

**COOLBAUGH TOWNSHIP  
MUNICIPAL CENTER**

5520 Municipal Drive , Tobyhanna, PA 18466  
(570) 894-8490 • FAX (570) 894-8413

**COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS  
WORK SESSION AGENDA  
February 6, 2018 6:00PM  
\*\*Work Session Canceled\*\***

Board of Supervisors Executive Session Re: Legal & Personnel

**COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS  
REGULAR MEETING AGENDA  
February 6, 2018, 7:00 PM**

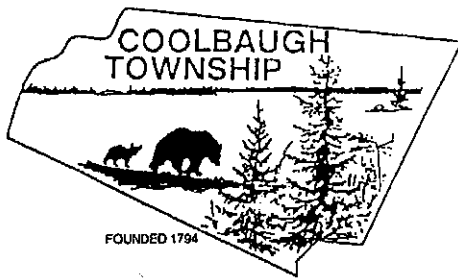
**Roll Call**

**BOARD OF SUPERVISORS**

\_\_\_ B. Weimer \_\_\_ T. Lamantia \_\_\_ A. Ruiz-Smith \_\_\_ C. Colgan \_\_\_ L. Kelly

Public input will be considered at the beginning of the meeting for non-agenda items. The public will be given an opportunity to speak on each agenda item. This meeting is being recorded to aid in the preparation of the minutes.

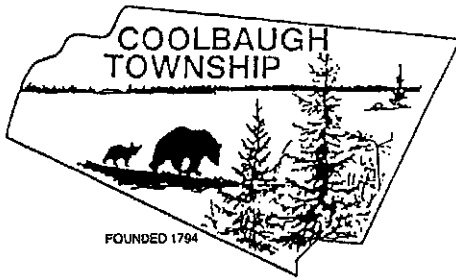
1. Public input
2. Approval of minutes / notes
  - January 16, 2018 Regular Meeting minutes
3. Mountain Center Re: MCTA buses – Tim Lee
4. Authorization to Advertise 2018 Meeting Schedules for Coolbaugh Township Commissions / Councils



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5. **Authorization to Upgrade DPW Phones and Add Unlimited Texting**
  
6. **Authorization to Hire Painting Contractor to Paint the District Magistrate Offices and Courtroom**
  
7. **Parks and Recreation Recommendation to Pre-Pay Lawn Specialties for Field Weed Treatment before 2/24/2017 to receive 10% Discount**
  
8. **Parks and Recreation Recommendation to Approve Field Usage for Tobyhanna Athletic Association as requested**
  
9. **Authorization for Final Payment Disbursement in the Amount of \$9,576.00 for the Memorial Monument Pavers**
  
10. **Stipulation/ Settlement for Jospitre Condemnation Matter**
  
11. **Authorization to Re-Hire Stanley Morgan as a DPW Employee**
  
12. **Authorization to Advertise (2) New Positions- (1) DPW Worker & (1) Code Enforcement Position**
  
13. **Approval to Hire an Assistant Business Manager**



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**14. Approval of Mileage and Attendance at:**

- Cabinet in your Community Event at ESU on February 27, 2018
- PSAB Zoning Course at Middle Smithfield Township March 6, 13, 20, 2018

**15. Current obligations**

• General Fund	\$	314,454.67
• Sewer Fund	\$	<u>11,781.97</u>
<b>Total Disbursements</b>	\$	<b>326,236.64</b>

**16. Other business**

**17. Board of Supervisors Executive Sessions**

- Prior: Tuesday, January 30, 2018 from 5:15pm-9:00pm Re: Personnel
- Prior: Tuesday, February 6, 2018 -6:00pm Re: Personnel & Legal

**18. Adjournment**

**2**

**COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS**  
**WORK SESSION NOTES**  
**January 16, 2018**

The work session was called to order by Chairman William Weimer at 6:00 pm in the meeting room of the Coolbaugh Township Municipal Office, 5520 Municipal Drive, Tobyhanna, PA.

**Board Members present:**

William Weimer, Anthony Lamantia, Lynn Kelly, Alma I. Ruiz-Smith and Clare Colgan

**Board Members absent:**

None

**Staff present:**

Jerry Hanna, Township Solicitor and Erin Masker, Township Secretary

**Staff absent:**

None

Mr. Weimer announced that this work session is being recorded to aid in the preparation of the notes.

