



**COOLBAUGH TOWNSHIP
MUNICIPAL CENTER**

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**Township of Coolbaugh, Monroe County, Pennsylvania
Proposed Operating Budget for the Year 2009**

<u>FUND:</u>	<u>REVENUE</u>	<u>EXPENDITURES</u>	<u>BALANCE</u>
General Fund	\$7,932,381.95	\$7,932,381.95	\$0.00
Emergency Services	2,000.00	2,000.00	0.00
Liquid Fuels/State	351,017.93	351,017.93	0.00
Sewer System	477,426.00	477,426.00	0.00
TOTALS =	\$8,762,825.88	\$8,762,825.88	\$0.00

354	000	STATE CAPITAL AND OPERATING GRANTS		
354	043	Sewage Facility Act Enforcement	45,000.00	
354	082	Act 101/Sec. 904 (Performance)	30,000.00	
354	100	Compost	299,000.00	
		Sub-Total 354 Revenue	374,000.00	
355	000	STATE SHARED REVENUE/ENTITLEMENTS		
355	010	Public Utility Tax	6,300.00	
355	080	Alcohol Beverage Tax	4,500.00	
355	130	Foreign Fire Ins. Premium Tax	130,000.00	
		Sub-Total 355 Revenue	140,800.00	
356	000	STATE PAYMENTS IN LIEU OF TAXES		
356	020	Pennsylvania Game Commission	30,000.00	
		Sub-Total 356 Revenue	30,000.00	
358	000	LOCAL GOVT UNITS SHARED REV/ENTITLE		
358	530	Shared Revenue & Entitle./Pension	95,931.00	
		Police Pension	164,182.00	
		Sub-Total 358 Revenue	260,113.00	
361	000	GENERAL GOVERNMENT		
361	300	Zoning Fees	50,000.00	
361	301	Subdivision Fees Minor	2,000.00	
361	302	Variance & Spec. Exception Fees	2,000.00	
361	535	Administration charge Escrow	20,000.00	
361	536	Building Codes Fees (15%)	25,000.00	
		Sub-Total 361 Revenue	99,000.00	
362	000	PUBLIC SAFETY		
362	440	Sewage Permits	20,000.00	
362	520	Driveway Permits	2,000.00	
362	530	Road Openings and Occupancy Permits	100.00	
362	601	Ambulance Fuel Reimbursement	25,000.00	
362	602	Fire Co.Fuel Reimbursement	8,500.00	
		Sub-Total 362 Revenue	55,600.00	
363	000	HIGHWAYS AND STREET		
363	510	PennDOT Snow Removal Contract	6,000.00	
		Sub-Total 363 Revenue	6,000.00	
372	000	UTILITY & MAINTENANCE REIMBURSEMENT		
372	450	Reimbursement - Pocono Mt. Library	850.00	
		Sub-Total 372 Revenue	850.00	

		EXPENDITURES		
400	000	GENERAL GOVERNMENT	2009 BUDGET	
400	110	Legislative (Governing) Body	20,625.00	
400	140	Working Supervisors	15,000.00	
400	220	Postage /Meter	5,000.00	
400	250	Dental Premium	750.00	
400	300	Other Services & Charges	15,000.00	
400	320	Telephone	6,500.00	
400	312	Computer Maint./Repair	4,000.00	
400	313	Engineering & Architectural Fees	5,000.00	
400	325	Wireless Communication	18,000.00	
400	420	Dues, Subscriptions & Membership	600.00	
400	450	Contract Service-Codification	4,000.00	
400	460	Meetings & Conferences	2,000.00	
400	500	Contrib., Grants, Subsidies	0.00	
400	600	Capital Construction	0.00	
400	700	Capital Purchases	0.00	
		Sub-Total 400 Expense	96,475.00	
401	000	EXECUTIVE		
401	000	Manager	60,000.00	
401	200	Supplies	500.00	
401	350	Insurance Bond	800.00	
401	420	Dues,Subscriptions & Membership	300.00	
401	460	Meetings/ Conferences	750.00	
		Sub-Total 401 Expense	62,350.00	
402	000	FINANCIAL ADMINISTRATION		
402	110	Auditors	50.00	
402	140	Treasurer	47,385.00	
402	200	Supplies	1,100.00	
402	310	Certified Public Account Audit	10,000.00	
402	350	Insurance Bond	1,750.00	
402	370	Repairs & Maintenance Ser	1,500.00	
		Sub-Total 402 Expense	61,785.00	
403	000	TAX COLLECTION		
403	110	Commission-Real Estate	20,000.00	
403	130	Commission-Earned Income Tax	26,000.00	
403	131	Commission- EMS	4,950.00	
403	220	Operating Expenses/Postage/Printing	8,000.00	
		Sub-Total 403 Expense	58,950.00	
404	000	LAW		
404	310	Solicitor's Fee	26,000.00	
404	314	Special Legal Services	10,000.00	
		Sub-Total 404 Expense	36,000.00	

