

**COOLBAUGH TOWNSHIP
MUNICIPAL CENTER**

5520 Municipal Drive , Tobyhanna, PA 18466
(570) 894-8490 • FAX (570) 894-8413

**COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING AGENDA
February 2, 2016, 7:00 PM**

Roll Call

BOARD OF SUPERVISORS

___ B. Weimer ___ J. Adams ___ L. Kelly ___ T. Lamantia ___ A. Ruiz-Smith

Public input will be considered at the beginning of the meeting for non-agenda items. The public will be given an opportunity to speak on each agenda item. This meeting is being recorded to aid in the preparation of the minutes.

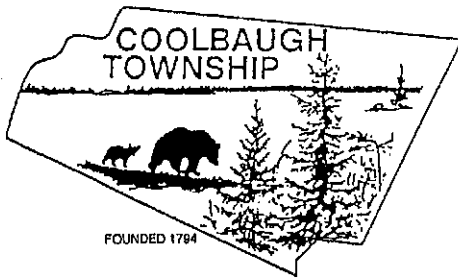
1. Public input

2. Approval of minutes / notes
 - January 19, 2016 Regular Meeting minutes

3. PMRPC- Coolbaugh Concerns

4. Current obligations

• General Fund	\$ 333,693.70
• Sewer Fund	\$ 2,693.60
• Capital Projects Fund	\$ 0.00
• Emergency Services Fund	\$ 0.00
• Liquid Fuels Fund	\$ 0.00
• Escrow Fund	\$ <u>294.75</u>
Total Disbursements	\$ 336,682.05



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5. Other business

6. Board of Supervisors Executive Sessions

7. Adjournment

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COOLBAUGH TOWNSHIP
CASH DISBURSEMENTS AND BALANCES REPORT
February 02, 2016

DATE	CK #	ITEM	AMOUNT
1/5/2016		Payroll	\$ 33,833.84
2/2/2016		General Fund	299,859.86
		Total General Fund	333,693.70
2/2/2016		Escrow Fund	294.75
2/2/2016		Sewer Fund	2,693.60
Total Disbursements			\$ 336,682.05

TRIAL BALANCE AS OF FEBRUARY 02, 2016

General Fund Checking	448.14	Emerg. Services Fund Money Market	145,207.46
Fire Tax/Coolbaugh Twp VFD	345,095.26	Emerg. Services Fund Checking	21,117.46
Fire Tax/Gouldsboro VFD	55,347.77	Total Emergency Services Fund	166,324.92
Fire Tax/Pocono Summit VFD	30,016.87	Liquid Fuels Fund Checking	42,205.39
Fire Tax/Thornhurst VFD	10,558.72	Escrow Fund Checking	63,052.93
Payroll Checking	11,911.32	Escrow Fund Clarius Checking	427,447.91
Rainy Day Fund Savings	426,772.00	Total Escrow Fund	490,500.84
Total General Fund	880,150.08	Total all Funds	3,265,251.33
Sewer Fund Checking	22,937.27		
Sewer PennVest Checking	26.26		
Total Sewer Fund	22,963.53		
Capital Projects Fund Checking	13,728.87		