**1. Wireless Cell Tower Ordinance- Carson Helfrich**

Mr. Helfrich was not in attendance at the meeting. Planning Commission Solicitor Clark Connor was in attendance and discussed the cell tower issue stating that there are smaller devices that are being installed in areas that are lacking cell service. Most townships do not have specific regulations for these smaller devices, so the changes to the ordinance that Carson provided would cover those devices. The current issue is that the proposed bill would restrict governing bodies from having a say over the placement of the devices, therefore the he advises all municipalities to take action in order to protect their rights of oversight and permitting. Ms. Ruiz-Smith stated that Jack Rader is opposed to the bill and has stated his opposition at the COG meetings that he attends and encourages everyone to take action. Ms. Ruiz-Smith also stated that the Board should consider passing the resolution that was provided by PSATS, stating that she has concerns with the maintenance and upkeep should the towers be put up in the right-of-ways. Mr. Weimer asked Solicitor Hanna if he had any concerns with Resolution #04-2018, being advised that he received it from Ms. Masker and reviewed it and found no issues. Solicitor Hanna stated that the resolution doesn't change anything; it is just a statement of opposition to House Bill 1620. Ms. Ruiz-Smith stated that people are cancelling their cable subscription and going with wireless transmissions, and fears that these devices will begin to pop up everywhere. Ms. Kelly stated that the proposed ordinance changes should be sent to the Planning Commission to review and ask Carson to come in and meet with them to go over the changes. The Board agreed stating that they will then review what the planning commission presents to them at a future meeting, asking that they are notified when Carson will be at the Planning Commission meeting to allow the Board the opportunity to attend as well.

**2. 125 Cafeteria Plan Discussion**

Ms. Kelly stated that Ms. Mills did some research on moving our health, dental and vision insurance to a pre-tax deduction for the employees that have to pay a portion of their family insurance coverage. This change would save the employees money as well as the Township. Our current administrator Millennium would charge a one-time fee of \$500.00 to prepare the paperwork and make the change, whereas ADP would charge \$450.00 annually for the change.

Ms. Colgan stated that her job also provides the pre-tax option and provided Ms. Mills with their information but was unsure if they were contacted for pricing. Ms. Ruiz-Smith stated that she has concerns as to what is more financially beneficial for the employees with regard to their taxes. Ms. Colgan also stated that if this becomes a pre-tax deduction, you can't claim the expense on your taxes at the end of the year. Ms. Kelly stated that with the new tax laws many people will no longer have the option to itemize due to the larger standard deduction therefore they would not be able to deduct their health insurance costs, stating that currently you can only deduct a portion of health insurance paid in. Mr. Weimer stated that we would not be able to include DPW in this option as it would have to be agreed on by the union. Mr. Lamantia stated that he believes it would be best for the Board to take a survey of the staff in order to determine what they would like, and what is best for them. The Board agreed to take a poll of the employees before making a decision.

### **3. Other Business**

- Ms. Ruiz-Smith stated that there was a lot of misinformation on the Mount Pocono Facebook Page regarding Aldi's, so she posted with the correct information.
- Mr. Weimer stated that he does not believe that there is money set aside in the budget for the replacement of the DPW jackets which are scheduled to be replaced every three years. Mr. Weimer would like to see if there is money to be able to do this in this year's budget.
- Mr. Weimer stated that he would like to look into the possibility of purchasing a 300 gallon tote of DEF fluid which is used in diesel trucks, which would be able to be accessed and used by DPW, Coolbaugh Township Fire Co. and Pocono Mountain Regional Ambulance. He stated that each entity would contribute funds to pay for their portion that they use, and feels that this would be a way to save everyone money as the more you purchase the cheaper it is by the gallon. Mr. Weimer stated that it could be in the end bay at the DPW garage and that we could provide a key to be able to access it. Mr. Weimer stated that this is just something to think about.

### **4. Public Input**

Nothing was heard

The Work Session ended at 6:35 pm.

COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS  
REGULAR MEETING MINUTES

January 16, 2018

The meeting was called to order by Chairman William Weimer at 7:02 pm in the meeting room of the Coolbaugh Township Municipal Office, 5520 Municipal Drive, Tobyhanna, PA.

