



**COOLBAUGH TOWNSHIP
MUNICIPAL CENTER**

5520 MUNICIPAL DRIVE, TOBYHANNA, PA. 18466
(570) 894-8490 * FAX (570) 894-8413
WWW.COOLBAUGHTWP.ORG

**COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS
Work Session Agenda
December 18, 2018, 6:00 PM**

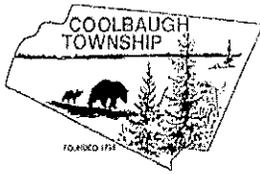
1. Pocono Mountain Business Park Lots 24, 26 and 27

2. Review of the Code of Ethics and Conduct Applicable to All Elected and Appointed Officials of the Township

3. Municipal Center Security

4. Other Business

5. Public Input



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**Coolbaugh Township Board of Supervisors
Public Hearing
December 18, 2018, 6:30PM**

1. Open the Hearing on Ordinance #133-2018

2. Public Hearing:- Comments on Ordinance #133- 2018: An Ordinance Amending the Code of Ordinances of Coolbaugh Township at Chapter 1, Part 2C, Parks and Recreation Commission, Section 222, Composition and Appointment by Decreasing the Membership of the Parks and Recreation Commission to Five (5) Members and Providing for Conditions for Removal

3. Close the Hearing

4. Open the Hearing on Ordinance #134-2018

5. Public Hearing- Comments on Ordinance #134-2018: An Ordinance Amending the Code of Ordinances of Coolbaugh Township at Chapter 1, Part 2A, Planning Commission, by Decreasing the Membership of the Planning Commission to Five (5) Members and Providing for Compensation and Certain Conditions and Requirements of the Planning Commission

6. Close the Hearing

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LEGAL NOTICE

Notice is hereby given that the Coolbaugh Township Board of Supervisors will hold a public hearing on December 18, 2018 at 6:30 p.m., at the Coolbaugh Township Municipal Building, 5520 Municipal Drive, Tobyhanna, Pennsylvania 18466, to receive public comment and to consider and possibly adopt an ordinance, of which this notice is a summary, amending Section 222 of Chapter 1, Part 2C, Parks and Recreation Commission, of the Code of Ordinances of Coolbaugh Township, by decreasing the membership of the Parks and Recreation Commission from seven (7) to five (5) members and adding conditions for removal from membership. The title of the proposed ordinance is as follows:

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF COOLBAUGH TOWNSHIP AT CHAPTER 1, PART 2C, PARKS AND RECREATION COMMISSION, SECTION 222, COMPOSITION AND APPOINTMENT, BY DECREASING THE MEMBERSHIP OF THE PARKS AND RECREATION COMMISSION TO FIVE (5) MEMBERS AND PROVIDING FOR CONDITIONS FOR REMOVAL.

Notice is further given that the Coolbaugh Township Board of Supervisors will also hold a public hearing on December 18, 2018 at 6:30 P.M. at the above-referenced location, to receive public comment and to consider and possibly adopt an ordinance, of which this notice is a summary, amending the Code of Ordinances of Coolbaugh Township, Chapter 1, Part 2A, Planning Commission, by decreasing the membership of the Planning Commission to five (5) members and providing for compensation and certain conditions and requirements of membership. The title of the proposed ordinance is as follows:

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF COOLBAUGH TOWNSHIP AT CHAPTER 1, PART 2A, PLANNING COMMISSION, BY DECREASING THE MEMBERSHIP OF THE PLANNING COMMISSION TO FIVE (5) MEMBERS AND PROVIDING FOR COMPENSATION AND CERTAIN CONDITIONS AND REQUIREMENTS OF THE PLANNING COMMISSION.

Copies of the full text of the above-referenced ordinances are available for review at the Township offices, the Monroe County Law Library, and the offices of this newspaper during normal business hours. All interested parties are invited to attend the above-referenced public hearings.

COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS
5520 Municipal Drive
Tobyhanna, Pennsylvania 18466

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POCONO RECORD
 www.poconorecord.com

511 Lenox Street - Stroudsburg, PA 18360

(570) 421-3000

COOLBAUGH TOWNSHIP
5520 MUNICIPAL DR

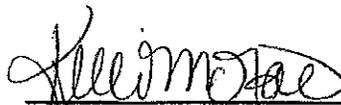
ACCOUNT # **400001500**

TOBYHANNA, PA 18466

Proof of Publication Notice in the Pocono Record

Kelli McFall, Advertising Manager of the Pocono Record having been duly sworn according to law, deposes and says the Pocono Record is a Newspaper of general circulation published at 511 Lenc Street, Stroudsburg, Monroe County, Pa. The Pocono Record was established on April 2, 1894 and has been regularly published and issued in Monroe County since that time. The printed notice attached to this affidavit is exactly the same as was printed and published in the regular editions and issues of the Pocono Record on the dates listed below the bottom of this notice. I certify that I am duly authorized to verify this statement under oath and am not interested in the subject matter of the attached notice or advertisement. All allegations in this affidavit as to time, place, and character of publication are true.

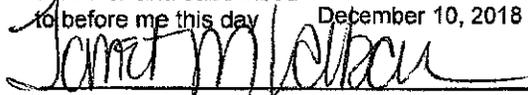
**PUBLIC NOTICE
 PUBLIC HEARING**
 Notice is hereby given that the Coolbaugh Township Board of Supervisors will hold a public hearing on December 16, 2018 at 6:30 p.m. at the Coolbaugh Township Municipal Building, 5520 Municipal Drive, Tobyhanna, Pennsylvania 18466, to receive public comment and to consider and possibly adopt an ordinance to which this notice is a preliminary amending Section 222 of Chapter 1, Part 2C, Parks and Recreation Commission of the Code of Ordinances of Coolbaugh Township by decreasing the membership of the Parks and Recreation Commission from seven (7) to five (5) members and adding conditions for removal from membership. The title of the proposed ordinance is as follows:
AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF COOLBAUGH TOWNSHIP AT CHAPTER 1, PART 2C, PARKS AND RECREATION COMMISSION, SECTION 222, COMPOSITION AND APPOINTMENT BY DECREASING THE MEMBERSHIP OF THE PARKS AND RECREATION COMMISSION TO FIVE (5) MEMBERS AND PROVIDING FOR CONDITIONS FOR CONDITIONS FOR REMOVAL.
 Notice is further given that the Coolbaugh Township Board of Supervisors will also hold a public hearing on December 19, 2018 at 6:30 p.m. at the above referenced location to receive public comment and to consider and possibly adopt an ordinance to which this notice is a preliminary amending the Code of Ordinances of Coolbaugh Township, Chapter 1, Part 2A, Planning Commission by decreasing the membership of the Planning Commission to five (5) members and providing for compensation and certain conditions and requirements of membership.
 The title of the proposed ordinance is as follows:
AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF COOLBAUGH TOWNSHIP AT CHAPTER 1, PART 2A,



Kelli McFall

Commonwealth of Pennsylvania
 County of Monroe

Sworn to and subscribed
 to before me this day December 10, 2018



Janet M. Labar

**Notary Public
 COMMONWEALTH OF PENNSYLVANIA
 NOTARIAL SEAL
 Janet M. Labar, Notary Public
 Stroudsburg Boro. Monroe County
 My Commission Expires Sept. 14, 2021
 MEMBER, PENNSYLVANIA ASSOCIATION OF NOTARIES**

PUBLIC ORDER	PM	POC	EXP	AD	#	AMOUNT
			DATE	CAPTION	TIMES	
			12/10/2018	PUBLIC NOTICE PUBLIC HEARING	1	137.30
			START DATE	END DATE		
			12/10/2018	12/10/2018		

**BOARD OF SUPERVISORS OF
THE TOWNSHIP OF COOLBAUGH
MONROE COUNTY, PENNSYLVANIA**

ORDINANCE NO. 133-2018

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF COOLBAUGH TOWNSHIP AT CHAPTER 1, PART 2C, PARKS AND RECREATION COMMISSION, SECTION 222, COMPOSITION AND APPOINTMENT, BY DECREASING THE MEMBERSHIP OF THE PARKS AND RECREATION COMMISSION TO FIVE (5) MEMBERS AND PROVIDING FOR CONDITIONS FOR REMOVAL.