<< <Report Printed < <2016-01-28 11:49:57< < COOLBAUGH TOWNSHIP<

<<<<List of Bills - (01101000) GENERAL FUND CHECKING<<

<<<< GENERAL FUND <<

<<<Meeting Date: 02/02/2016 For bills from 01/20/2016 to 01/28/2016<

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Check#	Vendor	Description	Payment	Check Total
5761	44 - AIRGAS USA,LLC	PO 10681 SUPPLIES	107.61	
		PO 10704 ACETYLENE/OXYGEN	82.95	190.56
5762	831 - ALL DOOR SALES, INC	PO 10721 REPLACE BELT BLDG 2	170.00	170.00
5763	900 - ALTEC CAPITAL SERVICES, LLC	PO 10701 JAN/FEB LEASE 2011 FORD 550	3,715.00	3,715.00
5764	1039 - AMERICAN UNITED LIFE INS. CO.	PO 10728 FEB 2016 LIFE INSURANCE supervisor	649.78	649.78
5765	914 - AMERIHEALTH CASUALTY SERVICES	PO 10709 workers Comp.	15,324.17	15,324.17
5766	914 - AMERIHEALTH CASUALTY SERVICES	PO 10713 workers comp feb payment	6,202.76	6,202.76
5767	5 - CARGILL, INCORPORATED	PO 10676 ICE CONTROL	5,840.76	
		PO 10731 salt ice control	24,261.01	30,101.77
5768	8 - D.G. NICHOLAS CO.	PO 10674 part	42.36	
		PO 10691 HOSE	174.41	
		PO 10693 tubes hi temp	59.00	
		PO 10717 WIPER BLADES	95.20	
		PO 10720 FUEL FILTER	107.46	478.43
5769	1085 - DE LAGE LANDEN	PO 10722 LEASE COPIER	208.80	208.80
5770	151 - E.M. KUTZ, INC.	PO 10727 led work light	142.80	142.80
5771	1193 - ELIZABETH STOLFA	PO 10712 tax refund	47.30	47.30
5772	1191 - FREY & CO.	PO 10677 Dced AUDIT	1,500.00	1,500.00
5773	949 - H.A. WEIGAND INC	PO 10714 24X24 R8-3	246.42	246.42
5774	535 - HANOVER ENGINEERING ASSOC., INC.	PO 10724 SEO	2,358.32	2,358.32
5775	1192 - HIGHMARK BLUE SHIELD	PO 10683 feb 2016	22,248.51	22,248.51
5776	345 - J.P. MASCARO & SONS	PO 10684 TRASH REMOVAL	540.00	540.00
5777	1194 - LAWRENCE DENIG	PO 10711 2015 tax refund	86.45	86.45
5778	917 - MILLENNIUM ADMINISTRATORS	PO 10695 JAN 2016 ADMIN FEE HEALTH INS	500.00	500.00
5779	858 - MUNICIPAL CAPITAL CORP.	PO 10686 2012 INTERNATIONAL	1,614.26	1,614.26
5780	183 - NORTHEAST SIGNAL & ELECTRIC CO., INC	PO 10719 196 ECHO LAKE ROAD	14,889.96	14,889.96
5781	452 - OFFICE MAX CONTRACT	PO 10700 BUS.CARD PROTECTOR -ROAD DEPT	36.66	
		PO 10706 FOLDERS FILE	65.27	
		PO 10718 SUPPLIES	77.05	178.98
5782	81 - P P & L	PO 10688 ELECTRIC	189.04	
		PO 10696 BALLFIELD	15.81	
		PO 10708 tegawitha road611 corp ctn/buldg 2	452.77	
		PO 10723 196 KNOLLWOOD	20.16	
		PO 10729 ballfield/7 kingsway/summit st	349.98	1,027.76
5783	86 - PENNSYLVANIA AMERICAN WATER CO	PO 10685 GARAGE	19.02	
		PO 10687 BLDG 2	98.31	117.33
5784	89 - PETTY CASH	PO 10670 petty cash	219.77	219.77
5785	430 - POCONO ACE HARDWARE	PO 10673 lock deicer	12.39	12.39
5786	94 - POCONO MOUNTAIN REGIONAL EMS	PO 10682 DONATION	8,333.33	8,333.33
5787	93 - POCONO MOUNTAIN REGIONAL POLICE DEP	PO 10679 MORTGAGE/ BUDGET HRS	180,202.12	180,202.12
5788	92 - POCONO MOUNTAINS COUNCIL OF GOVTS	PO 10702 2016 DUES	200.00	200.00
5789	95 - POCONO RECORD	PO 10692 ADV	604.92	604.92
5790	603 - R.J. GRONER	PO 10671 propane heater fan	477.55	477.55
5791	713 - RED DIAMOND GRAPHICS	PO 10716 RECYCLING SIGN 2016 DATES	185.00	185.00
5792	104 - S & H SUPPLY CO., INC.	PO 10675 Fix Faucet	75.29	
		PO 10694 SPRAY & HOSE ASSEMBLY	23.30	
		PO 10732 concrete resurfacers	140.37	238.96
5793	1195 - SCOTT & LISA JAPKO	PO 10710 2015 tax refund	88.43	88.43
5794	111 - SHERWIN WILLIAMS	PO 10678 PAINT TWP BUILDING	392.26	392.26
5795	120 - SUNDANCE NETWORKS INC.	PO 10699 COMPUTER REPAIR	38.00	38.00
5796	1055 - TULPEHOCKEN SPRING WATER INC	PO 10707 bottle water	37.80	37.80
5797	756 - UGI Utilities	PO 10697 BLDG 2	2,064.73	2,064.73
5798	1073 - ULTIMATE PROCESS & ATTORNEY SERVICE	PO 10705 HOWARD DAVIS NOTICE OF VIOLATION	35.00	35.00
5799	381 - UNIFIRST CORPORATION	PO 10726 UNIFORMS	99.34	99.34
5800	119 - VERIZON	PO 10680 PHONES	740.90	740.90
5801	1196 - WRIGHT & REIHER	PO 10715 POLICE COMMISSION	3,350.00	3,350.00