Board Members present:

William Weimer, Anthony Lamantia, Lynn Kelly, Alma I. Ruiz-Smith and Clare Colgan

Board Members absent:

None

Staff present:

Jerry Hanna, Solicitor, Erin Masker, Township Secretary

Staff absent:

None

Announcements:

Mr. Weimer announced the following:

- Public Input will be considered at the beginning of the meeting for non-agenda items. The public will be given an opportunity to speak on each agenda matter.
- The meeting is being recorded to aid in the preparation of the minutes, please remember to state your name and city before speaking.

1. Public Input

- D. Pope stated that there are still people parking on the side of the gas station on Main Street and blocking the intersection to be able to see oncoming traffic.
- D. Pope stated that he spoke with VFW Post 509 regarding the pavers and stated that they will be selling the pavers for \$206.00 and will be giving back some money to the Township from the sales; he also stated that they will need an additional \$9,000.00 for the memorial monument project.

2. Approval of minutes / notes : January 2, 2018 Meeting

*Ms. Ruiz-Smith made a motion second by Ms. Colgan to approve the meeting minutes of January 2, 2018 as written.*

- Discussion: None
- Vote: All in favor, motion passes

3. Monthly Reports

➤ Pocono Mountain Regional Police Department- Presented by Ms. Kelly

Mr. Weimer asked the Board to handle agenda item #5 at this point while Officer Nero is in attendance. Ms. Ruiz-Smith stated that there is a special guest in attendance this evening and asked that Officer Nero bring him in. Officer Nero introduced K9 Creed to the Board and the audience and stated that he is sixteen months old and has been on the road since October of 2017 and has over 30 arrests.

*Mr. Weimer made a motion second by Ms. Colgan to authorize the purchase of a 2017 Utility Police Interceptor K9 Vehicle in the amount of \$44,338.00.*

- Discussion: Mr. Weimer stated that this is something that we are very proud of the program and thanked Officer Nero and his program for the great job that they do. Officer Nero stated that there is an entire kennel system in this vehicle and that this donation means so much to him especially after

the loss of his partner Niko. Ms. Ruiz-Smith stated that she is proud to announce that she had a conversation with Chief Wagner and stated that the vehicle is being sponsored by Coolbaugh Township will have the Township logo on it to show that we support our police department completely. Ms. Kelly stated that the vehicle will be purchased from Ray Price Ford which is a co-stars vendor. D. Pope stated that this is money well spent. Ms. Ruiz-Smith asked that the vehicle attend that Parks and Recreation 2018 Touch a Truck event. D.Pope asked if there has been any movement on radar for the officers.

- Vote: All in favor, motion passes.

- Pocono Mountain Regional EMS-Presented by M. Lemley.
- Coolbaugh Township VFC- Presented by G. Dobson. Mr. Weimer stated that Mr. Dobson was presented with the Medal of Gallantry at the annual installation dinner that was held on Saturday for saving the life of an employee at A Pocono Country Place that fell and hit her head outside of her vehicle on December 28, 2017, Mr. Dobson stayed with her and took care of her until the EMS arrives, saving her life. He will be awarded a certificate as well as a Governor's award for going above and beyond the call of duty. Mr. Dobson thanked Mr. Weimer.
- Gouldsboro VFD- Presented by B. Weimer. S. Baker asked how much money the Twp. gives them.
- Thornhurst Fire & Rescue Ambulance- Presented by B. Weimer.
- Tobyhanna Township VFC- Presented by B. Weimer.
- Pocono Mountain Public Library- Presented by B. Weimer

#### 4. 902 Recycling Grant- Pat Calpin

(Discussion ensued on the use of the grant with the top priorities being a new beast for the recycling center or a new leaf truck. The Board decided that it was most important to apply for the grant to purchase a new leaf truck.)

*Ms. Kelly made a motion second by Mr. Weimer to authorize Pat Calpin to prepare the 902 Recycling Grant for the purpose of purchasing a new leaf truck at a cost not to exceed \$2,300.00 per his estimate dated January 11, 2018.*

- Discussion: None
- Vote: All in favor, motion passes.