405	000	MUNICIPAL OFFICE		
405	120	Township Secretary	62,835.00	
405	140	Salary and Wages of Clerical Staff	41,725.00	
405	200	Office Supplies	1,200.00	
405	300	Other Services & Charges	520.00	
405	340	Advertising, Printing & Binding	4,500.00	
405	370	Maintenance & Repair	500.00	
405	375	Lease Copier	3,500.00	
		Sub-Total 405 Expense	114,780.00	
408	000	ENGINEER		
408	313	Engineer Fees	3,000.00	
		Sub-Total 408 Expense	3,000.00	
409	000	GENERAL GOVERNMENTAL BUILDINGS & PLANTS		
409	120	Salary of Facility Manager	50,578.00	
409	140	Salary & Wages - Building/Grounds Main	68,800.00	
409	180	Overtime	1,200.00	
409	200	Supplies	2,500.00	
409	213	Small Tools	0.00	
409	226	Cleaning Supplies	1,500.00	
409	238	Clothing and Uniforms	3,000.00	
409	300	Other Services and Charges	100.00	
409	310	Engineering Fees	0.00	
409	330	Transportation/Mileage	2,000.00	
409	360	Public Utilities-Street Light	12,000.00	
409	361	Public Utilities-Electric	37,500.00	
409	362	PAWC -WATER	2,200.00	
409	363	Public Utilities-Sewer	3,500.00	
409	367	Public Utilities-Heat(Oil)	60,000.00	
409	373	Maintenance and Repair-Bldgs.	5,000.00	
409	374	Maintenance and Repair-Equipment	5,000.00	
409	450	Bottled Water	1,000.00	
409	451	Contracted Service- Generators	2,500.00	
409	452	Contract Service-Office Cleaning	11,620.00	
409	453	Contract Service-Trash Collection	4,400.00	
409	454	Contract Service-Elevator	3,500.00	
409	455	Contract Services-Tanks/Boiler	7,000.00	
409	456	Contract Service - Fire Exting.	1,500.00	
409	457	Contracted Services - Floor Mats	2,600.00	
		Sub-Total 409 Expenses	288,998.00	
410	000	POLICE		
410	450	Contract Services-REGIONAL P.C.	2,145,305.25	
410	600	Capital Construction/Mortgage	41,000.00	
		Sub-Total 410 Expense	2,186,305.25	
411	000	FIRE		
411	400	Fire Dept Fuel	8,500.00	
411	450	Contracted Services FIRE HYDRANT	9,000.00	
411	451	Coolbaugh Volunteer Fire	100,000.00	
411	452	Pocono Summit Volunteer Fire	35,000.00	