TOTAL

299,859.86

<<<<List of Bills - (01101000) GENERAL FUND CHECKING<<<<

<<<< GENERAL FUND <<

<<<Meeting Date: 02/02/2016 For bills from 01/20/2016 to 01/28/2016<

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Check#	Vendor	Description	Payment	Check Total
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< Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT<
01.101.000	GENERAL FUND CHECKING			0.00	299,859.86
01.400.000	GENERAL GOV'T	4,691.92			
01.401.000	MANAGER -EXECUTIVE	28.43			
01.402.000	FINANCIAL ADMIN	1,548.62			
01.403.000	TAX COLLECTION	222.18			
01.404.000	LAW	3,350.00			
01.405.000	MUNICIPAL OFFICE	824.69			
01.409.000	BUILDING & PLANTS	4,486.27			
01.410.000	POLICE	180,202.12			
01.412.000	AMBULANCE / RESCUE	8,333.33			
01.413.000	SEO / BUILDING CODE	2,358.32			
01.414.000	ZONING OFFICE	100.27			
01.427.000	SOLID WASTE COLLECTION / DISPO	185.00			
01.430.000	DPW-HIGHWAYS ROADS STREETS	5,538.52			
01.432.000	DPW-SNOW & ICE REMOVAL	30,101.77			
01.433.000	DPW-TRAFFIC SIGNS STREET SIGN	15,373.48			
01.437.000	DPW-REPAIR OF TOOLS & MACHINER	621.38			
01.454.000	PARKS	472.56			
01.486.000	INSURANCE	21,526.93			
01.487.000	EMPLOYEE BENEFITS	19,894.07			
TOTALS FOR	GENERAL FUND	299,859.86	0.00	0.00	299,859.86

Total to be paid from Fund 01 GENERAL FUND

299,859.86

299,859.86

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<<<<List of Bills - (85101000) ESCROW FUND CHECKING<<

<<<< ESCROW <<

<<<Meeting Date: 02/02/2016 For bills from 02/03/2016 to 01/28/2016<

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Check#	Vendor	Description	Payment	Check Total
1084	535 - HANOVER ENGINEERING ASSOC., INC.	PO 10725 RAY PRICE SEWAGE	294.75	294.75
TOTAL				294.75

< Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT<
85.101.000	ESCROW FUND CHECKING			0.00	294.75
85.250.311	Ray Price Ford Sewage Facilities Plan			294.75	
TOTALS FOR	ESCROW	0.00	0.00	294.75	294.75

Total to be paid from Fund 85 ESCROW

294.75
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294.75

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<<<<List of Bills - (08101000) CHECKING<<

<<<< SEWER FUND <<

<<<Meeting Date: 02/02/2016 For bills from 02/03/2016 to 01/28/2016<

Check#	Vendor	Description	Payment	Check Total
1676	228 - ATC	PO 10730 WWTP/WALMART	1,050.00	1,050.00
1677	52 - BILL'S ACE HARDWARE	PO 10690 SEWER PLANT LIGHT	23.89	23.89
1678	345 - J.P. MASCARO & SONS	PO 10684 TRASH REMOVAL	100.00	100.00
1679	936 - NORTH END ELECTRIC	PO 10689 HP MOTOR	51.58	51.58
1680	81 - P P & L	PO 10688 ELECTRIC	562.08	562.08
1681	162 - USA BLUE BOOK	PO 10672 valve /georg fischer valve	300.32	
		PO 10698 PUMP AUTO	186.89	487.21
1682	119 - VERIZON	PO 10680 PHONES	289.84	289.84
1683	439 - YOUNG & HAROS,LLC	PO 10703 WALMART	129.00	129.00
TOTAL				2,693.60

< Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT<
08.101.000	CHECKING			0.00	2,693.60
08.429.313	ENGINEERING SERVICES			1,050.00	
08.429.314	PROFESSIONAL FEE SOLICITOR			129.00	
08.429.320	TELEPHONE			289.84	
08.429.361	ELECTRIC			562.08	
08.429.373	MAINT/REPAIR BUILDING			23.89	
08.429.374	MAINT/REPAIR EQUIPMENT			538.79	
08.429.453	CONTRACTED SERVICE -TRASH			100.00	
TOTALS FOR	SEWER FUND	0.00	0.00	2,693.60	2,693.60

Total to be paid from Fund 08 SEWER FUND

2,693.60
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 2,693.60