#### 5. Authorization to Disburse Funds to Pocono Mountain Regional Police Foundation in the amount of \$44,338.00 for the purchase of a 2017 Utility Police Interceptor K9 Vehicle

(This item was moved to the beginning of the meeting for action.)

#### 6. Acceptance of Resignation from Claire Nidoh- Board of Auditors

*Ms. Kelly made a motion second by Ms. Ruiz-Smith to accept the resignation of Claire Nidoh from the Board of Auditors with regret.*

- Discussion: Ms. Ruiz-Smith asked if the position needed to be advertised since there is a vacancy, being advised by Solicitor Hanna that it would be the right thing to do.
- Vote: All in favor, motion passes.

*Ms. Colgan made a motion second by Mr. Weimer to advertise the vacant position on the Board of Auditors*

- Discussion: None
- Vote: All in favor, motion passes.



7. Letter of Interest for Re-Appointment to the Parks and Recreation Commission from Jose Ramos with a term ending December 31, 2022  
*Ms. Colgan made a motion second by Mr. Lamantia to appoint Jose Ramos to the Parks and Recreation Commission with a term ending December 31, 2022.*
  - Discussion: Ms. Ruiz-Smith asked for clarification on the name as one thing says Joey and the agenda says Jose.
  - Vote: All in favor, motion passes.
8. Authorization to Advertise the 2018 Spring Leaf Cleanup  
*Mr. Weimer made a motion second by Ms. Colgan to authorize the advertisement of the 2018 Spring Leaf Cleanup as presented.*
  - Discussion: None
  - Vote: All in favor, motion passes.
9. Set the mileage rate for reimbursement according to the 2018 IRS Rate of 54.5¢ per mile  
*Ms. Ruiz-Smith made a motion second by Mr. Weimer to approve setting the mileage reimbursement rate to 54.5¢ per mile according to the 2018 IRS Rate.*
  - Discussion: None
  - Vote: All in favor, motion passes.
10. Approve Finalized Copy of Lease for One Living Hope Community Church  
*Ms. Ruiz-Smith made a motion second by Ms. Kelly to approve the commercial lease agreement for One Living Hope Community Church in the amount of \$1,000.00 per month for the old head start space to be effective beginning on February 1, 2018 through January 31, 2019.*
  - Discussion: Ms. Ruiz-Smith asked if the church would be able to begin moving their items in once the lease is signed and the insurance certificate is received so that they can avoid paying another month for storage, the Board agreed that would be ok. T. Keane asked if we know the maximum occupancy on the space and if the church has applied for the necessary permits.
  - Vote: All in favor, motion passes.
11. Building #2 Assessment Budget Expenditure- Barry Isett & Associates  
*Ms. Ruiz-Smith made a motion second by Ms. Kelly to authorize Township Engineer, Russ Kresge to review the Barry Isett & Associates report and submit a list of priorities for the Building #2 repairs.*
  - Discussion: Ms. Ruiz-Smith discussed the possibility of having Barry Isett & Associates prepare a grant for the purpose of replacing the windows in the district court space in building #2 as they had requested. Ms. Kelly stated that the turnaround time for a grant can be long and she would like to see DPW complete the window replacement project at the court in the near future as she would like to get the court to agree to a ten year lease for the space, stating that we could possibly explore the grant opportunities for the replacement of the windows on the second. Ms. Ruiz-Smith requested that we ask Township Engineer Russ Kresge and Barry Isett's office to prioritize the list for the repairs at building #2 so that we have a plan moving forward. Ms. Ruiz-Smith stated that she would like to have a discussion with DPW and Russ Kresge to discuss what needs to be done.
  - Vote: All in favor, motion passes.
12. Controller Report  
Mr. Weimer presented the report as of December 31, 2017.

## 13. Current Obligations

• General Fund	\$	71,419.36
• Sewer Fund	\$	7,340.36
• Escrow Fund	\$	<u>786.00</u>
Total Disbursements	\$	79,545.72

*Ms. Kelly made a motion second by Ms. Ruiz-Smith to pay our current obligations in the amount of \$79,545.72.*

- Discussion: D. Pope asked for clarification on check #7923 in the amount of \$4,500.00. Mr. Lamantia asked for clarification on check # 7905 to Gilmore & Associates. Ms. Ruiz-Smith request that the Board be provided with an updated list of the payments made to Gilmore and stated that she would like an update from Ms. Mills on the negotiation of the bills that were approved a couple months ago as the bills are not reflecting that there have been any changes.
- Vote: All in favor, motion passes.