WHEREAS, Coolbaugh Township previously adopted an amendment to Section 222 of Chapter 1, Part 2C, of the Coolbaugh Township Code of Ordinances on April 16, 2013 increasing the Parks and Recreation Commission membership to seven (7) members; and

WHEREAS, the Board of Supervisors of Coolbaugh Township believes that it is in the best interest of the Township and the residents of the Township to amend the Coolbaugh Township Code of Ordinances by decreasing the Parks and Recreation Commission membership to five (5) members; and

WHEREAS, the Board of Supervisors of Coolbaugh Township believes that it is in the best interest of the Township and the residents of the Township to amend the Coolbaugh Township Code of Ordinances by providing conditions for removing members from the Parks and Recreation Commission.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED, by the Board of Supervisors of Coolbaugh Township, Monroe County, Pennsylvania, that Section 222 of Chapter 1, Part 2C, Parks and Recreation Commission, of the Coolbaugh Township Code of Ordinances is hereby amended as follows:

ARTICLE I.

Section 222 of Chapter 1, Part 2C, Parks and Recreation Commission, of the Coolbaugh Township Code of Ordinances is hereby amended by decreasing the membership of the Parks and Recreation Commission to five (5) members in the first sentence of Section 222 of Chapter 1, Part 2C, as follows:

§222. Composition and Appointment

“There is hereby created a Parks and Recreation Commission consisting of five (5) members.”

ARTICLE II.

Section 222.C. of Chapter 1, Part 2C, Parks and Recreation Commission, of the Coolbaugh Township Code of Ordinances is hereby amended to read as follows:

C. All persons appointed shall serve their full terms, unless voluntarily resigned or removed by the Supervisors for dereliction or neglect of duty. Dereliction or neglect of duty warranting removal from membership of the Coolbaugh Township Parks and Recreation Commission shall include, but not be limited to the following:

1. Malfeasance in office;
2. Misfeasance in office;
3. Nonfeasance in office;
4. Unexcused and repeated absenteeism (missing four (4) or more Parks and Recreation Commission meetings in any calendar year);
5. Participating in unethical activities;
6. Conducting oneself in an unprofessional manner at Parks and Recreation Commission meetings; or
7. Other forms of dereliction or neglect of duty as determined by the Board of Supervisors

ARTICLE III. SEVERABILITY.

It is hereby declared to be the legislative intent that if a court of competent jurisdiction declares any provision of this Ordinance to be invalid or ineffective in whole or in part, the effect of such decision shall be limited to those provisions which are expressly stated in the decision to be invalid or ineffective, and all other provisions of this Ordinance shall continue to be separately and fully effective. The Board of Supervisors hereby declares that it would have passed this Ordinance and each section or part thereof, other than any part declared invalid, if it had advance knowledge that any part would be declared invalid.

ARTICLE IV. REPEALER.

All ordinances or parts of ordinances that are inconsistent herewith are hereby repealed.

ARTICLE V. EFFECTIVE DATE.

This Ordinance shall become effective five (5) days after enactment.

DULY ENACTED AND ORDAINED this ____ day of _____ 2018, by the Board of Supervisors of Coolbaugh Township, Monroe County, Pennsylvania, in lawful session duly assembled.

Board of Supervisors of Coolbaugh Township

By: _____
William Weimer, Chairman

By: _____
Anthony Lamantia, Vice-Chairman

By: _____
Lynn Kelly, Supervisor

By: _____
Clare Colgan, Supervisor

By: _____
Alma I. Ruiz-Smith, Supervisor

ATTEST:

Erin Masker, Township Secretary

[TOWNSHIP SEAL]

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**BOARD OF SUPERVISORS OF
THE TOWNSHIP OF COOLBAUGH
MONROE COUNTY, PENNSYLVANIA**

ORDINANCE NO. 134-2018

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF COOLBAUGH TOWNSHIP AT CHAPTER 1, PART 2A, PLANNING COMMISSION, BY DECREASING THE MEMBERSHIP OF THE PLANNING COMMISSION TO FIVE (5) MEMBERS AND PROVIDING FOR COMPENSATION AND CERTAIN CONDITIONS AND REQUIREMENTS OF THE PLANNING COMMISSION.

WHEREAS, the Board of Supervisors of Coolbaugh Township believes that it is in the best interest of the Township and the residents of the Township to amend the Coolbaugh Township Code of Ordinances by decreasing the Planning Commission membership to five (5) members and providing for compensation and additional conditions and requirements for the Planning Commission.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED, by the Board of Supervisors of Coolbaugh Township, Monroe County, Pennsylvania, that Chapter 1, Part 2A, Planning Commission, of the Coolbaugh Township Code of Ordinances is hereby amended as follows:

ARTICLE I.

Chapter 1, Part 2A, Planning Commission, of the Coolbaugh Township Code of Ordinances is hereby amended as follows:

A. Planning Commission

§201. CREATION OF COMMISSION

A Township Planning Commission, to be composed of five (5) members, appointed as provided by law (P.S. 53 §§ 10202 and 10203), is hereby created in and for the Township of Coolbaugh. The Planning Commission shall perform all duties and may exercise all powers conferred by law upon Township planning agencies; provided, the Planning Commission previously created in and for the Township of Coolbaugh shall constitute the tenure of any of the members thereof, but any and all vacancies in the Commission, hereafter occurring, shall be filled in the manner and for the term provided in the law governing second class township planning commissions in effect at the time of the happening of the vacancy.

§202 MEMBERSHIP AND REMOVAL

- A. The membership of the Coolbaugh Township Planning Commission shall be governed by the Pennsylvania Municipalities Planning Code, and in particular 53 P.S. §§ 10203 and 10205.
- B. Any member of the Coolbaugh Township Planning Commission, once qualified and appointed, may be removed from office for malfeasance, misfeasance or nonfeasance in office or for other just cause by a majority vote of the Coolbaugh Township Board of Supervisors, subject to the conditions and requirements of the Pennsylvania Municipalities Planning Code, 53 P.S. §10206. Just cause warranting removal from membership of the Coolbaugh Township Planning Commission shall include, but not be limited to the following:
 - 1. Malfeasance in office;
 - 2. Misfeasance in office;
 - 3. Nonfeasance in office;
 - 4. Unexcused and repeated absenteeism (missing four (4) or more Planning Commission meetings in any calendar year);
 - 5. Participating in unethical activities;
 - 6. Conducting oneself in an unprofessional manner at Planning Commission meetings; or
 - 7. Other just cause as determined by the Board of Supervisors.

§203 COMPENSATION

- A. Planning Commission members shall be compensated as follows:
 - 1. One Hundred Dollars (\$100.00) per Planning Commission Meeting attended.
- B. Planning Commission members shall only be compensated the above-referenced amount per Planning Commission meeting actually attended. Members shall not be compensated for meetings they did not attend and/or for meetings that were canceled.

ARTICLE II. SEVERABILITY.

It is hereby declared to be the legislative intent that if a court of competent jurisdiction declares any provision of this Ordinance to be invalid or ineffective in whole or in part, the effect of such decision shall be limited to those provisions which are expressly stated in the decision to be invalid or ineffective, and all other provisions of this Ordinance shall continue to be separately and fully effective. The Board of Supervisors hereby declares that it would have passed this Ordinance and each section or part thereof, other than any part declared invalid, if it had advance knowledge that any part would be declared invalid.

ARTICLE III. REPEALER.

All ordinances or parts of ordinances that are inconsistent herewith are hereby repealed.

ARTICLE IV. EFFECTIVE DATE.

This Ordinance shall become effective five (5) days after enactment.

DULY ENACTED AND ORDAINED this ____ day of _____ 2018, by the Board of Supervisors of Coolbaugh Township, Monroe County, Pennsylvania, in lawful session duly assembled.

Board of Supervisors of Coolbaugh Township

By: _____
William Weimer, Chairman

By: _____
Anthony Lamantia, Vice-Chairman

By: _____
Lynn Kelly, Supervisor

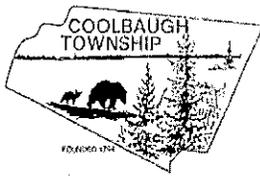
By: _____
Clare Colgan, Supervisor

By: _____
Alma I. Ruiz-Smith, Supervisor

ATTEST:

Erin Masker, Township Secretary

[TOWNSHIP SEAL]



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**COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING AGENDA
December 18, 2018, 7:00 PM**

Roll Call

BOARD OF SUPERVISORS

___ **B. Weimer** ___ **T. Lamantia** ___ **A. Ruiz-Smith** ___ **C. Colgan** ___ **L. Kelly**
___ **Solicitor Armstrong** ___ **E. Masker**

Public input will be considered at the beginning of the meeting for non-agenda items. The public will be given an opportunity to speak on each agenda item. This meeting is being recorded to aid in the preparation of the minutes.

