNT</u>	<u>% BUDGET LINE</u>
○ PMRPD	\$ 365,719	16%
○ Salaries	\$ 100,385	13%
○ Employee benefits	\$ 47,998	8%
○ Transfer to sewer account	\$ 25,000	11%
○ R/E tax distribution to Library	\$ 17,633	3%
○ PMREMS	\$ 16,667	17%
○ Utilities	\$ 9,978	8%
○ Contracted services-traffic lights	\$ 7,731	26%
○ Control Center	\$ 7,496	25%
○ Legal fees	\$ 7,243	15%
○ Engineering	\$ 7,120	13%
○ All other sources	\$ 70,999	.98%

Cash balances & Reports

- \$650,000 has been withdrawn from the "Rainy Day Fund" to supplement the General Fund cash account until tax revenue began to flow in. This is in place of a tax anticipation note (TAN).
- The cash balances listed on the current obligations sheet in the Board Books represent the balances after tonight's obligations are paid. Enclosed are preliminary financial reports as of January 31, 2015.

COOLBAUGH TOWNSHIP
CASH DISBURSEMENTS AND BALANCES REPORT
February 17, 2015

DATE	CK #	ITEM	AMOUNT
2/9/2015		Payroll	\$ 38,000.00
2/17/2015		General Fund	355,200.72
		Total General Fund	393,200.72
2/17/2015		Coolbaugh Twp. VFD Fire Tax	9.46
2/17/2015		Sewer Fund	10,032.65
		Total Disbursements	\$ 403,242.83



TRIAL BALANCE AS OF February 17, 2015

General Fund Checking	48,878.70	Emerg. Services Fund Money Market	144,428.74
Fire Tax/Coolbaugh Twp VFD	175,395.03	Emerg. Services Fund Checking	21,004.21
Fire Tax/Gouldsboro VFD	40,230.74	Total Emergency Services Fund	165,432.95
Fire Tax/Pocono Summit VFD	40,230.74		
Fire Tax/Thornhurst VFD	20,093.51	Liquid Fuels Fund Checking	10,087.29
Payroll Checking	2,489.14		
Rainy Day Fund Savings	265,243.40	Escrow Fund Checking	111,809.59
Total General Fund	592,561.26	Escrow Fund Clarius Checking	425,155.59
		Total Escrow Fund	536,366.97
Sewer Fund Checking	10,936.58		
Sewer PennVest Checking	26.26		
Total Sewer Fund	10,962.84		
Capital Projects Fund Checking	14,047.36	Total All Funds	1,329,458.67