## 14. Other Business

*Mr. Weimer made a motion second by Ms. Ruiz-Smith to adopt Resolution #04-2018: Opposition to House Bill 1620.*

- Discussion: Ms. Ruiz-Smith asked Ms. Masker if the letters had been sent to legislators regarding our opposition, being advised that they had and that we have not received any response.
  - Vote: All in favor, motion passes.
- Ms. Ruiz-Smith would like to invite Mr. Tim Lee from the Mountain Center to the next meeting as he was able to convince the MCTA bus to come to the Mountain Center and to the library. Mr. Weimer read the memo regarding the new Blue Route North from the Pocono Mountain Public Library Director, Ann Shincovich.
- Mr. Lamantia would like to see our staff being sent for training for grant writing as we are currently paying outside companies to provide a service that we could train our own staff to handle, stating that he would rather pay a stipend to the staff for this service. Ms. Ruiz-Smith stated that there are specific grants that need to be written by individuals that have the skill set, but it is a good idea for general grants that may become available. Ms. Ruiz-Smith stated that she, Ms. Mills and Ms. Masker will be attending a grant writing seminar in February.

## 15. Board of Supervisors Executive Sessions

- Prior: Tuesday, January 16, 2018 from 6:35 pm- 6:57pm Re: Legal

## 16. Adjournment

*There being no further business, a motion was made by Ms. Ruiz-Smith second by Mr. Lamantia to adjourn.*

- Vote: All in favor, motion passed.

Meeting adjourned at 8:08pm.

NEXT REGULAR BOARD MEETING: Tuesday, February 6, 2018 at the Coolbaugh Township Municipal Office meeting room.

- Work Session- 6:00 pm
- Business Meeting – 7:00 pm

Submitted by: \_\_\_\_\_  
Erin Masker, Recording Secretary

Witnessed by: \_\_\_\_\_  
William Weimer, Chairman

Date: \_\_\_\_\_

**15**

**COOLBAUGH TOWNSHIP  
CASH DISBURSEMENTS AND BALANCES REPORT  
FEBRUARY 06 ,2018**

DATE	CK #	ITEM	AMOUNT
1/30/2018		Payroll	\$ 33,872.62
2/6/2018		General Fund	280,582.05
		<b>Total General Fund</b>	<b>314,454.67</b>
2/6/2018		Sewer	11,781.97
		<b>Total Disbursements</b>	<b>\$ 326,236.64</b>

**TRIAL BALANCE AS OF FEBRUARY 06, 2018**

General Fund Checking	1,436,990.59	Emerg. Services Fund Money Market	147,106.96
Fire Tax/Coolbaugh Twp VFD	153,103.11	Emerg. Services Fund Checking	21,393.71
Fire Tax/Gouldsboro VFD	21,244.29	<b>Total Emergency Services Fund</b>	<b>168,500.67</b>
Fire Tax/Thornhurst VFD	20,175.66	<b>Liquid Fuels Fund Checking</b>	<b>94,822.61</b>
Fire Tax/Tobyhanna Twp. VFD	51.40	Escrow Fund Checking	209,479.99
Payroll Checking	1,521.60	Escrow Fund Clarius Checking	433,039.48
Rainy Day Fund Savings	930,460.79	<b>Total Escrow Fund</b>	<b>642,519.47</b>
<b>Total General Fund</b>	<b>2,563,547.44</b>		
Sewer Fund Checking	28,956.95		
Sewer PennVest Checking	76.62	<b>Total all Funds</b>	<b>3,512,320.62</b>
<b>Total Sewer Fund</b>	<b>29,033.57</b>		
<b>Capital Projects Fund Checking</b>	<b>13,896.86</b>		

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COOLBAUGH TOWNSHIP&lt;

&lt;&lt;&lt;&lt;List of Bills - (01101000) GENERAL FUND CHECKING&lt;&lt;

&lt;&lt;&lt;&lt; GENERAL FUND &lt;&lt;

&lt;&lt;&lt;&lt;