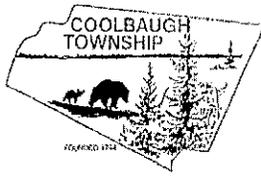
1. Public Input

2. Approval of minutes :
 - December 4, 2018 Regular Meeting minutes

3. Monthly reports
 - Pocono Mountain Regional Police Department
 - Pocono Mountain Regional EMS
 - Coolbaugh Township VFD
 - Gouldsboro VFD
 - Thornhurst Fire & Rescue Ambulance
 - Tobyhanna Township VFD
 - Pocono Mountain Public Library

4. Waste Water Treatment Plant Line Flushing

5. Adoption of Resolution #11-2018: Code of Ethics and Conduct Applicable to All Elected and Appointed Officials of the Township



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6. **Planning Commission Recommendation of Approval for the Zoning Map Amendment for the Properties of H. John Davis to be changed from C-1 and C-2 to Industrial/ Authorization to Advertise Public Hearing for Zoning Map Amendment for the Properties of H. John Davis to be changed from C-1 and C-2 to Industrial**

7. **Request to Lease Space in the Basement of the Municipal Building from Nelsi Rivera**

8. **Adoption of Ordinance #133- 2018: An Ordinance Amending the Code of Ordinances of Coolbaugh Township at Chapter 1, Part 2C, Parks and Recreation Commission, Section 222, Composition and Appointment by Decreasing the Membership of the Parks and Recreation Commission to Five (5) Members and Providing for Conditions for Removal**

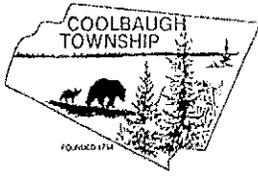
9. **Adoption of Ordinance #134-2018: An Ordinance Amending the Code of Ordinances of Coolbaugh Township at Chapter 1, Part 2A, Planning Commission, by Decreasing the Membership of the Planning Commission to Five (5) Members and Providing for Compensation and Certain Conditions and Requirements of the Planning Commission**

10. **Planning Commission Recommendation of Approval of the Waiver of Procedural Time Requirements for the Subdivision of Americo Volpe until January 30, 2019**

11. **Authorization to Advertise 2019 Re-Organizational Meetings**

12. **Wal-Mart Distribution Center Significant Industrial User Pretreatment Permit Renewal**

13. **Adoption of Resolution #12-2018: Fixing of the 2019 Tax Rate and Adoption of the Proposed 2019 Budget**



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14. Controller Report

15. Current obligations

• General Fund	\$	234,773.21
• Escrow	\$	2,666.50
• Liquid Fuels	\$	531,994.46
• Sewer Fund	\$	<u>8,861.55</u>
Total Disbursements	\$	778,295.72

16. Solicitor Armstrong Comments/Updates

17. Other business

18. Board of Supervisors Executive Session

19. Adjournment

3

2018 POCONO MOUNTAIN REGIONAL POLICE DEPARTMENT

TOTAL ENFORCEMENT												2017			
	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	YTD	NOV	Prior YTD
Total Calls	1168	989	1032	1022	1206	1174	1350	1274	1111	1168	1083	0	12577	1146	12676
Complaints	1039	887	927	940	1121	1073	1246	1165	1017	1073	973	0	11461	1055	11702
Accidents	129	102	105	82	85	101	104	109	94	95	110	0	1116	91	974
Criminal Arrests	96	93	76	83	83	125	100	95	72	94	80	0	997	111	1289
Traffic Arrests	245	271	403	246	310	291	295	309	148	170	223	0	2911	306	3551
Vehicle Code Warnings	177	184	259	160	177	210	155	171	119	134	177	0	1923	254	2347
Ordinance Arrests	41	12	11	8	11	20	24	13	12	7	19	0	178	26	331

Total Hours													
Patrol	2041.13	1893.62	2076.05	1697.68	1861.68	1947.40	1886.48	1678.28	1589.32	1793.75	1915.49	0.00	20380.88
Investigation	2322.00	1895.04	2067.59	2191.74	2012.77	1792.56	2110.76	2233.24	1956.59	2246.00	1973.17	0.00	22801.46
Vascar	0.20	25.26	17.77	24.09	29.60	48.76	62.84	43.75	21.36	17.28	17.05	0.00	307.96
Court	206.52	139.64	160.62	155.51	228.49	148.06	176.78	155.23	227.10	158.15	143.18	0.00	1899.28
Assigned	1807.15	1806.44	2054.97	2101.98	2244.46	2234.23	2140.14	2266.50	2376.64	2161.82	2122.11	0.00	23316.44
Total Actual Time	6377.00	5760.00	6377.00	6171.00	6377.00	6171.01	6377.00	6377.00	6171.01	6377.00	6171.00	0.00	68706.02

Assigned Time													
Training	227.72	479.33	715.25	936.92	1016.18	682.17	630.21	692.67	908.74	802.39	360.22	0.00	7507.00
Assists	20.98	46.65	12.24	24.48	7.40	6.60	12.08	13.90	27.16	22.09	23.19	0.00	186.72
Admin	1558.45	1310.46	1327.48	1140.56	1220.88	1545.45	1447.90	1559.73	1440.73	1337.34	1738.70	0.00	15627.70
Total	1807.15	1806.44	2054.97	2101.98	2244.46	2234.22	2140.14	2266.50	2376.63	2161.82	2122.11	0.00	23316.42

ACTIVITY OUTSIDE JURISDICTION (Included in Totals Above)															
Calls Outside our Jurisdiction	3	0	3	3	6	4	3	4	4	4	0	0	37	3	38
Arrests Outside our Jurisdiction	4	0	0	0	0	0	0	0	0	0	0	0	4	0	1

**2018 POCONO MOUNTAIN REGIONAL POLICE DEPARTMENT
TOBYHANNA TOWNSHIP**

	Enforcement												2017		
	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	YTD	NOV	Prior YTD
Total Calls	262	272	233	228	303	326	346	309	252	264	255	0	3050	288	3005
<i>Complaints</i>	224	244	207	204	281	304	315	278	228	241	230		2756	263	2746
<i>Accidents</i>	38	28	26	24	22	22	31	31	24	23	25		294	25	259
Criminal Arrests	19	21	18	19	14	47	29	31	16	22	27	0	263	28	295
Traffic Arrests	65	63	105	57	100	108	79	95	36	45	59		812	78	1061
Vehicle Code Warnings	54	48	62	44	58	81	52	57	42	45	59		602	75	879
Ordinance Arrests	5	3	1	0	3	2	1	1	2	2	3	0	23	3	40

Hours Breakdown													
Patrol	920.02	740.73	702.37	599.20	876.03	963.87	620.31	718.04	769.81	829.09	875.70		8615.17
Investigation	469.92	416.16	418.72	408.57	526.28	447.87	417.41	428.39	391.39	391.66	578.20		4894.57
Vascar	0.00	10.72	3.13	3.97	15.93	28.60	19.12	17.40	4.05	5.76	3.94		112.62
Court	51.83	43.25	20.12	14.28	50.15	20.87	21.17	30.81	32.00	26.72	34.02		345.22
Assigned	555.16	554.94	631.29	645.73	689.50	686.35	657.45	696.27	730.10	664.11	651.91		7162.81

Hours Actual vs Purchased													
Total Actual Time	1996.93	1765.80	1775.63	1671.75	2157.89	2147.56	1735.46	1890.91	1927.35	1917.34	2143.77	0.00	21130.39
Hours Purchased	1959.01	1769.47	1959.01	1895.73	1959.01	1895.73	1959.01	1959.01	1895.73	1959.01	1895.73		21106.48
Hours Over/Under	37.92	-3.67	-183.38	-223.98	198.88	251.83	-223.55	-68.10	31.62	-41.67	248.04		23.91