411	453	Thornhurst Fire & Rescue	24,000.00		
411	454	Gouldsboro Fire Company	20,000.00		
411	500	Foreign Fire Insur. Prem. Tax Exp.	130,000.00		
411	500	Sub-Total 411 Expense	326,500.00		
412	000	AMBULANCE/RESCUE			
412	400	Ambulance Fuel	25,000.00		
412	500	Contributions	100,000.00		
		Sub-Total 412 Expense	125,000.00		
413	000	SEO/BUILDING CODE			
413	142	Clerical Staff	37,856.00		
413	144	Contracted Services SEO	75,000.00		
413	200	Supplies	500.00		
413	242	Bldg Code Enforcement	1,000.00		
		Sub-Total 413 Expense	114,356.00		
414	000	ZONING OFFICE			
414	120	Salary of Zoning Officer (2)	40,414.00		
414	200	Supplies	600.00		
414	300	Other Services & Charges	500.00		
414	310	Engineering/Architectural Fees	1,200.00		
414	314	Professional Fees-Solicitor	1,000.00		
414	331	Transportation-Gasoline/Oil	1,000.00		
414	340	Advertising & Printing	750.00		
414	370	Vehicle Repair & Maintenance	750.00		
414	375	Lease/Copier	1,300.00		
		Sub-Total 414 Expense	47,514.00		
415	000	EMERGENCY MANAGEMENT			
415	250	APCP Emergency Road Access	1,000.00		
415	300	Other Services & Charges	0.00		
415	321	Radio Equipment	0.00		
415	370	Vehicle Repair & Maintenance	500.00		
415	450	Contract Service-Control Center	40,000.00		
		Sub-Total 415 Expense	41,500.00		
418	000	COOLBAUGH ZONING HEARING BOARD			
418	120	Salaries of Appointed ZHB Members	2,000.00		
418	141	Salaries of Clerical Staff	1,000.00		
418	200	Supplies	0.00		
418	300	Other Services and Charges	0.00		
418	313	Engineer Services	0.00		
418	314	ZHB Solicitor	4,000.00		
418	316	Special Services/Steno	1,500.00		
418	340	Advertising & Printing	750.00		
		Sub-Total 418 Expense	9,250.00		

419	000	COOLBAUGH PLANNING COMMISSION		
419	140	Salaries of Planning Commission	6,000.00	
419	141	Salaries of Clerical Staff	4,000.00	
419	313	Engineering Services	4,500.00	
419	314	Planning Commission Solicitor	5,500.00	
419	340	Advertising & Printing	50.00	
		Sub-Total 419 Expense	20,050.00	
426	000	PUBLIC WORKS- SANITATION		
426	000	Compost Facility	299,000.00	
426	200	Materials & Supplies	20,000.00	
426	301	Recyc Containers/Public	1,000.00	
426	330	Fuel	3,000.00	
426	374	Repairs & Maint. of Equip.	6,000.00	
		Sub-Total 426 Expense	329,000.00	
427	000	SOLID WASTE COLLECTION/DISPOSAL		
427	450	Contract Services-Twp Clean-Up	85,000.00	
		Sub-Total 427 Expense	85,000.00	
430	000	PUBLIC WORKS-HIGHWAYS,ROADS,STREETS		
430	120	Salary of Road Foreman	35,000.00	
430	140	Wages of Road Crew	240,000.00	
430	180	Overtime	2,000.00	
430	190	Other Personal-Uniform Cleaning	5,500.00	
430	240	Supplies	1,000.00	
430	260	Small Tools & Minor Equip.	1,000.00	
430	300	Other Services & Charges	1,500.00	
430	310	Engineering Services	5,000.00	
430	320	Communications-Radio & Telephone	3,500.00	
430	330	Transportation-Diesel Fuel & Oil	85,000.00	
430	335	Beautification of Highway	0.00	
		Sub-Total 430 Expense	379,500.00	
431	000	HIGHWAY MAINTENANCE-CLEANING OF STREETS		
431	240	Part & Supplies	3,500.00	
		Sub-Total 431 Expense	3,500.00	
432	000	HIGHWAY MAINTENANCE-SNOW & ICE REMOVAL		
432	140	Wages	42,282.00	
432	180	Overtime	25,000.00	
432	200	Equipment parts/supplies	7,000.00	
432	240	Road Materials	150,000.00	
432	450	Contracted Services	3,000.00	
		Sub-Total 432 Expense	227,282.00	
433	000	HIGHWAY MAINTENANCE-TRAFFIC SIGNS, STREET SIGNS, ETC.		
433	240	Road Materials	1,750.00	
433	300	Other Services & Charges (Surveying)	5,000.00	
433	360	Public Utilities-Electric	4,000.00	