List of Bills - (01101000) GENERAL FUND CHECKING GENERAL FUND

Check#	Vendor	Description	Payment	Check Total
5106	44 - AIRGAS USA, LLC	PO 9153 SUPPLIES	80.64	80.64
5107	1059 - BILL'S SHOPRITE	PO 9132 fuel	195.30	195.30
5108	234 - BUSINESS CARD	PO 9157 MISC	767.74	
		PO 9167 wix site	299.00	1,066.74
5109	5 - CARGILL, INCORPORATED	PO 9102 ICE CONTROL	3,980.00	
		PO 9120 ICE CONTROL	5,532.97	
		PO 9162 ice control	1,511.56	11,024.53
5110	1050 - CAROL HASLAM	PO 9158 AUDITOR	12.80	12.80
5111	190 - COOLBAUGH SEWER FUND	PO 9111 SEWER	374.82	374.82
5112	1120 - COUNTY WASTE	PO 9164 DUMPSTERS	239.00	239.00
5113	8 - D.G. NICHOLAS CO.	PO 9109 SUPPLIES	141.60	
		PO 9117 SUPPLIES	223.83	
		PO 9124 ANTI FREEZE	59.10	
		PO 9161 supplies	237.99	662.52
5114	288 - DANIEL FERGUSON	PO 9159 AUDITOR	16.72	16.72
5115	151 - E.M. KUTZ, INC.	PO 9147 SUPPLIES	627.60	627.60
5116	18 - F & L DOORS, INC.	PO 9140 REPAIR	125.00	125.00
5117	1019 - FORD CREDIT DEPT 67-434	PO 9141 feb	1,028.77	1,028.77
5118	798 - GILES & RANSOME INC	PO 9119 SAFETY CHAIN	396.41	396.41
5119	30 - GOTTA GO POTTIES	PO 9131 rentals	590.00	590.00
5120	54 - H.A. BERKHEIMER, INC.	PO 9149 LST	899.93	899.93
5121	1133 - LIBERTY HOMES	PO 9163 REFUND ZONING PERMIT	620.60	620.60
5122	891 - LOWE'S	PO 9146 MISC	42.73	42.73
5123	634 - MACROSMITH INC	PO 9107 MARCH	1,837.00	1,837.00
5124	70 - MESKO GLASS COMPANY INC.	PO 9127 REPAIR	150.00	150.00
5125	858 - MUNICIPAL CAPITAL CORP.	PO 9126 LEASE	1,614.26	1,614.26
5126	418 - MURRY'S TOWING SERVICE CENTER, INC	PO 9137 towing	350.00	350.00
5127	81 - P P & L	PO 9105 IND'L PARK	26.83	
		PO 9129 ELECTRIC	96.13	
		PO 9133 electric	867.51	990.47
5128	1021 - PAPCO	PO 9125 FUEL	4,081.20	
		PO 9145 FUEL	6,017.08	10,098.28
5129	86 - PENNSYLVANIA AMERICAN WATER CO	PO 9113 FIRE	1,283.26	1,283.26
5130	87 - PENNSYLVANIA ONE CALL SYSTEM, INC.	PO 9144 CBT	50.81	50.81
5131	88 - PENNSYLVANIA PAPER & SUPPLY CO.	PO 9155 SUPPLIES	127.51	127.51
5132	89 - PETTY CASH	PO 9108 PETTY CASH	122.70	122.70
5133	430 - POCONO ACE HARDWARE	PO 9123 SUPPLIES	32.37	
		PO 9166 supplies	8.97	41.34
5134	172 - POCONO MT. LIBRARY	PO 9165 deliq tax	4,449.74	4,449.74
5135	95 - POCONO RECORD	PO 9151 ADV	197.20	197.20
5136	105 - S & S TOOLS & SUPPLIES	PO 9154 SAFETY CABNET	1,478.00	1,478.00
5137	623 - SERVICE TIRE TRUCK CENTERS	PO 9150 REPAIR	106.75	106.75
5138	300 - STADIUM INTERNATIONAL TRUCKS	PO 9122 PARTS	124.04	
		PO 9138 repair	1,775.57	1,899.61
5139	120 - SUNDANCE NETWORKS INC.	PO 9114 REPAIR	512.50	512.50
5140	738 - TEAMSTERS LOCAL 773	PO 9118 MARCH	445.00	445.00
5141	587 - THE BANK OF NEW YORK MELLON	PO 9128 GOB	303,821.88	303,821.88
5142	31 - THYSSENKRUPP ELEVATOR CORP.	PO 9115 ELEVATOR	260.00	260.00
5143	756 - UGI Utilities	PO 9112 GAS	411.46	
		PO 9116 HEAT	4,059.82	4,471.28
5144	381 - UNIFIRST CORPORATION	PO 9110 UNIFORMS	84.07	
		PO 9156 UNIFORMS	83.52	167.59
5145	929 - UNITED CONCORDIA LIFE & HEALTH	PO 9143 MARCH	2,313.33	2,313.33
5146	867 - VEN-MAR SALES INC.	PO 9148 PART	179.54	179.54
5147	122 - WEST END PRINTING	PO 9142 RECYCLING CARDS	188.00	188.00
5148	123 - WILKES-BARRE TRUCK CENTER	PO 9139 part	40.56	40.56

TOTAL

355,200.72

Total to be paid from Fund 01 GENERAL FUND

355,200.72

Check Register - (01102002) FIRE TAX/COOLBAUGH TWP VFD

DATE	CHECK #	PAID TO	AMOUNT	VOID AMOUNT	VOID DATE	REASON
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2/11/2015	1002	1104 KATHRYN BRUGLER	9.46 (Manual)			
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9.46 Manual

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9.46

**List of Bills - (08101000) CHECKING
SEWER FUND**

Check#	Vendor	Description	Payment	Check Total
1510	490 - ALARM INSTALLERS CORP	PO 9104 MAINT	240.00	240.00
1511	856 - AQUA WASTEWATER	PO 9106 SLUDGE REMOVAL	558.78	558.78
1512	1120 - COUNTY WASTE	PO 9130 TRASH REMOVAL	358.50	358.50
1513	1120 - COUNTY WASTE	PO 9164 DUMPSTERS	119.50	119.50
1514	520 - K.L. FULFORD ASSOCIATES, INC	PO 9103 FEB 2015	5,800.00	5,800.00
1515	699 - MAIN POOL & CHEMICAL CO	PO 9121 SULFATE SOLUTION	400.75	400.75
1516	936 - NORTH END ELECTRIC	PO 9135 LAMP	1,036.74	
		PO 9136 lamp repair	553.03	1,589.77
1517	706 - PENN WORKS PUBLIC	PO 9134 penn vest MARCH	965.35	965.35
	TOTAL			----- 10,032.65

Total to be paid from Fund 08 SEWER FUND

10,032.65

10,032.65