Hours Over/Under Balance YTD													
Cumulative Carry Over	215.24												
Current O/U	253.16	249.48	66.10	-157.88	40.99	292.82	69.27	1.16	32.78	-8.89	239.15		

Percentage of Hours													
% Actual	31.31%	30.66%	27.84%	27.09%	33.84%	34.80%	27.21%	29.65%	31.23%	30.07%	34.74%	0.00%	
% Purchased	30.72%	30.72%	30.72%	30.72%	30.72%	30.72%	30.72%	30.72%	30.72%	30.72%	30.72%		
% Over/Under	0.59%	-0.06%	-2.88%	-3.63%	3.12%	4.08%	-3.51%	-1.07%	0.51%	-0.65%	4.02%		

2018 POCONO MOUNTAIN REGIONAL POLICE DEPARTMENT
MOUNT POCONO BOROUGH

	Enforcement												2017		
	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	YTD	NOV	Prior YTD
Total Calls	198	157	172	148	195	178	212	226	148	205	181	0	2020	200	2083
Complaints	167	135	144	130	168	150	184	193	119	183	154		1727	180	1831
Accidents	31	22	28	18	27	28	28	33	29	22	27		293	20	252
Criminal Arrests	29	21	23	17	18	25	24	24	14	24	13	0	232	41	343
Traffic Arrests	63	85	139	81	85	59	82	89	32	58	91		864	129	836
Vehicle Code Warnings	45	50	88	35	44	27	43	48	34	43	46		503	96	463
Ordinance Arrests	11	2	6	3	3	10	19	9	5	2	12	0	82	11	166

	Hours Breakdown												
Patrol	186.20	188.93	245.32	168.18	150.20	91.64	179.96	164.89	112.88	148.17	178.35		1814.72
Investigation	328.87	262.40	314.63	285.27	257.01	220.09	265.16	402.83	354.75	261.17	270.12		3222.30
Vascar	0.00	0.50	0.15	1.40	3.43	1.50	8.29	4.73	6.83	4.60	5.30		36.73
Court	41.63	48.20	55.15	36.65	71.34	41.30	27.35	33.08	39.98	16.92	9.70		421.30
Assigned	219.03	218.94	249.06	254.76	272.03	270.79	259.38	274.70	288.05	262.01	257.20		2825.95

	Hours Actual vs Purchased												
Total Actual Time	775.73	718.97	864.31	746.26	754.01	625.32	740.14	880.23	802.49	692.87	720.67		8321.90
Hours Purchased	772.89	698.11	772.89	747.93	772.89	747.93	772.89	772.89	747.93	772.89	747.93		8327.17
Hours Over/Under	2.84	20.86	91.42	-1.67	-18.88	-122.61	-32.75	107.34	54.56	-80.02	-27.26		-6.17

	Hours Over/Under Balance YTD												
Cumulative Carry Over	-30.22												
Current O/U	-27.38	-6.52	84.89	83.23	64.35	-58.26	-91.01	16.33	70.89	-9.13	-36.39		

	Percentage of Hours												
% Actual	12.16%	12.48%	13.55%	12.09%	11.82%	10.13%	11.61%	13.80%	13.00%	10.87%	11.68%		
% Purchased	12.12%	12.12%	12.12%	12.12%	12.12%	12.12%	12.12%	12.12%	12.12%	12.12%	12.12%		
% Over/Under	0.04%	0.36%	1.43%	-0.03%	-0.30%	-1.99%	-0.51%	1.68%	0.88%	-1.25%	-0.44%		

2018 POCONO MOUNTAIN REGIONAL POLICE DEPARTMENT
TUNKHANNOCK TOWNSHIP

	Enforcement												2017		
	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	YTD	NOV	Prior YTD
Total Calls	147	117	132	121	145	138	152	141	148	146	113	0	1500	137	1591
Complaints	131	107	121	117	136	130	141	126	140	135	101		1385	120	1458
Accidents	16	10	11	4	9	8	11	15	8	11	12		115	17	133
Criminal Arrests	7	7	9	5	6	13	13	6	13	9	7	0	95	5	125
Traffic Arrests	15	16	29	23	26	24	31	50	20	7	14		255	24	413
Vehicle Code Warnings	14	12	27	20	22	23	16	13	7	6	13		173	18	224
Ordinance Arrests	0	1	0	0	0	0	0	0	0	0	0	0	1	0	8

Hours Breakdown													
Patrol	130.63	137.69	230.31	223.90	189.67	251.37	303.56	102.32	89.72	105.58	117.30		1882.05
Investigation	428.19	238.91	304.10	313.49	261.30	235.81	362.52	236.88	258.57	247.85	184.08		3071.70
Yascar	0.20	5.58	2.80	4.49	1.20	2.75	9.73	6.13	4.42	1.00	4.63		42.93
Court	29.60	3.00	4.03	11.42	10.83	2.24	20.56	16.54	7.08	9.50	8.00		122.80
Assigned	207.45	207.38	235.91	241.31	257.66	256.49	245.69	260.19	272.84	248.18	243.62		2676.72

Hours Actual vs Purchased													
Total Actual Time	796.07	592.56	777.15	794.61	720.66	748.66	942.06	622.06	632.63	612.11	557.63		7796.20
Hours Purchased	732.08	661.25	732.08	708.43	732.08	708.43	732.08	732.08	708.43	732.08	708.43		7887.45
Hours Over/Under	63.99	-68.69	45.07	86.18	-11.42	40.23	209.98	-110.02	-75.80	-119.97	-150.80		-91.25

Hours Over/Under Balance YTD													
Cumulative Carry Over													-107.67
Current O/U	-43.68	-112.37	-67.30	18.88	7.46	47.69	257.67	147.65	71.85	-48.12	-198.92		

Percentage of Hours													
% Actual	12.48%	10.29%	12.19%	12.88%	11.30%	12.13%	14.77%	9.75%	10.25%	9.60%	9.04%		
% Purchased	11.48%	11.48%	11.48%	11.48%	11.48%	11.48%	11.48%	11.48%	11.48%	11.48%	11.48%		
% Over/Under	1.00%	-1.19%	0.71%	1.40%	-0.18%	0.65%	3.29%	-1.73%	-1.23%	-1.88%	-2.44%		

2018 POCONO MOUNTAIN REGIONAL POLICE DEPARTMENT
COOLBAUGH TOWNSHIP

Enforcement												2017			
	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	YTD	NOV	Prior YTD
Total Calls	471	391	408	435	480	443	538	496	473	463	458	0	5056	432	4945
Complaints	432	354	374	403	457	408	513	474	444	431	419		4709	404	4677
Accidents	39	37	34	32	23	35	25	22	29	32	39		347	28	268
Criminal Arrests	35	40	24	38	40	38	30	30	25	31	31	0	362	34	452
Traffic Arrests	82	87	105	67	96	93	83	56	51	50	57		827	68	1046
Vehicle Code Warnings	42	49	52	42	39	58	27	35	33	36	54		467	54	612
Ordinance Arrests	25	6	4	5	5	7	4	3	5	3	4	0	71	12	117

Hours Breakdown													
Patrol	630.95	614.65	592.18	443.02	506.50	511.50	530.02	513.21	486.27	529.77	645.50		6003.57
Investigation	1008.60	903.70	924.00	956.75	852.72	742.38	844.45	951.34	734.09	1039.27	787.32		9744.62
Vascar	0.00	4.53	5.80	3.02	3.70	7.40	9.83	7.67	4.01	3.59	3.18		52.73
Court	72.13	33.42	73.65	90.30	91.15	72.60	105.83	69.47	115.44	95.63	62.76		882.38
Assigned	669.91	669.65	761.78	779.20	832.02	828.23	793.35	840.19	881.02	801.39	786.67		8643.41

Hours Actual vs Purchased													
Total Actual Time	2381.59	2225.95	2357.41	2272.29	2286.09	2162.11	2283.48	2381.88	2220.83	2469.65	2285.43		25326.71
Hours Purchased	2363.95	2135.23	2363.95	2287.59	2363.95	2287.59	2363.95	2363.95	2287.59	2363.95	2287.59		25469.31
Hours Over/Under	17.64	90.72	-6.54	-15.30	-77.86	-125.48	-80.47	17.93	-66.76	105.70	-2.16		-142.60