433	450	Contracted Services	7,500.00		
433	700	Capital Pur.-Traffic Ordin. Signs	7,500.00		
		Sub-Total 433 Expense	25,750.00		
436	000	HIGHWAY MAINTENANCE-STORM SEWERS & DRAINS			
436	240	Road Materials	0.00		
		Sub-Total 436 Expense	0.00		
437	000	HIGHWAY-REPAIR OF TOOLS & MACHINERY			
437	240	Parts & Material	20,000.00		
437	370	Outside Repairs	20,000.00		
		Sub-Total 437 Expense	40,000.00		
438	000	HIGHWAY-MAINT & REPAIR TO HIGHWAYS			
438	240	Road Materials	7,500.00		
438	450	Contracted Services	30,000.00		
		Sub-Total 438 Expense	37,500.00		
439	000	HIGHWAY CONSTRUCTION & REBUILDING			
439	240	Road Material	0.00		
		Sub-Total 439 Expense	0.00		
453	000	SPECTATOR RECREATION			
453	502	Contribution NRHS	4,000.00		
453	503	Contribution-Coolbaugh Historical Assoc.	4,000.00		
		Sub-Total 453 Expense	8,000.00		
454	000	PARKS			
454	140	Wages	37,000.00		
454	250	Supplies for Events	1,000.00		
454	300	Other Services & Charges	750.00		
454	310	Engineering Fees	5,000.00		
454	330	Transportation-Diesel Fuel & Oil	500.00		
454	361	Utilities-Electric	2,000.00		
454	374	Repairs & Maint. of Equip.	2,500.00		
454	450	Contracted Services	4,000.00		
		Sub-Total 454 Expense	52,750.00		
456	000	LIBRARIES			
456	430	Real Estate Tax Distribution to LIB	520,190.56		
		Sub-Total 456 Expense	520,190.56		
457	000	CIVIL AND MILITARY CELEBRATIONS			
457	500	Veterans Donation	2,400.00		
		Sub-Total 457 Expense	2,400.00		

458	000	CONTRIBUTIONS		
458	500	Senior Centers	960.00	
458	550	Pocono Mt. Hunger Ministry	1,600.00	
		Sub-Total 458 Expense	2,560.00	
461	000	COMMUNITY DEVELOPMENT		
460	024	Material & Supplies	0.00	
		Sub-Total 460 Expense	0.00	
461	000	CONSERVATION OF NATURAL RESOURCES		
461	543	Tobyhanna Conservation	2,800.00	
461	545	Environmental Advisory Council	0.00	
		Deer Removal	2,000.00	
		Sub-Total 461 Expense	4,800.00	
471	000	DEBT PRINCIPAL		
471	060	Short Term TAN A	1,500,000.00	
471	101	G.O. Bond Principal	310,000.00	
471	102	G.O. Note Interest	8,215.00	
		Sub-Total 471 Expense	1,818,215.00	
472	000	DEBT INTEREST		
472	060	Tax Anticipation Note Interest	25,000.00	
		Sub-Total 475 Expense	25,000.00	
480	000	MISCELLANEOUS EXPENDITURES OR EXPENSES		
480	000	P/R Expense	3,500.00	
480	215	Coffee for Break Room	0.00	
480	216	Principal expense	0.00	
		Sub-Total 480 Expense	3,500.00	
481	000	INTERGOVERNMENTAL EXPENDITURES		
481	500	State Alloc. To Police Pension	164,182.00	
481	510	State Alloc. to Non-Uniform Pension	2,900.00	
		Sub-Total 481 Expense	167,082.00	
482	000	JUDGEMENTS AND LOSSES		
482	010	Gerrity Yearly Pension	4,890.00	
		Sub-Total 482 Expense	4,890.00	
486	000	INSURANCE		
486	352	Liability Premium -Casualty package	63,000.00	
486	354	Workman's Compensation	37,000.00	
		Sub-Total 486 Expense	100,000.00	