Check#	Vendor	Description	Payment	Check Total
7934	226 - A POCONO COUNTRY PLACE	PO 14089 STATE GAME LANDS ACCESS ROADWAY	1,000.00	1,000.00
7935	1105 - ABLE AUTO SERVICE, INC.	PO 14152 USED WHEEL 2011 FORD F550	65.00	65.00
7936	831 - ALL DOOR SALES, INC	PO 14114 DPW GARAGE DOOR/INSTALLED 3 RECEIVE	210.00	210.00
7937	666 - BRUCE KNECHT	PO 14080 INS REIMBURSEMENT	350.00	350.00
7938	4 - CHEMUNG SUPPLY CORP.	PO 14142 PLOW BLADES EDGES	2,212.32	
		PO 14145 PO#0297-CARBIDE BLADES	3,232.00	5,444.32
7939	724 - CINTAS	PO 14130 FIRST AID CABINETS DPW/GARAGE/OFFIC	158.03	158.03
7940	1240 - CINTAS CORPORATION	PO 14104 MATS /UNIFORMS	64.72	
		PO 14146 UNIFORMS	55.09	119.81
7941	1287 - CLARITY	PO 14157 125 CAFETERIA PLAN (POP)	500.00	500.00
7942	1 - CRAMERS HOME BUILDING CENTERS	PO 14120 SCHOOL SIGN	28.80	28.80
7943	8 - D.G. NICHOLAS CO.	PO 14154 AIR FILTER/FUEL FILTER 2006 SIERRA	107.76	
		PO 14163 AIR FILTER/BUSHINGS/OIL FILTER	69.36	
		PO 14164 OIL/AIR/FUEL-FILTERS-2014 FORD350	130.25	307.37
7944	52 - DALEVILLE ACE HARDWARE	PO 14155 DPW COFFEE MAKER/SAFETY UTILITY KN	52.15	52.15
7945	1085 - DE LAGE LANDEN	PO 14113 2 COPIERS	208.80	208.80
7946	13 - DEVELOPMENTAL EDUCATION SERVICES	PO 14092 RECYCLE	16.00	16.00
7947	151 - E.M. KUTZ, INC.	PO 14110 SWING FOR ARM/BRANCH GUARD 2006 PET	139.00	139.00
7948	1266 - FAIRVIEW MONUMENT CO	PO 14148 GRANITE PAVERS	9,576.00	9,576.00
7949	255 - FIVE STAR EQUIPMENT, INC.	PO 14124 REPAIR LOADER	378.40	
		PO 14129 EMERG. REPAIR LOADER/ ALTERNATOR	1,249.84	1,628.24
7950	926 - GENERAL SUPPLY	PO 14095 KEY BLANKS	33.12	33.12
7951	806 - GILMORE & ASSOCIATES	PO 14153 196/ COUNTRY PLACE DRIVE	1,134.42	1,134.42
7952	522 - GRATZ WASHENIK TAX COLLECTOR	PO 14079 SUPPLIES	404.27	404.27
7953	517 - GUY DOLEIDEN	PO 14162 REIMBURSEMENT INS	550.00	550.00
7954	275 - H.A. THOMSON CO.	PO 14133 INCREASED BOND LIMIT	300.00	300.00
7955	535 - HANOVER ENGINEERING ASSOC., INC.	PO 14081 SEO	4,376.84	4,376.84
7956	1192 - HIGHMARK BLUE SHIELD	PO 14087 FEB 2018 HEALTH INS	26,602.66	26,602.66
7957	68 - MAY EQUIPMENT	PO 14161 PRESSURE WASHER DPW	4,675.00	4,675.00
7958	917 - MILLENNIUM ADMINISTRATORS	PO 14112 DEC. ADMIN. SERV.	500.00	500.00
7959	183 - NORTHEAST SIGNAL & ELECTRIC CO., INC	PO 14135 196/ WILDFLOWER	238.05	238.05
7960	452 - OFFICE DEPOT	PO 14106 TONER/PAPER/POST ITS	298.02	
		PO 14111 FOLDERS FOR FILING TAPE CORRECTION	204.51	
		PO 14147 FILE FOLDERS	21.05	523.58
7961	81 - P P & L	PO 14083 IND'L PARK 49924-86007	81.68	
		PO 14084 MUNICIPAL CENTER43281-27004	2,548.56	
		PO 14109 611 /CORP CENTER/196 KNOLLWOOD64488	115.31	
		PO 14119 TEGWITHA/LAUREL DRIVE54691-27003/89	566.51	
		PO 14126 echo lake dr. 36034-04005	48.23	
		PO 14127 SCHOOL SPEED SIGN 89434-21023	28.80	
		PO 14131 PROJECT ST.07251-41006	15.64	3,404.73
7962	81 - P P & L	PO 14132 RT423 BALLFIELD 85457-02009	355.01	
		PO 14138 7 KINGS WAY/ 196 98496-55008	54.87	
		PO 14139 940 SUMMIT ST88094-98000	42.14	
		PO 14159 196 WILDFLOWER 88900-240041	33.41	485.43
7963	1021 - PAPCO	PO 14140 B2 CLEAR ULSD-W -FUEL	4,443.12	4,443.12
7964	903 - PENNSYLVANIA LABOR LAW POSTER SERVI	PO 14128 LABOR LAW POSTERS 2018	224.50	224.50
7965	88 - PENNSYLVANIA PAPER & SUPPLY CO.	PO 14091 ICE MELT/ROLL TOWEL/SOAP DISPENSER	827.91	827.91
7966	89 - PETTY CASH	PO 14102 OIL FOR DRAINS/MEALS WORKSHOP/XMAS	190.47	190.47
7967	430 - POCONO ACE HARDWARE	PO 14097 GARDEN HOSE 25'	26.08	
		PO 14077 KEY RING SPLIT	8.46	
		PO 14116 TOILET REPAIR COURT	29.87	
		PO 14143 BLDG #3 TV MEETING ROOM SUPPLIES	101.55	
		PO 14144 STAIN/WIPING CLOTHS FOR COURT	29.74	195.70
7968	94 - POCONO MOUNTAIN REGIONAL EMS	PO 14078 FEB	8,333.33	8,333.33
7969	93 - POCONO MOUNTAIN REGIONAL POLICE DEP	PO 14085 FEB	183,721.01	
		PO 14136 MORTGAGE/FEB	3,156.31	186,877.32
7970	95 - POCONO RECORD	PO 14121 ADV.CPA/ASSIT MANAGER/BUDGET/WORK S	402.79	402.79
7971	713 - RED DIAMOND GRAPHICS	PO 14099 PROTECTIVE LAMINATE FOR COURT	145.00	
		PO 14105 SHIRTS	146.94	
		PO 14158 DPW SHIRTS	1,630.00	1,921.94
7972	102 - RELIABLE SIGN AND STRIPING, INC.	PO 14098 EXTRUDED BRACKET 12"	375.00	375.00
7973	104 - S & H SUPPLY CO., INC.	PO 14115 LITHIUM GREASE/ PENETRANT SPRAY	11.68	
		PO 14117 TOILET BOWL WITH SUPPLIES/COURT	150.49	