Hours Over/Under Balance YTD													
Cumulative Carry Over	39.22												
Current O/U	56.86	147.57	141.03	125.73	47.87	-77.61	-158.09	-140.16	-206.92	-101.22	-103.38		

Percentage of Hours													
% Actual	37.35%	38.64%	36.97%	36.82%	35.85%	35.04%	35.81%	37.35%	35.99%	38.73%	37.04%		
% Purchased	37.07%	37.07%	37.07%	37.07%	37.07%	37.07%	37.07%	37.07%	37.07%	37.07%	37.07%		
% Over/Under	0.28%	1.57%	-0.10%	-0.25%	-1.22%	-2.03%	-1.26%	0.28%	-1.08%	1.66%	-0.03%		

2018 POCONO MOUNTAIN REGIONAL POLICE DEPARTMENT
BARRETT TOWNSHIP

	Enforcement												2017		
	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	YTD	NOV	Prior YTD
Total Calls	87	52	84	87	77	85	99	98	87	86	72	0	914	86	1014
Complaints	82	47	78	83	73	77	90	90	83	79	65		847	85	952
Accidents	5	5	6	4	4	8	9	8	4	7	7		67	1	62
Criminal Arrests	2	4	2	4	5	2	4	4	4	8	2	0	41	3	74
Traffic Arrests	20	20	25	18	3	7	20	19	9	10	2		153	7	195
Vehicle Code Warnings	21	24	30	19	14	21	17	15	3	4	4		172	11	169
Ordinance Arrests	0	0	0	0	0	1	0	0	0	0	0	0	1	0	0

Hours Breakdown													
Patrol	173.33	211.62	305.87	263.38	139.28	129.02	252.63	179.82	130.64	181.14	98.64		2065.37
Investigation	86.42	73.87	106.14	227.66	115.46	146.41	221.22	213.80	217.79	306.05	153.45		1868.27
Vascular	0.00	3.93	5.89	11.21	5.34	8.51	15.87	7.82	2.05	2.33	0.00		62.95
Court	11.33	11.77	7.67	2.86	5.02	11.05	1.87	5.33	32.60	9.38	28.70		127.58
Assigned	155.60	155.53	176.93	180.98	193.25	192.37	184.27	195.15	204.63	186.13	182.71		2007.55

Hours Actual vs Purchased													
Total Actual Time	426.68	456.72	602.50	686.09	456.35	487.36	675.86	601.92	587.71	685.03	463.50		6131.72
Hours Purchased	549.06	495.94	549.06	531.32	549.06	531.32	549.06	549.06	531.32	549.06	531.32		5915.59
Hours Over/Under	-122.38	-39.22	53.44	154.77	-90.71	-43.96	126.80	52.86	56.39	135.97	-67.82		216.13

Hours Over/Under Balance YTD													
Cumulative Carry Over	-111.63												
Current O/U	-234.01	-273.23	-219.79	-65.02	-155.73	-199.69	-72.89	-20.03	36.36	172.33	104.50		

Percentage of Hours													
% Actual	6.69%	7.93%	9.45%	11.12%	7.19%	7.90%	10.60%	9.44%	9.52%	10.74%	7.51%		
% Purchased	8.61%	8.61%	8.61%	8.61%	8.61%	8.61%	8.61%	8.61%	8.61%	8.61%	8.61%		
% Over/Under	-1.92%	-0.68%	0.84%	2.51%	-1.42%	-0.71%	1.99%	0.83%	0.91%	2.13%	-1.10%		

2018 POCONO MOUNTAIN REGIONAL POLICE DEPARTMENT

	ASSISTS												2017		
	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	YTD	NOV	Prior YTD
Ambulance Assists	43	37	35	33	23	25	29	28	25	35	22		335		456
Fire Assists	15	9	10	8	9	9	9	7	11	5	4		96		91
Assist to other Agencies	12	14	11	13	6	9	9	15	10	13	18	0	130		94
Bethlehem Twsp.			1												
Houlton PD															
Monroe Cty Parole															
PA Game Commission															
Pocono Township	1		2	1	1		1	1	3	3					
Pocono Township(outside)						3			1						
PSP FernRidge	2	2	1	2	1	1									
PSP Johnstown															
PSP Stroudsburg	4	2	1	1	1	1	1		1	1	4				
PSP Stroudsburg(outside)								1		2					
SARP	1	1	2	1			1	3							
Toby Army Depot															

NOVEMBER 2018

1 Classification of Offenses PART II OFFENSES	2 Offenses Reported or known to police (include unfounded and attempted)	3 Unfounded, i.e. False or Baseless Complaints	4 Number of Actual Offenses(Col. 2 minus Col. 3) Include Attempts	5 Total Offenses Cleared by Arrest or Exceptional means Includes Col. 6	6 Number of Clearances Involving only Persons under 18
100. Forgery and Counterfeiting	2		2	3	
110. Fraud	14		14		
120. Embezzlement			-		
130. Stolen Prop., Rec., Possess., Buying			-	1	
140. Vandalism	7		7	4	
150. Weapons, Carrying, Possess, etc.	4		4	3	1
160. Prostitution and Commercialized Vice			-		
170. Sex Offenses (except 02 and 160)	6		6	3	1
180. Drug Abuse Violations Total	7	-	7	4	-
Sale/mfg. 18A. Opium-Cocaine	2		2	1	
18B. Marijuana	2		2	3	
18C. Synthetic			-		
18D. Other			-		
Possession 18E. Opium-Cocaine			-		
18 F. Marijuana	3		3		
18G. Synthetic			-		
18II. Other			-		
190. Gambling Total	-	-	-	-	-
19A. Book Making			-		
19B. Numbers. Etc.			-		
19C. Other			-		
200. Offenses Against Family & Children	6	2	4	2	
210. Driving Under the Influence	7		7	11	
220. Liquor Laws	1		1	1	
230. Drunkenness	4	1	3	2	
240. Disorderly Conduct	54	4	50	45	6
250. Vagrancy			-		
260. All Other Offenses (except traffic)	25	3	22	16	
TOTAL PART II OFFENSES	137	10	127	95	8

**Pocono Mountain Regional Police UCR Crime Stats
NOVEMBER 2018**

	DEPART TOTAL	TOBY	TUNK	BORO	COOL	BAR	OUT
Homicide	0	0	0	0	0	0	0
Rape	1	0	1	0	0	0	0
Robbery	0	0	0	0	0	0	0
Assaults	20	6	2	2	9	1	0
Burglary	7	4	1	0	2	0	0
Larceny - Thefts	35	4	2	17	11	1	0
Stolen Vehicles	1	0	0	0	1	0	0
Arson	0	0	0	0	0	0	0
Forgery	2	1	0	1	0	0	0
Fraud	14	8	2	0	4	0	0
Embezzlement	0	0	0	0	0	0	0
Stolen Property	0	0	0	0	0	0	0
Vandalism	7	2	1	1	3	0	0
Weapons	1	1	0	0	0	0	0
Prostitution	0	0	0	0	0	0	0
Sex Offenses	4	0	0	2	2	0	0
Drug Violations	7	3	1	2	1	0	0
Gambling	0	0	0	0	0	0	0
Offenses Family	4	0	0	0	4	0	0
DUI	7	4	1	2	0	0	0
Liquor Laws	0	0	0	0	0	0	0
Drunkenness	4	1	1	1	0	1	0
Disorderly Conducts	41	9	7	4	19	2	0
All Others	23	7	0	3	11	2	0
UCR TOTALS	178	50	19	35	67	7	0

Domestics	84	7	15	7	51	4	0
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**MONTHLY ACTIVITY REPORT
POCONO MOUNTAIN REGIONAL EMS**