487	000	EMPLOYEE BENEFITS		
487	152	Dental Premium	12,735.36	
487	153	Disability Insurance Long Term	8,000.00	
487	156	Health/Hospitalization	165,983.08	
487	157	Reimbursement - Health Ins.	4,550.00	
487	158	Life Insurance	10,550.00	
487	160	Pension-Non-Uniform	93,506.88	
487	161	Social Security Taxes	74,000.00	
487	162	Unemployment Compensation	7,000.00	
		Sub-Total 487 Expense	376,325.32	
492	000	INTERFUND TRANSFERS		
492	001	Transfer to Sewer System Fund	104,000.00	
		Transfer from Morgan Stanley		
492	650	Contingency	22,323.82	
		Sub-Total 492 Expense	126,323.82	
499	000	CASH BALANCE FORWARDED		
499	100	Miscellaneous	0.00	
		Sub-Total 499 Expense	0.00	
		TOTAL EXPENDITURES =	7,932,381.95	
		Net revenue over/(under) expenses	0.00	

Township of Coolbaugh
Sewer System Fund
Budget 2009

REVENUE			
			2009 BUDGET
341	0	Interest	4,000.00
364	100	User Fees	105,000.00
364	120	Operation & Maintenance (School Dist.)	100,000.00
364	125	PMSD WWTP Upgrade Agreement	23,749.00
364	150	Wal-Mart Reimbursement	140,677.00
392	10	Transfer from General Fund	104,000.00
		TOTAL REVENUE =	477,426.00
EXPENDITURES			
			2009 BUDGET
429	125	Operations Contract Services	75,000.00
429	200	Supplies	25,000.00
429	300	Other Services & Charges	2,500.00
429	313	Engineering & Architectural Services	25,000.00
429	314	Special Legal Services	60,000.00
429	321	Telephone	2,000.00
429	361	Electricity	35,000.00
429	373	Maintenance & Repair - Building	5,000.00
429	374	Maintenance & Repair - Equipment	25,000.00
429	375	Maintenance & Repair - Collection Sys.	2,500.00
429	451	Outside Lab Testing	10,000.00
429	452	Sludge Hauling	35,000.00
429	453	Contract Service-Trash Collection	1,500.00
471	102	PENNVEST Principal (Loan#74044)	19,810.44
471	103	PENNVEST Principal (Loan#74037)	74,276.70
471	104	PENNVEST Principal (Loan#27745)	48,207.79
471	105	PENNWORKS GO Note Principal	4,893.41
472	103	PENNVEST Interest (Loan#74037)	3,546.06
472	104	PENNVEST Interest (Loan#74044)	1,391.52
472	105	PENNVEST Interest (Loan#27745)	18,113.31
472	106	PENNWORKS GO Note Interest	3,430.79
480	004	Bank Charges	0.00
487	170	Contingency Account	255.98
		TOTAL EXPENDITURES =	477,426.00
		NET REVENUE OVER/(UNDER)EXPENSE	0.00

**Township of Coolbaugh
Emergency Services Fund
PROPOSED BUDGET 2009**

REVENUE					
			2009 BUDGET		
341	000	Interest	2,000.00		
		TOTAL AVAILABLE FOR APPROPRIATION =	2,000.00		
EXPENDITURES			2009 BUDGET		
411	450	Coolbaugh Twp. Volunteer Fire Co	0.00		
415	700	Capital Purchases	2,000.00		
499	000	E.S. Fund Carryover	0.00		
		TOTAL EXPENDITURES =	2,000.00		
			0.00		

**Township of Coolbaugh
Liquid Fuels/State Fund
BUDGET 2009**

REVENUE			2009 BUDGET	
341	000	Interest	12,000.00	
355	050	State Entitlement	339,017.93	
355	100	Road Turnback	0.00	
392	010	Transfer from General Fund	0.00	
399	000	Liquid Fuels Fund Carryover	0.00	
		TOTAL AVAILABLE FOR APPROPRIATION =	351,017.93	
EXPENDITURES			2009 BUDGET	
430	740	Capital Purchases	70,000.00	
439	310	Engineering	0.00	
439	600	Capital Road Construction	281,017.93	
499	000	Liquid Fuels Fund Carryover	0.00	
		TOTAL EXPENDITURES =	351,017.93	