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<<<<List of Bills - (01101000) GENERAL FUND CHECKING<<

<<<< GENERAL FUND <<

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Check#	Vendor	Description	Payment	Check Total
		PO 14149 SEWER CLOG MUNICIPAL BLDG	35.00	
		PO 14150 UNIVERSAL HOSE KIT	72.74	269.91
7974	1046 - SCOTT'S SIGNS PRINTING	PO 14088 NAMEPLATES	69.00	69.00
7975	1046 - SCOTT'S SIGNS PRINTING	PO 14093 NAMEPLATE	23.00	23.00
7976	623 - SERVICE TIRE TRUCK CENTERS	PO 14151 VEHICLE VALVE STEM 2011 FORD550	17.00	17.00
7977	111 - SHERWIN WILLIAMS	PO 14118 PAINT FOR COURT	96.72	
		PO 14141 PAINT & SUPPLIES BLDG #3 OLD CODES	395.18	491.90
7978	801 - STIFF OIL CO.	PO 14101 FUEL	2,987.78	2,987.78
7979	1286 - SWEET/STEVENS/KATZ/WILLIAMS	PO 14100 ARBITRATOR	1,800.00	1,800.00
7980	1055 - TULPEHOCKEN SPRING WATER INC	PO 14096 BOTTLE WATER	88.20	88.20
7981	756 - UGI Utilities	PO 14107 MUNICIPAL CENTER DEC	2,712.98	
		PO 14108 MUNICIPAL CENTER/JAN	3,119.30	5,832.28
7982	119 - VERIZON	PO 14090 PHONES	774.68	774.68
7983	892 - VERIZON WIRELESS	PO 14122 PHONES	722.06	722.06
7984	930 - WILKES-BARRE MATERIALS	PO 14160 COLD PATCH	682.54	682.54
TOTAL				280,582.05

< Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT<
01.101.000	GENERAL FUND CHECKING			0.00	280,582.05
01.400.000	GENERAL GOV'T	6,026.85			
01.401.000	MANAGER -EXECUTIVE	245.55			
01.402.000	FINANCIAL ADMIN	466.78			
01.403.000	TAX COLLECTION	404.27			
01.404.000	LAW	1,800.00			
01.405.000	MUNICIPAL OFFICE	425.79			
01.409.000	BUILDING & PLANTS	10,836.70			
01.410.000	POLICE	186,877.32			
01.412.000	AMBULANCE / RESCUE	8,333.33			
01.413.000	SEO / BUILDING CODE	4,376.84			
01.414.000	ZONING OFFICE	363.93			
01.415.000	EMERGENCY MANAGEMENT	1,000.00			
01.430.000	DPW-HIGHWAYS ROADS STREETS	15,974.39			
01.433.000	DPW-TRAFFIC SIGNS STREET SIGN	1,612.80			
01.437.000	DPW-REPAIR OF TOOLS & MACHINER	7,531.57			
01.454.000	PARKS	370.65			
01.457.000	CIVIL & MILITARY CELEBRATIONS	9,576.00			
01.487.000	EMPLOYEE BENEFITS	24,359.28			
TOTALS FOR	GENERAL FUND	280,582.05	0.00	0.00	280,582.05

Total to be paid from Fund 01 GENERAL FUND 280,582.05

280,582.05

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<<<<List of Bills - (08101000) CHECKING<<

<<<< SEWER FUND <<

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Check#	Vendor	Description	Payment	Check Total
1969	490 - ALARM INSTALLERS CORP	PO 14166 WWTP ALARM MONITORING	240.00	240.00
1970	228 - ATC	PO 14094 WALMART/WWTP	2,707.69	2,707.69
1971	1240 - CINTAS CORPORATION	PO 14156 EYEWASH STATION @ WWTP 2 BLDGS	382.73	382.73
1972	1247 - COMMONWEALTH OF PA	PO 14103 #9990048 PENNWORKS	965.35	965.35
1973	232 - MECHANICAL SERVICE COMPANY	PO 14134 BLOCK HEATER WWTP	293.00	293.00
1974	876 - Microbac Laboratories, Inc.	PO 14123 WWTP TESTING	155.80	
		PO 14125 WWTP TESTING	155.80	
		PO 14137 WWTP TESTING	155.80	467.40
1975	160 - NORTHEAST CHEMICAL& SUPPLY CO., INC.	PO 14086 SODA ASH	885.80	885.80
1976	81 - P P & L	PO 14082 PUMP STA	4,972.80	4,972.80
1977	1220 - RUSSELL REID INC.	PO 14165 SLUDGE REMOVAL	576.80	576.80
1978	119 - VERIZON	PO 14090 PHONES	290.40	290.40
TOTAL				11,781.97

< Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT<
08.101.000	CHECKING			0.00	11,781.97
08.269.500	PENNWORKS 2008 GOB			780.49	
08.429.200	SUPPLIES	1,268.53			
08.429.313	ENGINEERING SERVICES	2,707.69			
08.429.320	TELEPHONE	290.40			
08.429.361	ELECTRIC	4,972.80			
08.429.373	MAINT/REPAIR BUILDING	240.00			
08.429.374	MAINT/REPAIR EQUIPMENT	293.00			
08.429.451	OUTSIDE LAB TESTING	467.40			
08.429.452	SLUDGE HAULING	576.80			
08.472.106	PENNWORKS INTEREST LN #99900048	184.86			
TOTALS FOR	SEWER FUND	11,001.48	0.00	780.49	11,781.97

Total to be paid from Fund 08 SEWER FUND

11,781.97

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11,781.97