November , 2018

TOTAL RESPONSE VOLUME

<u>MUNICIPALITY</u>	CURENT YEAR		LAST YEAR		PERCENTAGE CHANGE	
	MONTH	YR TO DATE	MONTH	YR TO DATE	MONTH	YR TO DATE
BARRETT TWP	35	449	32	465	9%	-3%
COOLBAUGH TWP	247	2715	236	2524	4.7%	7.6%
MT POCONO BORO	58	598	39	532	48.7%	12.4%
PARADISE TWP	45	466	32	460	40.6%	1.3%
PRICE TWP	11	99	7	60	57.1%	65.0%
TOBYHANNA TWP	107	1516	101	1195	5.9%	26.9%
TUNKHANNOCK TWP	23	290	22	264	4.5%	9.8%
TOTALS - INSIDE SERVICE AREA	526	6133	469	5500	12.2%	11.5%
<u>Outside Primary SVC Area</u>						
CHESTNUT HILL TWP/ELDRIDGE	0	4	0	0	0.0%	0.0%
EAST STROUDSBURG	0	3	0	5	0.0%	-40.0%
HAMILTON	0	0	1	2	0.0%	-100.0%
POCONO TWP	13	176	10	130	30.0%	35.4%
LEMAN	0	2	0	1	0.0%	0.0%
JACKSON TWP	2	13	0	10	#DIV/0!	30.0%
PIKE COUNTY	5	39	1	16	400.0%	143.8%
POLK TWP	1	1	0	0	0.0%	0.0%
MIDDLE SMITHFIELD TWP.	0	2	1	4	0.0%	-50.0%
STROUDSBURG BORO/DEL/GAP	1	6	0	6	#DIV/0!	0.0%
ROSS TWP.	0	0	0	0	0.0%	0.0%
OUTSIDE MONROE CO	2	20	2	15	0.0%	33.3%
TOTAL OUTSIDE PRIMARY AREA	24	266	15	189	60.0%	40.7%
GRAND TOTAL	550	6399	484	5689	13.6%	12.5%

TRANSPORTS 1 FOR WESTEND 4

**FOR BUSHKILL 1
RESPONSES BY OUTCOME**

OUTCOME	CURENT YEAR		LAST YEAR		PERCENTAGE CHANGE	
	MONTH	YR TO DATE	MONTH	YR TO DATE	MONTH	YR TO DATE
PT TRANSPORTED	384	4,009	327	3,804	17%	5%
CARE TRANSFERRED /FLYS	12	106	16	209	-25%	-49%
ALS INTERCEPT	1	40	1	55	0%	-27%
BLS ASSIST IN ALS TRANSPORT	14	169	0	47	0%	260%
CANCELED IN ROUTE	23	493	24	411	-4%	20%
DECEASED ON ARRIVAL	12	67	2	58	500%	16%
FALSE CALL	16	81	8	58	100%	40%
NO PT FOUND	11	54	6	60	83%	-10%
FIRE CALLS	8	100	10	130	-20%	-23%
POLICE STAND-BYS	2	38	2	80	0%	-53%
LIFT ASSIST	18	173	23	267	-22%	-35%
NO TREATMENT REQUIRED	16	150	0	36	0%	317%
OTHER	4	66	10	36	0%	83%
PUBLIC ASSIST	4	37	0	13	0%	185%
REFUSAL /TRANSPORT	10	165	18	462	-44%	-64%
TREATMENT NO TRANSPORT	39	596	69	403	-43%	48%
GRAND TOTAL	574	6,344	516	6,129	11%	4%

SCRATCH-COVER CALLS

CALLS COVERED BY	CURENT YEAR		LAST YEAR		PERCENTAGE CHANGE	
	MONTH	YR TO DATE	MONTH	YR TO DATE	MONTH	YR TO DATE
THORNHURST	0	0	0	2	0%	-100.0%
BUSHKILL	0	7	0	9	0%	-22.2%
WEST END	6	27	1	10	400%	170.0%
ST LUKES	11	83	5	58	100%	43.1%
SUBURBAN	0	11	1	12	-200%	-8.3%
CARBON/LACAWANA/LUZERNE	0	1	0	1	0%	0.0%
TAD/ SAMARITAN	0	1	0	4	0%	-75.0%
GRAND TOTAL	17	130	7	96	300%	35.4%

ALS ASSIST TO OTHER UNITS

	CURENT YEAR		LAST YEAR		PERCENTAGE CHANGE	
	MONTH	YR TO DATE	MONTH	YR TO DATE	MONTH	YR TO DATE
UNITS RECEIVING ASSIST						
BUSHKILL AMBULANCE	0	0	0	0	0%	0%
ST LUKES	0	4	0	2	0%	100%
GOULDSBORO	0	2	0	0	0%	0%
LAKE HARMONY	0	1	0	0	0%	0%
MARSHALL CREEK STATION 5	0	0	0	1	0%	0%
NEW FOUNDLAND/TAFTON	0	10	0	2	0%	400%
PROMISE LAND	0	0	0	0	0%	0%
THORNHURST	0	0	0	0	0%	0%
TAD/ SAMARITAN	0	5	1	43	-100%	-88%
WESTEND /WIND GAP BLS	1	5	1	6	0%	-17%
GRAND TOTAL	1	27	2	54	-50%	-50%

BLS ASSTIST TO OTHER UNITS

	CURENT YEAR		LAST YEAR		PERCENTAGE CHANGE	
	MONTH	YR TO DATE	MONTH	YR TO DATE	MONTH	YR TO DATE
UNITS RECEIVING ASSIST						
ST LUKES	0	0	0	0	0%	0%
GRAND TOTAL	0	0	0	0	0%	0%

ALS ASSIST RECEIVED FROM OTHER UNITS

	CURENT YEAR		LAST YEAR		PERCENTAGE CHANGE	
	MONTH	YR TO DATE	MONTH	YR TO DATE	MONTH	YR TO DATE
UNITS PROVIDING ASSIST						
ST LUKES	0	8	3	18	-100%	-56%
WESTEND	0	0	0	2	0%	-100%
SUBURBAN ALS	0	2	0	1	0%	100%
GRAND TOTAL	0	10	3	21	-100%	-52%

BLS ASSIST RECEIVED FROM OTHER UNITS

	CURENT YEAR		LAST YEAR		PERCENTAGE CHANGE	
	MONTH	YR TO DATE	MONTH	YR TO DATE	MONTH	YR TO DATE
UNITS PROVIDING ASSIST						
CENTRAL POCONO	0	0	0	0	0%	0%
THORNHURST	0	0	1	1	0%	0%
GRAND TOTAL	0	0	1	1	0%	0%

Fire Company: **Gouldsboro Vol Fire Co**

Month: November 2018

Total Monthly Calls: 10

Total Calls YTD: 124

Total dispatched in Coolbaugh MTD: 1

Total dispatched in Coolbaugh YTD: 4

Total Mutual Aid Calls to Other Townships: 3

Total Man Hours (Calls) Month: 38

Total Man Hours (Calls) YTD: 532

Training Hours Month: 35

Training Hours YTD: 1341

Total Man Hours Business Month: 603

Total Man Hours Business YTD: 7331

Total Hours MTD: 676

Total Hours YTD: 9204

Monthly Call Breakdown Report

Call Type	# per Month
Automatic Alarm	1
Dwelling Fire	
Fire, other	
Extrication	
Hazmat	1
Lift Assist/EMS Assist/ Medivac Landing	3
Mutual Aide	
Odor Investigation - remove smoke	
Structure (Commercial) Fire	
Traffic Control Only	1
Vegetation (Brush) Fire	2
Vehicle Accident	1
Vehicle Fire	1
Wires Down/ Tree on Wires/ Tree Across Road	1
Special Type of incident	
Total Calls per Month	10

Average #firefighters per call: 5

Please submit monthly call reports via mail, email or fax:

Coolbaugh Township Municipal Building

Attn: Erin Masker

5520 Municipal Drive

Tobyhanna, PA 18466

Email: emasker@coolbaughtwp.org

Fax: 570-894-8413

Monthly report due by the Wednesday before the meeting.

Fire Company: THORNHURST

Month: NOVEMBER 18

Total Monthly Calls: 4

Total Calls YTD: 81

Total dispatched in Coolbaugh MTD: 0

Total dispatched in Coolbaugh YTD: 25

Total Mutual Aid Calls to Other Townships: 1

Total Man Hours (Calls) Month: 17.5
 Training Hours Month (in house): 0
 Total Man Hours Business Month: 616.0
 Total Hours MTD: 633.5

Total Man Hours (Calls) YTD: 349
 Training Hours YTD: 458
 Total Man Hours Business YTD: 4148.5
 Total Hours YTD: 4,955.5

Monthly Call Breakdown Report

Call Type	# per Month
Automatic Alarm	
Dwelling Fire	
Fire, other	
Extrication	
Hazmat	
Lift Assist/EMS Assist/ Medvac Landing	1
Mutual Aide	
Odor Investigation - remove smoke	
Structure (Commercial) Fire	
Traffic Control Only	3
Vegetation (Brush) Fire	
Vehicle Accident	3
Vehicle Fire	
Wires Down/ Tree on Wires/ Tree Across Road	
Special Type of Incident	
Total Calls per Month	

Average #firefighters per call: 6

Please submit monthly call reports via mail, email or fax:
 Coolbaugh Township Municipal Building
 Attn: Erin Masker
 5520 Municipal Drive
 Tobyhanna, PA 18466

Email: emasker@coolbaughtwp.org

Fax: 570-894-8413

Monthly report due by the Wednesday before the meeting.

Fire Company: Tobyhanna Twp. Volunteer Fire Co **Month:** Nov 2018

Total Monthly Calls: 19 Total Calls YTD: 411
 Total dispatched in Coolbaugh MTD: 0 Total dispatched in Coolbaugh YTD: 28

Total mutual aid calls to Other Townships: 1

Total Man Hours (Calls) Month: 24 Total Man Hours (Calls) YTD: 1126
 Training Hours Month: 55 Training Hours YTD: 1111
 Total Man Hours Business Month: 6 Total Man Hours Business YTD: 558
 Total Hours MTD: 85 Total Hours YTD: 2795

Monthly Call Breakdown Report

CALL TYPE	# per Month
Automatic Alarm	3
Dwelling Fire	1
Extrication	0
Fire, Other	1
Hazmat	4
Lift Assist/EMS Assist/Medevac Landing	3
Mutual Aide	0
Odor Investigation, remove smoke	0
Structure (Commercial) Fire	0
Traffic Control Only	0
Vegetation (Brush) Fire	0
Vehicle Accident	0
Vehicle Fire	0
Wires Down/Tree on Wires/Tree Across Road	0
Special Type of Incident	4
TOTAL CALLS	16

Average Responders Per Call: 4.5

	Visits	Total Circs	Computer Uses	Wi-Fi
2,018				
January	1,999	3,619	472	452
February	2,285	3,972	433	556
March	2,297	4,213	420	508
April	2,750	3,656	477	580
May	3,188	3,233	497	728
June	2,945	3,380	472	620
July	3,623	3,630	590	764
August	3,485	3,596	576	700
September	2,813	2,771	568	664
October	3,439	3,107	528	732
November	4,266	2,393	344	660
December				
CURRENT TOTAL	33,090	37,570	5,377	6,964

	Visits	Total Circs	Computer Uses	Wi-Fi
2,017				
January	2,472	1,488	508	224
February	2,626	4,284	711	228
March	2,997	4,174	604	396
April	2,987	3,671	651	384
May	4,015	5,050	718	906
June	4,043	5,149	763	380
July	4,338	5,879	756	610
August	4,938	6,712	768	744
September	3,709	5,384	681	804
October	3,491	5,032	655	676
November	3,621	4,607	469	576
December	1,740	3,293	431	432
CURRENT TOTAL	40,977	54,723	7,715	6,360

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**COOLBAUGH TOWNSHIP
MUNICIPAL CENTER**

5520 Municipal Drive · Tobyhanna, PA 16466
(570) 894-8490 · FAX (570) 894-8413

FINANCIAL REPORT - BOARD OF SUPERVISORS

DECEMBER 18, 2018 BOARD MEETING

AS OF NOVEMBER 30, 2018

Revenue

2018 Budget = \$6,991,094.45

<u>ITEM</u>	<u>AMOUNT</u>	<u>% BUDGET LINE</u>
Real Estate Taxes (Current & Delinquent)	\$ 3,303,605	98%
Earned Income Tax	1,501,652	106%
Real Estate Transfer Tax	851,542	213%
LST	372,348	124%
Licenses & Permits	170,170	99%
Zoning Fees	50,539	125%
Rents	47,124	113%
Fines & Forfeits	40,061	105%
All other sources	652,512	55%
Total Revenue	\$ 6,989,552	

Expense

2018 Budget = \$6,991,094.45

<u>ITEM</u>	<u>AMOUNT</u>	<u>% BUDGET LINE</u>
Pocono Mountain Regional Police Dept.	\$ 2,096,832	91%
Salaries	793,041	82%
Employee Benefits	514,070	88%
GOB Principal & Interest Payment	326,767	100%
Capital Purchases	304,884	33%
Fire	269,775	69%
Road Materials	170,766	96%
Contracted Services	170,550	137%
Interfund Transfers	170,000	104%
Insurance	126,122	99%
Vehicle Repair & Maintenance	112,091	187%
Pocono Mountain EMS	104,667	95%
Fuel	85,341	84%
Utilities	75,647	93%
Engineering	58,619	103%
Legal Fees	48,651	67%
Control Center	18,014	88%
All other sources	413,675	100%
Total Expense	\$ 5,859,512	

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**COOLBAUGH TOWNSHIP
CASH DISBURSEMENTS AND BALANCES REPORT
DECEMBER 18, 2018**

DATE	CK #	ITEM	AMOUNT
12/7/2018		Payroll	\$35,000.00
12/18/2018		General Fund	199,773.21
12/18/2018		Total General Fund	234,773.21
12/18/2018		Escrow Fund	2,666.50
12/18/2018		Liquid Fuels	531,994.46
12/18.2018		Sewer Fund	8,861.55
		Total Disbursements	\$ 778,295.72

TRIAL BALANCE AS OF DECEMBER 18, 2018

General Fund Checking	2,544,624.00	Emerg. Services Fund Money Market	147,905.30
Fire Tax/Coolbaugh Twp VFD	300,248.98	Emerg. Services Fund Checking	71,509.81
Fire Tax/Gouldsboro VFD	33,411.55	Total Emergency Services Fund	219,415.11
Fire Tax/Thornhurst VFD	42,369.68	Liquid Fuels Fund Checking	141,914.88
Fire Tax/Tobyhanna Twp. VFD	22,124.61	Escrow Fund Checking	144,192.24
Payroll Checking	2,086.80	Escrow Fund Clarius Checking	435,637.66
Rainy Day Fund Savings	936,556.84	Total Escrow Fund	579,829.90
Total General Fund	3,881,422.46		
Sewer Fund Checking	10,473.94		
Sewer PennVest Checking	82.24	Total all Funds	4,847,231.32
Total Sewer Fund	10,556.18		
Capital Projects Fund Checking	14,092.79		

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COOLBAUGH TOWNSHIP<

<<<<List of Bills - (01101000) GENERAL FUND CHECKING<<

<<<< GENERAL FUND <<

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Check#	Vendor	Description	Payment	Check Total
4920	1059 - BILL'S SHOPRITE	PO 15737 FUEL	92.16	92.16
4921	33 - BROWN & BROWN OF LEHIGH VALLEY, INC	PO 15746 BOND RENEWAL	550.00	550.00
4922	1240 - CINTAS CORPORATION	PO 15741 UNIFORMS/MATS	96.10	
		PO 15742 UNIFORMS	83.67	
		PO 15755 UNIFORMS/MATS	88.46	
		PO 15762 MATS + CREDIT	153.65	421.88
4923	190 - COOLBAUGH SEWER FUND	PO 15712 SEWER MUNICIPAL CENTER	374.82	374.82
4924	1120 - COUNTY WASTE	PO 15722 PARK/DPW TRASH REMOVAL	348.00	
		PO 15736 MUNICIPAL CENTERN TRASH REMOVAL 12/	174.00	
		PO 15761 11/5 40YD REMOVAL	649.00	1,171.00
4925	652 - CYPHERS TRUCK PART	PO 15757 2007 PETERBILT 340 PARTS	174.89	174.89
4926	8 - D.G. NICHOLAS CO.	PO 15723 TIRE VALVE REPAIR/TREAD DEPTH GAGE	55.77	
		PO 15724 PANEL AIR ELEMENT SHOULDER MOWER	57.23	
		PO 15756 SHOULDER MOWER/2011 INT'L PLOW SPEA	57.18	
		PO 15768 MEGA FLEX 2008 TANDEM PARTS	116.46	
		PO 15770 SHOULDER MOWER OIL FILTER/AIR FILTE	104.19	390.83
4927	52 - DALEVILLE ACE HARDWARE	PO 15730 SHEAR PIN SNOWBLOWER	14.24	
		PO 15731 MUNICIPAL SNOW-BLOWER	1,285.98	1,300.22
4928	13 - DEVELOPMENTAL EDUCATION SERVICES	PO 15779 RECYCLING	16.00	16.00
4929	135 - EUREKA STONE QUARRY	PO 15764 LIBRARY PKING LOT REPAIR	226.70	226.70
4930	919 - FIDELITY SECURITY LIFE INSURANCE/EY	PO 15754 DEC.2018 VISION	526.63	526.63
4931	255 - FIVE STAR EQUIPMENT, INC.	PO 15725 FILTER ELEMENT /SHOULDER MOWER	72.83	
		PO 15734 BACK HOE EMERG. REPAIR HYDRAULIC CY	77.50	150.33
4932	716 - GFOA -PA	PO 15738 2019 MEMBERSHIP	75.00	75.00
4933	806 - GILMORE & ASSOCIATES	PO 15728 196 COUNTRY PLACE	1,376.25	1,376.25
4934	250 - GOULDSBORO VOLUNTEER FIRE CO.	PO 15774 RECRUITMENT & RETENTION	5,000.00	5,000.00
4935	54 - H.A. BERKHEIMER, INC.	PO 15732 LST COMMISSION	664.80	664.80
4936	82 - LIBERTY ELEVATOR EXPERTS LLC	PO 15752 ELEVATOR INSPECTION	80.00	80.00
4937	891 - LOWE'S	PO 15745 SUPPLIES MUNICIPAL CTN.	60.75	60.75
4938	917 - MILLENNIUM ADMINISTRATORS	PO 15715 OCT ADMIN FEE	500.00	500.00
4939	759 - MUNICIPAL SOFTWARE, INC.	PO 15744 2019 ACCTG.SYSTEM SUPPORT	2,040.00	2,040.00
4940	262 - NEPA	PO 15748 2019 MEMBERSHIP	275.00	275.00
4941	1122 - NORTHEAST SITE CONTRACTORS	PO 15772 APPLICATION #6 196 COUNTRY PLACE	167,773.90	167,773.90
4942	452 - OFFICE DEPOT	PO 15765 MISC SUPPLIES	101.85	101.85
4943	81 - P P & L	PO 15717 84771-32002 507IGNAL LIGHTS	29.63	
		PO 15720 STREET LIGHTS	1,119.97	
		PO 15775 89631-95000 TRAFFIC SIGNAL TEGAWITH	33.25	
		PO 15776 64488-49005 611 CORP DR	78.41	
		PO 15777 43281-27004 MUNICIPAL CENTETR	2,068.35	3,329.61
4944	83 - PANKO REPORTING	PO 15753 ZONING HEARING BOARD/ALDI	190.00	190.00
4945	86 - PENNSYLVANIA AMERICAN WATER CO.	PO 15718 FIRE HYDRANTS	1,271.32	1,271.32
4946	88 - PENNSYLVANIA PAPER & SUPPLY CO.	PO 15733 GLOVES INSULATED	72.78	
		PO 15739 LID WHITE VENTED 12 OZ	28.98	
		PO 15740 LINER BAGS/ICE MELT GREEN/TOWEL PAP	1,177.23	1,278.99
4947	1113 - PEOPLES SECURITY BANK & TRUST	PO 15758 MSFT/CALL-EM ALL/ADOBE/LABOR LAW PO	240.44	240.44
4948	430 - POCONO ACE HARDWARE	PO 15769 FASTENERS- STOCK	5.00	5.00
4949	206 - PSATS	PO 15778 TESTING	120.00	120.00
4950	1203 - RUSSELL R. KRESGE JR.	PO 15767 J & J/ROAD PAVING/MEETINGS/ALDI/DOLL	4,902.50	4,902.50
4951	1265 - SCHAEGLER YESCO	PO 15726 ELECTRONIC BALLAST/INSTANT START/MU	42.20	
		PO 15727 LAMP BULB/LED BALLAST/MUNICIPAL CEN	140.72	182.92
4952	111 - SHERWIN WILLIAMS	PO 15714 PAIL LINER/YELLOW STRIPE PAINT TRAY	76.92	76.92
4953	1215 - SUPER HEAT, INC.	PO 15749 BOILER REPAIR DPW	321.95	
		PO 15766 REPAIR HEATER GARAGE	976.40	1,298.35
4954	738 - TEAMSTERS LOCAL 773	PO 15771 NOV DUES	601.00	601.00
4955	31 - THYSSENKRUPP ELEVATOR CORP.	PO 15721 ELEVATOR/ MAINT DEC 2018	287.45	287.45
4956	1055 - TULPEHOCKEN SPRING WATER INC	PO 15750 BOTTLE WATER	58.69	58.69
4957	756 - UGI Utilities	PO 15719 GARAGE	253.88	253.88
4958	929 - UNITED CONCORDIA LIFE & HE	PO 15751 DENTAL 01/2019	1,559.52	1,559.52
4959	119 - VERIZON	PO 15743 PHONES	773.61	773.61

TOTAL

199,773.21

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<<<<List of Bills - (85101000) ESCROW FUND CHECKING<<

<<<< ESCROW <<

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Check#	Vendor	Description	Payment	Check Total
1172	1203 - RUSSELL R. KRESGE JR.	PO 15767 J &J/ROAD PAVING/MEETINGS/ALDI/DOLL	2,666.50	2,666.50
TOTAL				2,666.50

< Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT<
85.101.000	ESCROW FUND CHECKING			0.00	2,666.50
85.250.272	CLARIUS PARTNERS (ARCADIA N, LOT 2)			160.00	
85.250.308	DOLLAR GENERAL SITE DEVELOPMENT			1,610.00	
85.250.320	ALDI INC.			846.50	
85.250.340	LPC (FORMERLY RIDGE DEVELOPMENT)			50.00	
TOTALS FOR	ESCROW	0.00	0.00	2,666.50	2,666.50

Total to be paid from Fund 85 ESCROW

2,666.50
 =====
 2,666.50

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<<<<List of Bills - (35100000) CHECKING ACCOUNT<<

<<<< LIQUID FUELS <<

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Check#	Vendor	Description	Payment	Check Total
200	50 - HANSON AGGREGATES PA INC.	PO 15763 PAVING	531,994.46	531,994.46
	TOTAL			531,994.46

< Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT<
35.100.000	CHECKING ACCOUNT			0.00	531,994.46
35.439.600	CAPITAL ROAD CONSTRUCTION			531,994.46	
TOTALS FOR	LIQUID FUELS	0.00	0.00	531,994.46	531,994.46

Total to be paid from Fund 35 LIQUID FUELS

531,994.46

531,994.46

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<<<<List of Bills - (08101000) CHECKING<<
 <<<< SEWER FUND <<

Check#	Vendor	Description	Payment	Check Total
2106	1120 - COUNTY WASTE	PO 15735 WWTP TRASH REMOVAL 12/02	98.00	98.00
2107	531 - FRY'S PLASTIC	PO 15716 GASKET /MISC SUPPLIES WWTP	124.22	124.22
2108	1294 - GOTTA GO SEPTIC'S	PO 15713 PUMPED 11/29	400.00	
		PO 15729 SLUDGE PUMPED 12/06	400.00	800.00
2109	520 - K.L. FULFORD ASSOCIATES, INC	PO 15759 WWTP	5,800.00	5,800.00
2110	876 - Microbac Laboratories, Inc.	PO 15760 TESTING 11/30/11/29-11/30	467.40	
		PO 15773 12/12/12/13 WWTP TESTING	311.60	779.00
2111	160 - NORTHEAST CHEMICAL& SUPPLY CO., INC.	PO 15747 DENSE SODA ASH	922.20	922.20
2112	119 - VERIZON	PO 15743 PHONES	338.13	338.13
TOTAL				8,861.55

< Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT<
08.101.000	CHECKING			0.00	8,861.55
08.429.125	CONTRACT SERVICE PLANT			5,800.00	
08.429.200	SUPPLIES			922.20	
08.429.320	TELEPHONE			338.13	
08.429.375	MAINT/REPAIR COLLECTION SYSTEM			124.22	
08.429.451	OUTSIDE LAB TESTING			779.00	
08.429.452	SLUDGE HAULING			800.00	
08.429.453	CONTRACTED SERVICE -TRASH			98.00	
TOTALS FOR	SEWER FUND	0.00	0.00	8,861.55	8,861.55

Total to be paid from Fund 08 SEWER FUND 8,861.55